Engage and Inform Committee
Meeting Minutes
Wednesday, May 6th, 2026

Members Present: Councillor Paul Buchner (Chair), Mayor David Mayberry, Deb Riley, Tabitha Kosmal

Staff Present: Denny Giles, Manager of Legislative Services/Clerk
Deb Fidler, Administrative Assistant – Legislative Services, Corporate Communications and Records Management

Regrets: Jen Thomson

Call Meeting to Order

The meeting was called to order at 1:02 p.m. by Chair Paul Buchner, and a quorum was present.

Approval of the Agenda

Resolution No. 1 Moved by Deb Riley
Seconded by Tabitha Kosmal

RESOLVED that the agenda for the May 6th, 2026, Engage & Inform committee meeting be approved, as amended.

DISPOSITION: Motion Carried

Approval of the Minutes

Resolution No. 2 Moved by Tabitha Kosmal
Seconded by Deb Riley

RESOLVED that the regular minutes of the April 1st, 2026, Engage & Inform committee meeting be approved, as amended.

DISPOSITION: Motion Carried

Delegations and Appointments

Business Arising from the Minutes

Provincial Day of Action on Litter - May 12, 2026
The Township will be encouraging residents to participate in Ontario's 7th annual Provincial Day of Action on Litter by posting notices on social media.

On April 28th volunteers with the Township of South-West Oxford collected 36 bags of roadside garbage on Duffy Line between Union Rd & Salford Rd - totalling 130 kg in just 1.6km.

Correspondence

Discussion Items

Crossroad Villages Project
The Beachville Historical Society reached out and provided original newspaper clippings on Crossroad Villages dating back to 1962. Discussion took place regarding posting flyers at the Brownsville and Mount Elgin Halls to better connect with individuals who may have stories or information related to the project. It was also suggested that outreach be made to Ox on the Run, as they may help connect with specific audiences interested in the project.

Mayor Mayberry began researching Hagle's Corners and discovered that five or six families living there were Mayberry's. Research is ongoing.

SWOX Township Fare
The Township Fare is being shared frequently on SWOX Talks, Village Voice, Social Media Platforms, and a copy of the flyer has been given to businesses/organizations attending the event to share as they wish.

Engage and Inform Committee 2026 Budget
The committee budget is currently sitting at approximately $1,700.00.

New Business

Large Black Bins
Large black bins were dropped off by the County of Oxford near the large hydro pole at the Brownsville Hall. Concerns were raised that there is not enough room for bins of that size. The bins remained there for approximately four weeks but have since been removed. Mayor Mayberry will follow up with the County.

Passing of Councillor Durston
Discussion took place regarding planting a tree at either Hilltop Park or Salford Park in memory of the late Councillor Durston.

Adjournment

Resolution No. 4 Moved by Deb Riley
Seconded by Tabitha Kosmal

RESOLVED that there being no further business, the Engage and Inform Committee adjourn at 2:07 p.m. to meet again on June 3rd, 2026, at 1:00 p.m.

DISPOSITON: Motion Carried