

Dereham Centre Hall Rental

312901 Dereham Line

Rental Fee - 85.00 including HST (effective Jan. 01, 2022)	Rental Date:
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Hall Capacity 90 people maximum

Amenities Provided

Fridge, gas stove and microwave

Air conditioning

The dishes and coffee pots are for in hall use only (No removal under any circumstances)

Cleaning products and brooms (located in storage closet beside kitchen)

WiFi provided SWOX – Public WiFi, The password is **Public WiFi**

Furnace Operation

Thermostat is located on right side as you go up onto stage.

Summer temperature setting

In-Floor Heating thermostat is located in entry way by panel. DO NOT TOUCH

Clean Up

Bring own dish towel and dish cloths

Kitchen to be cleaned and all dishes put away

Fridge must be emptied of all food

Wash floors including kitchen and bathroom floors

Clean bathrooms

Wipe and stack tables on cart provided in main hall

Wipe and stack chairs no higher than 5 chairs

Garbage

Dereham Centre Hall has a user pay garbage system. Options are:

- take your garbage home with you
- bring your own tags
- purchase them from the township office at a cost of \$2.00 each

Empty all garbage cans including bathrooms

Garbage and recycling are to be placed in the bin outside at the front of the hall with flag up

When You Leave

Furnace temperature settings: Summer - 24C

Winter – 16C

Leave bathroom doors open to prevent pipes from freezing

Lock all doors and turn off all lights

Toggle switch for automatic door opener to be left in "off" position

Key can be dropped at the Township Office Mailbox (312915 Dereham Line) at any hour.

NO SHOW fee of \$25.00 may be charged.

I agree to the above conditions.

Print Name	Signature
Contact phone number	Amount paid