



Council Meeting Minutes

Date: June 2, 2026
Time: 9:00 AM
Place: Council Chambers

Council Members Present: David Mayberry – Mayor
Paul Buchner – Councillor - Ward 1
Peter Ypma – Councillor - Ward 2
George Way – Councillor - Ward 4
Jim Pickard – Councillor - Ward 5
Craig Gillis – Councillor - Ward 6

Council Members Absent:

Staff Members Present: Julie Middleton – Chief Administrative Officer
Denny Giles – Manager of Legislative Services/Clerk
Brooke Crane – Treasurer
Laurel Davies Snyder – Development Planner
Spencer McDonald – Development Planner

Staff Members Absent: Adam Prouse – Public Works Superintendent
Shane Caskanette – Fire Chief & CEMC
Daniel Leduc – Chief Building Official/Drainage Superintendent

CALL MEETING TO ORDER

The meeting was called to order at 9:00 a.m. by Mayor David Mayberry and a quorum was present.

MOTION TO ACCEPT AGENDA

Council Meeting Agenda - June 2nd, 2026

Resolution No.1

Moved by George Way
Seconded by Peter Ypma

RESOLVED THAT the regular meeting agenda for the June 2nd, 2026, meeting of Council be approved.

DISPOSITION: Motion Carried

DECLARATION OF PECUNIARY INTEREST

MINUTES OF THE PRECEDING MEETING

May 19th, 2026 - Regular Council Meeting Minutes

Resolution No.2

Moved by Paul Buchner

Seconded by Craig Gillis

RESOLVED THAT the Regular Council Meeting minutes of May 19th, 2026 be approved.

DISPOSITION: Motion Carried

BUSINESS ARISING FROM THE MINUTES

CL 19-2026 - Business Arising from the Minutes of May 19th, 2026

Clerk Denny Giles presented the report to Council providing an overview for Council of the staff actions arising from the minutes of the last Council meeting.

Resolution No.3

Moved by Jim Pickard

Seconded by Peter Ypma

RESOLVED THAT the Council of the Township of South-West Oxford receive report CL 19-2026: Business Arising from the minutes of May 19th, 2026, as information.

DISPOSITION: Motion Carried

DISCUSSION ITEMS

(Item added during adoption of the agenda, discussed prior to Public Meeting due to availability of time)

Area Playground Maintenance

Councillor Ypma stated the Dereham Centre Hall Board, and Mount Elgin Community Hall Board have expressed concerns with thistles taking over area playgrounds.

Staff will reach out to neighbouring municipalities and bring information back to Council on how other municipalities mitigate this issue.

DELEGATIONS AND APPOINTMENTS

9:05 a.m. - Public Meeting: ZN4-26-04

- Peter and Sylva Liboiron, property located at 333140 Plank Line

Mayor Mayberry opened the public meeting.

1. Presentation of the Staff Report

Development Planner Laurel Davies Snyder presented the staff report providing background information regarding the application for Zone Change for 333140 Plank Line.

2. Comments and Questions from Council

Members of Council inquired as to whether the property would have two mailboxes. Laurel Davies Snyder confirmed one mailbox for both dwelling units, and that Canada Post is notified when the application is circulated to agencies and stakeholders.

3. Comments from the Applicant/Agent

Peter and Sylva Liboiron (Owners) remarked that railway is across Highway 19 (Plank Line), not on the same side in response to comments submitted by CN rail.

4. Comments and Questions from members of the Public

No members of the public were present to speak in support of, or in opposition to, the proposal.

Resolution No.4

Moved by Jim Pickard

Seconded by Peter Ypma

RESOLVED THAT the Council of the Township of South-West Oxford approve the zone change application submitted by Peter and Sylva Liboiron for lands described as Part Lot 10, Concession 5, Township of South-West Oxford to amend the 'Special Limited Agricultural Zone (A1-9)' to permit a 75 m² (807 ft²) detached Additional Residential Unit (ARU) on the subject lands as described in Report CP 2026-173.

