Engage and Inform Committee
Meeting Minutes
Wednesday, March 4th, 2026

Members Present: Councillor Paul Buchner, Mayor David Mayberry, Deb Riley, Tabitha Kosmal

Staff Present: Denny Giles, Manager of Legislative Services/Clerk
Deb Fidler, Administrative Assistant – Legislative Services, Corporate Communications and Records Management

Regrets: Jen Thomson, Councillor Valerie Durston

Call Meeting to Order

The meeting was called to order at 1:02 p.m. by Acting Chair, Mayor David Mayberry, and a quorum was present.

Approval of the Agenda

Resolution No. 1 Moved by Deb Riley
Seconded by Tabitha Kosmal

RESOLVED that the agenda for the March 4th, 2026, Engage & Inform committee meeting be approved, as amended.

DISPOSITION: Motion Carried

Approval of the Minutes

Resolution No. 2 Moved by Deb Riley
Seconded by Tabitha Kosmal

RESOLVED that the regular minutes of the February 4th, 2026, Engage & Inform committee meeting be approved.

DISPOSITION: Motion Carried

Delegations and Appointments

Business Arising from the Minutes

Crossroad Villages Project
Mayor Mayberry advised that a similar initiative was undertaken in Zorra. It was suggested that names be gathered and forwarded to the museum, and that the project be promoted in the next SWOX Talks Newsletter and Village Voice. The Committee discussed working in

partnership with the museum and requesting residents to provide photos and stories of the crossroad villages. A response request through Facebook was considered.

Engage and Inform Committee 2026 Budget
The Committee agreed that $1,000 be provided to the Brownsville Hall Board for their Family Fun Day event. It was further noted that the other four villages with a community centre should be advised that $1,000 is available to them for a public community event. This will be announced at the next Council meeting.

SWOX Township Fare
There are currently 18 registrants from within SWOX, and the Committee discussed participation from some organizations/companies located outside SWOX who registered. Mayor Mayberry will follow up with the Oxford Historical Society to determine whether they can collaborate with the Beachville District Museum.

Promotion for the event will be arranged on the Brownsville sign, and outreach will be made regarding the Salford, Sweaburg Lions, and the Beachville Legion signs.

It was requested that the Township reserve two tables at the event: one designated for the Engage & Inform Committee and 2026 Election information, and a second table dedicated to organics and waste education materials and flyers. This request is tentative pending final registration numbers, as a table may be required for a business vendor.

ReuseApalooZaha
The event date is confirmed for April 25, 2026, and the Brownsville Pavilion has been booked.

Rain barrels and black and green composters will be available for purchase. The Clerk is authorized to purchase five green cones, five rain barrels, and five black composters from the County to sell at the event. Mayor Mayberry will follow up with the County regarding a fat separator for anyone seeking additional information or interested in purchasing.

Frequently asked questions regarding waste and recycling will be prepared, and the event information will be included in the next newsletter.

The Clerk is also authorized to outsource the laminating of six waste and organics signs for the community centres.

Resolution No. 3 Moved by Tabitha Kosmal
Seconded by Deb Riley

RESOLVED that the Clerk be authorized to purchase five green cones, five black cones, and five rain barrels from Oxford County.

DISPOSITION: Motion Carried

Discussion Items

Correspondence

Standing Items

Review of SWOX 2030 Action Item List:

1. Social Responsibility
2. Communication
3. Active Living
4. Safety & Security

New Business

The Committee discussed the “Picture of the Month” initiative, which is aimed at increasing community engagement by featuring a selected photo each month in the SWOX Talks newsletter.

With the end of the Council term approaching, members discussed encouraging other voices to contribute and identify any pressing issues in the Township, including waste and recycling, information regarding the 2026 election, and strategies for continued outreach to the community.

The Committee confirmed participation in Action on Litter Day on April 28th. Safety vests and gloves are already available. The cleanup will begin at 1:00 p.m., and Adam Prouse will be asked to guide the starting location in the north end for approximately 1.5 km.

Adjournment

Resolution No. 4 Moved by Deb Riley
Seconded by Tabitha Kosmal

RESOLVED that there being no further business, the Engage and Inform Committee adjourn at 2:34 p.m. to meet again on April 1st, 2026, at 1:00 p.m.

DISPOSITON: Motion Carried