Engage and Inform Committee
Meeting Minutes
Wednesday, February 4th, 2026

Members Present: Councillor Valerie Durston, Mayor David Mayberry, Deb Riley, Tabitha Kosmal

Staff Present: Denny Giles, Manager of Legislative Services/Clerk
Deb Fidler, Administrative Assistant – Legislative Services, Communications and Records Management

Regrets: Councillor Paul Buchner, Jen Thomson

Call Meeting to Order

The meeting was called to order at 1:03 p.m. by Chair Valerie Durston, and a quorum was present.

Approval of the Agenda

Resolution No. 1 Moved by David Mayberry
Seconded by Tabitha Kosmal

RESOLVED that the agenda for the February 4th, 2026, Engage & Inform committee meeting be approved, as amended.

DISPOSITION: Motion Carried

Approval of the Minutes

Resolution No. 2 Moved by Deb Riley
Seconded by Tabitha Kosmal

RESOLVED that the regular minutes of the January 7th, 2026, Engage & Inform committee meeting be approved.

DISPOSITION: Motion Carried

Delegations and Appointments

Business Arising from the Minutes

FOOD Project – Ingersoll - Relationship between FOOD Project and the Brownsville Pantry

Committee member Deb Riley spoke about how the visit to the FOOD Project in Ingersoll has helped with the Brownsville Sharing Cupboard. Deb advised that the FOOD Project has been very supportive since the tour for the Sharing Cupboard and since the tour, the Sharing Cupboard has received food donations weekly, including bread, potatoes and fruit. Deb advised that a few families have contacted her regarding the FOOD Project hamper program.

City of St. Thomas 'Tiny Village' Tour
Mayor David Mayberry spoke briefly about the upcoming tour on February 10th in St. Thomas of the Tiny Hope Tiny Home Village; Yarmouth Yards; Harvest Hands and the Inn Out of the Cold.

Crossroad Villages Project
Mayor Mayberry advised that Scott Gillies was working to compile a list of Crossroad Villages within SWOX and once received, the list can be advertised in Village Voice, SWOX Talks Newsletter and on social media to gauge public interest of people who may be willing to volunteer and contribute to the project. The Committee would like it included in the next meeting for further discussion.

Waste, Organics and Recycling
Make large poster for each Township Hall. Laminate. Print organics waste information sheet to accompany.

Engage and Inform Committee 2026 Budget
Members discussed options for using the $7,500 budget set aside by Council in the 2026 Budget including eligibility for each hall board to receive $1,000 grant to host a community event.

Resolution No. 3 Moved by Tabitha Kosmal
Seconded by David Mayberry

RESOLVED that the Committee recommend to Council $1,000 be provided to Brownsville Hall Board for their Family Fun Day event.

DISPOSITION: Motion Carried

SWOX Township Fare
The Committee discussed the Engage & Inform vendor table at the Township Fare in May and how it would be a good opportunity to provide the public with information regarding the 2026 election.

ReuseApolooZaha
The date was confirmed for April 25th, 2026, and the Brownsville Pavilion has been booked.

Discussion Items

Correspondence

Standing Items

New Business

Adjournment

Resolution No. 4 Moved by Deb Riley
Seconded by Tabitha Kosmal

RESOLVED that there being no further business, the Engage and Inform Committee adjourn at 2:33 p.m. to meet again on March 4th, 2026, at 1:00 p.m.

DISPOSITON: Motion Carried