DISPOSITION: Motion Carried

9:15 a.m. - [Committee of Adjustment Hearing](#): Minor Variance Applications

- A07-24s - Kevin Paton, property located at 5626 Pigram Road
- A02-26s - Don and Julie Budd, property located at 374379 Folden's Line

Resolution No.5

Moved by Paul Buchner

Seconded by Craig Gillis

RESOLVED THAT the Council of the Township of South-West Oxford move into Committee of Adjustment at 9:14 a.m. to consider minor variance applications:

- A07-2024 - 5626 Pigram Road
- A02-2026 - 374379 Folden's Line

DISPOSITION: Motion Carried

Resolution No.6

Moved by Craig Gillis

Seconded by Jim Pickard947

RESOLVED THAT the Council of the Township of South-West Oxford reconvene in regular session at 9:47 a.m.

DISPOSITION: Motion Carried

STAFF REPORTS

DISCUSSION ITEMS

Council Remuneration Review - Carrie Sharpin and Hanne Nauwelaerts - Ward & Uptigrove

Carrie and Hanne presented the findings to council regarding the remuneration review for council members salaries.

Members of Council questioned the connection between increasing public polarization and councillor compensation. It was clarified that the intent is to illustrate how the role of Council members has evolved, reflecting changes in expectations and the shifting nature of municipal politics.

Mayor Mayberry remarked that the salary for members of council should not be set at a rate to 'buy' someone into the position and feels people should make the commitment because they want to for the betterment of their community.

Members of Council were in general agreement that the increase to Council remuneration wasn't warranted at this time due to budgetary challenges.

CLOSED SESSION

Council recessed at 10:15 a.m.

Council resumed at 10:20 a.m.

Resolution No.7

Moved by Jim Pickard

Seconded by Peter Ypma

RESOLVED THAT Council move into closed session at 10:21a.m. pursuant to section 239 (b), (c), and (d) to discuss matters:

(b) personal matters about an identifiable individual, including municipal or local board employees (Staff Update)

(c) a proposed or pending acquisition or disposition of land by the municipality or local board (MTO Turning Lane Agreement)

(d) labour relations or employee negotiations (Market Review)

DISPOSITION: Motion Carried

Resolution No.8

Moved by Jim Pickard

Seconded by George Way

RESOLVED THAT Council of the Township of South-West Oxford reconvene in open session at 11:23 a.m.

DISPOSITION: Motion Carried

CONSENT AGENDA

#1 - City of Richmond Hill - Integrated Living and Participation Model for Adults with Developmental Disabilities

#2 - Town of Bruce Mines - Call for the Repeal of the Provisions Regarding FOI in Bill 97

#3 - Township of Matachewan - Call for Action for Justice and Protection of Canada's Children

#4 - Township of Matachewan - Ontario Sex Offender Registry

#5 - Municipality of Morris - Turnberry - Conservation Authority Consolidation and Future Funding

#6 - Township of Madawaska Valley - Ottawa Valley Trade Corridor Improvement Project

#7 - Town of Parry Sound - Support the call for a review of the provincial-municipal fiscal framework

#8 - Municipality of Shuniah - Review of Provincial-Municipal Fiscal Framework

#9 - County of Prince Edward - Insurance for Owners of Properties Designated under the Ontario Heritage Act

- #10 - County of Prince Edward - Reinstating Compliance with the Freedom of Information and Protection of Privacy Act
- #11 - County of Prince Edward - Vacant Commercial Storefront Tax
- #12 - City of Kitchener - Heritage Helping Housing Building Grant
- #13 - Municipality of Wawa - Request for Provincial School Board Governance Consultation Process
- #14 - Municipality of Wawa - - Opposing proposed changes to the Freedom of Information and Protection of Privacy Act
- #15 - Town of Plympton-Wyoming - Sustainable Provincial Grant Funding for Fire Services in Ontario
- #16 - United Counties of Leeds and Grenville - Municipal Engineers Association, Municipal Road Construction Standards
- #17 - Township of Brudenell, Lyndoch and Raglan - Canada Post Rate Reduction for Libraries
- #18 - Township of Brudenell, Lyndoch and Raglan - Ontario Veterinary College Expansion of Enrollment Capacity
- #19 - Township of Brudenell, Lyndoch and Raglan - Opposition to ALTO High-Speed Rail Project in its Current Form
- #20 - Township of Brudenell, Lyndoch and Raglan - Request for Provincial Legislation Amendments Health and Safety Concerns
- #21 - Township of Puslinch - Finlay's Law on Emergency Room Reform
- #22 - County of Oxford Public Works- 2025 Drinking Water System Performance Update
- #23 - Township of Baldwin - Calling upon the Province of Ontario to conduct review of the OPP Municipal Policing Billing
- #24 - Township of Armour - Hwy 11 & 17 - Rest Stops/Areas
- #25 - Municipality of Calvin - Request for Provincial Review of CVA

Resolution No.9

Moved by Peter Ypma

Seconded by George Way

RESOLVED THAT the Council of the Township of South-West Oxford receive items #1 to #25 of the Consent Agenda dated June 2nd, 2026, for information, and that they be noted and filed.

