Engage and Inform Committee
Meeting Minutes
Wednesday, October 7th, 2026

Members Present: Councillor Paul Buchner (Chair), Deb Riley, Tabitha Kosmal,

Staff Present: Deb Fidler, Administrative Assistant – Legislative Services, Corporate Communications and Records Management

Regrets: Jen Thomson, Mayor David Mayberry

Call Meeting to Order

The meeting was called to order at 1:07 p.m. by Chair Paul Buchner, and a quorum was present.

Approval of the Agenda

Resolution No. 1 Moved by Deb Riley
Seconded by Tabitha Kosmal

RESOLVED that the agenda for the October 7th, 2026, Engage & Inform committee meeting be approved, as amended.

DISPOSITION: Motion Carried

Approval of the Minutes

Resolution No. 2 Moved by Tabitha Kosmal
Seconded by Deb Riley

RESOLVED that the regular minutes of the September 9th, 2026, Engage & Inform committee meeting be approved.

DISPOSITION: Motion Carried

Delegations and Appointments

Business Arising from the Minutes

The Committee inquired about the tree planting in Valerie's honour. Council has deferred the tree planting until a suitable location has been determined.

Correspondence

Discussion Items

Crossroads Villages Project

Due to limited interest in the initiative, the Committee discussed that the decision to continue with the Crossroads Villages Project will be left to the incoming Council.

Hike for Hunger & Health
The Hike for Hunger & Health event is scheduled for October 17 from 1:00 p.m. to 3:00 p.m. at Trillium Woods.

Paul will place signs throughout the community approximately one week prior to the event. Staff will prepare the scavenger hunt materials, which Paul will place throughout the woods for attendees. Staff will also provide cups for the cider.

Local Government Week - October 18 - 24, 2026
Due to limited participation in the essay initiative and the timing of the upcoming election, the Committee discussed the challenges with continuing the activity this year.

Committee members enjoyed participating in the mock Council session and suggested that the incoming Council consider continuing this activity next year.

Christmas Light Contest
The Committee discussed continuing the Christmas Light Contest as in previous years. Residents will submit photos of their displays and addresses, which will be used to create a map of participating homes. The contest will be promoted on social media during the first week of November. Categories will include Traditional, Inflatable, Whimsical, and Overall Winner. Prizes will be provided to the winners.

Legacy Document
The Committee reviewed the updated Legacy Document and requested that Action on Litter Day be added.

As a way to encourage volunteerism, the Committee discussed whether volunteers not in a committee could be covered under the municipality's liability insurance. Staff will investigate the potential difference in insurance premiums.

Staff will update the Legacy Document to provide further detail on these items.

Standing Items
Review of SWOX 2030 Action Item List
1. Social Responsibility
2. Communication
3. Active Living
4. Safety & Security

New Business
The Committee discussed the possibility of developing a welcome package for new residents, which could include a community calendar, kitchen compost bin, waste collection information booklet, township by-laws, and a map of local businesses.

Adjournment

Resolution No. 3 Moved by Deb Riley
Seconded by Tabitha Kosmal

RESOLVED that there being no further business, the Engage and Inform Committee adjourn at 1:46 p.m. to meet again on November 4th, 2026, at 1:00 p.m.

DISPOSITON: Motion Carried