

Engage and Inform Committee Meeting Minutes Wednesday, April 1st, 2026

Members Present: Councillor Paul Buchner, Mayor David Mayberry, Deb Riley, Tabitha Kosmal

Staff Present: Denny Giles, Manager of Legislative Services/Clerk
Deb Fidler, Administrative Assistant – Legislative Services,
Corporate Communications and Records Management

Regrets: Jen Thomson, Councillor Valerie Durston

Call Meeting to Order

The meeting was called to order at 1:00 p.m. by Acting Chair, Mayor David Mayberry, and a quorum was present.

Approval of the Agenda

Resolution No. 1 Moved by Deb Riley
Seconded by Tabitha Kosmal

RESOLVED that the agenda for the April 1st, 2026, Engage & Inform committee meeting be approved, as amended.

DISPOSITION: Motion Carried

Approval of the Minutes

Resolution No. 2 Moved by Deb Riley
Seconded by Paul Buchner

RESOLVED that the regular minutes of the March 4th, 2026, Engage & Inform committee meeting be approved.

DISPOSITION: Motion Carried

Delegations and Appointments

Business Arising from the Minutes

The Committee was provided an update on a previous discussion regarding grease, oil and fat separators. Mayor Mayberry advised food cups and other compostable items should be placed in the green bin or green cone. Grease, oil, and fat should be frozen or placed into a compostable bag prior to putting in the green bin. Materials can also be directly delivered to the landfill in Salford.

Correspondence

Mayor Mayberry advised the Committee of an invitation for an interview with Heart FM regarding ReuseApalooZaha and extended the offer to committee members to proceed with the interview. Members felt the Mayor was the best person to proceed with the interview.

Discussion Items

Committee Chair – New Appointment

Councillor Paul Buchner was appointed as Chair.

Green Bins

Garbage and recycling posters were laminated, and presented to the Committee. A green bin poster was created; the Committee requested these be laminated as well and distributed to community halls.

Crossroad Villages Project

A social media post was shared to Facebook, Instagram, SWOX Talks, and Village Voice. A modification will be made to include a list of place names. A copy will be sent to the Beachville Museum and Beachville Historical Society to try and bolster more interest from community members for the project.

SWOX Township Fare

We currently have 35 confirmed applicants within SWOX. The registration deadline was extended from March 30th to April 10th to allow the remaining spots to be filled.

Confirmation emails will be sent to all applicants. Priority will be given to businesses operating within the Township of South-West Oxford, followed by non-profit organizations (regardless of location). Applications from outside SWOX will be considered following the close of registration, subject to space availability.

ReuseApalooZaha

Denny will print 25 copies of each garbage/recycling/composter bin posters to bring to the event.

The Committee table will provide the following items for sale at the event: Composters (\$10.00), Green Cones (\$25.00), and Rain Barrels (\$30.00).

Action on Litter Day

Denny will reach out to the Public Works Superintendent, Adam for the starting location. The focus area for this year should be the north end of the Township, as last year the focus for cleanup was in the south end.

Engage and Inform Committee 2026 Budget

Notice was given at a Regular Council meeting regarding the \$1,000 available to community hall boards to host a community event in 2026. Councillors are responsible for informing each hall.

New Business

The Committee asked staff to purchase of a plant for Councillor Durston for the Mayor to deliver as a gesture of support.

Adjournment

Resolution No. 3 Moved by Tabitha Kosmal
Seconded by Deb Riley

RESOLVED that there being no further business, the Engage and Inform Committee adjourn at 2:34 p.m. to meet again on May 6th, 2026, at 1:00 p.m.

DISPOSITON: Motion Carried