DISPOSITION: Motion Carried

ACCOUNTS PAYABLE REPORT

June 2nd, 2026 - Accounts Payable Report

Resolution No.10

Moved by Craig Gillis

Seconded by Jim Pickard

RESOLVED THAT the following Accounts be approved for payment:

<i>Accounts Payable for May 17th-May 30th, 2026</i>	<i>\$473,603.21</i>
<i>Payroll #11 - General</i>	<i>\$58,801.25</i>
<i>Payroll #5 - Council</i>	<i>\$8,835.70</i>
<i>Payroll #5 - Fire</i>	<i>\$33,726.53</i>
<i>Total</i>	<i>\$574,966.53</i>

DISPOSITION: Motion Carried

BY-LAWS AND AGREEMENTS

By-Law No. 44-2026 - A By-law to Amend Zoning By-law 25-98 (ZN4-26-04, 333140 Plank Line)

By-law No. 45-2026 - A By-law to appoint persons to manage the West Oxford, Sweaburg and Harris Street Cemetery Boards

Resolution No.11

Moved by Paul Buchner

Seconded by Craig Gillis

RESOLVED THAT the following By-law be read a first, second and third time and finally passed:

- By-law No. 44-2026 - To amend Zoning By-law 25-98 (ZN4-26-04 333140 Plank Line)*
- By-law No. 45-2026 - A By-law to appoint persons to manage the West Oxford, Sweaburg and Harris Street cemetery boards*

DISPOSITION: Motion Carried

NOTICE OF MOTION

NEW BUSINESS

COUNCIL ROUND TABLE

Council members shared updates from their respective wards and community involvement.

Councillor Pickard reminded Council of the upcoming fish fry on June 13th in Sweaburg and informed Council that the Environment and Energy Innovation Committee meeting scheduled for June 3rd is postponed as staff are waiting for additional information associated with the new municipal office, library and child care centre.

Councillor Ypma informed Council he was attending a Long Point Region Conservation Authority meeting tomorrow night and reminded Council of the Dereham Centre Hall Board Annual BBQ taking place on Tuesday, June 16th.

Councillor Gillis informed Council that the first planned car show at the museum was cancelled due to weather, but the next one is scheduled for June 14th and reminded Council of the Beachville Firefighters Association breakfast taking place on Sunday, June 7th from 8:30 a.m. to 11:30 a.m., and that he is attending the Oxford County Agricultural tour on June 12th.

Councillor Buchner reminded Council of the Brownsville town wide yard sales happening on Saturday, June 6th.

Councillor Way advised Council there was a Beachville Museum meeting on June 10th and the car show at the museum planned for June 14th.

Mayor Mayberry commented on the County of Oxford purchasing the old YMCA building in Woodstock to be transitioned into a shelter for people experiencing homelessness. The initiative has created a fair amount of publicity. Mayor Mayberry added there is no perfect location for care shelters, and there will always be opposition but this positions the county to design it so it to have as minimal of an impact on neighbours as possible. It is expected to open in January or February 2028.

CONFIRMATORY BY-LAW

By-Law No. 46-2026 - Confirmation By-law June 2, 2026

Resolution No.12

Moved by Paul Buchner

Seconded by Craig Gillis

RESOLVED THAT the following By-law be read a first, second and third time and finally passed:

- *By-law No. 46-2026 - To confirm all actions and proceedings of Council (June 2nd, 2026)*

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

ADJOURNMENT

Resolution No.13

Moved by Jim Pickard

Seconded by Peter Ypma

RESOLVED THAT there being no further business, the Council meeting be adjourned at 11:35 a.m. to meet again on Tuesday, June 16th at 6:30 p.m. in Council Chamber at the Municipal Office.

DISPOSITION: Motion Carried

MAYOR: David Mayberry

CLERK: Denny Giles

This document is available in alternate formats upon request.