Township of South-West Oxford Council Minutes January 9, 2024

<u>Members Present</u> :	Mayor: Councillors:	Mayor David Mayberry, Paul Buchner (Ward 1), Peter Ypma (Ward 2), Valerie Durston (Ward 3), George Way (Ward 4), Jim Pickard (Ward 5) – via Zoom, Craig Gillis (Ward 6)
<u>Members Absent</u> .	None	
<u>Staff Present</u> :	Mary Ellen Greb, CAO/Deputy Clerk Julie Middleton, Clerk/Deputy CAO Brooke Crane, Treasurer Adam Prouse, Works Superintendent Howard Leaver, Chief Building Official Paul Groeneveld, Acting Fire Chief (virtually) Nicole Chambers, Records Management Co- ordinator/Clerk's Assistant	

Call Meeting to Order

The meeting was called to order at 9:00 a.m. by Mayor David Mayberry and a quorum was present.

Motion to Accept Agenda

Resolution No. 1 Moved by Paul Buchner Seconded by Craig Gillis

RESOLVED that the regular meeting agenda for the January 9th, 2024 meeting of council be approved, as amended.

DISPOSITION: Motion Carried

Declaration of Pecuniary Interest

None.

<u>Minutes</u>

December 19th, 2023 - Regular Council Meeting Minutes

Resolution No. 2 Moved by Craig Gillis

Seconded by George Way

RESOLVED that the regular minutes of the December 19th, 2023 council meeting be approved.

DISPOSITION: Motion Carried

Business Arising from the Minutes

CL 01-2024: Business Arising from the December 19th Council Meeting Minutes

Clerk Julie Middleton provided Council with a report to provide them with an overview of the staff actions arising from the minutes of the last Council meeting.

Resolution No. 3	Moved by Valerie Durston Seconded by Peter Ypma
AF	RESOLVED that the Council of the Township of South-West Oxford receive report CL 01-2024 Summary of Staff Actions Related to Business Arising from the Minutes of December 19th, 2023 as information.
	DISPOSITION: Motion Carried

Appointments

<u>9:05 a.m. - Henry Centen, P. Eng., Senior Transportation Engineer re: 2023</u> Road Needs Study Township of South-West Oxford

Henry Centen, on behalf of R.J. Burnside & Associates Engineering, presented the results of the Township's 2023 Road Needs Study to Council. He commented on the following as was included as part of the study:

- Township Road and Traffic Inventory;
- Condition Assessment;
- Review Maintenance/Improvement Strategy & Priorities;
- Review Other Road Needs;
- Review Ten Year Capital Plan and Budgets.

Arising from the study, Mr. Centen noted the following main conclusions and recommendations:

- The results of the Township's Road Needs Study may be incorporated into the Township's ongoing Asset Management studies and annual budget planning.
- It is recommended that the Township continue to establish an annual budget to apply cost-effective routine and/or preventive maintenance treatments to hardtop roads.
- Based on the sensitivity analysis performed during this study, the annual budget of \$2.0M is sufficient to maintain the current network condition.
- It is recommended that updates to the condition ratings for the road network be completed every 3 to 5 years to assess ongoing deterioration rates and resulting improvement requirements.

Members of Council were given the opportunity to ask questions regarding the study. Discussion took place regarding the impact that heavy farm machinery and equipment has on Township roads. It was noted that roads are not constructed to carry this additional weight – roads are impacted differently depending on the traffic. It was discussed that in general the Township's roads are in good shape and in line with the condition of roads within most rural municipalities. When asked if anything was found to be missing with respect to the condition of Township roads, Mr. Centen advised that he did not find any areas that should be addressed differently. Works Superintendent Adam Prouse commented on some of the drainage recommendations contained within the report.

Mr. Centen was thanked for his presentation to Council and Council was advised that Works Superintendent Adam Prouse will report to Council at a later date to seek their approval of the final version of the study.

<u>9:30 p.m. - Development Planner Spencer McDonald: Public Meeting - Zone</u> Change Application ZN 4-22-07 submitted by Catherine White

Resolution No. 4 Moved by George Way Seconded by Valerie Durston

> RESOLVED that the Council of the Township of South-West Oxford move into public meeting at 9:30 a.m. to consider zone change application ZN 4-22-07 submitted by Catherine White for property located on Sophia Street in Brownsville.

DISPOSITION: Motion Carried

Development Planner Spencer McDonald explained that the application for zone change proposes to rezone the subject lands from 'Residential Type 1 Zone (R1)' to 'Special Residential Type 1 Zone (R1-sp)' to permit the

development of an undersized residential parcel. Relief is required from the lot area, lot frontage, and lot depth provisions of the Township's Zoning By-Law. The subject lands are located on the north side of Sophia Street, west of Culloden Line and south of Wood St W, in the Township of Southwest-Oxford (Brownsville).

The R1 zone requires a lot area of 2800 m2 (30,140 ft2), lot frontage of 35 m (115 ft), and lot depth of 80 m (262.5 ft) for single detached dwellings on lots served by private septic systems. The subject lands have a lot area of 1,495 m2 (16,093 ft2), lot frontage of 33.8 m (111 ft), and lot depth of 44 m (145 ft). The lands to be rezoned are currently vacant and front on the north side of Sophia Street. Surrounding land uses are predominately low density residential, with agricultural land uses to the west. The lot requires a private septic system. Township septic and building department confirmed that lot area is capable of accommodating dwelling unit and septic system.

Mr. McDonald explained that when there is an existing lot of record that is undersized, some leniency is applied when considering planning policy with respect to development of the lot. He advised that planning staff is recommending that the application be approved, as the proposal is generally consistent with the policy direction of the Provincial Policy Statement and the Official Plan to permit development where site conditions are suitable for the long-term provision of private services.

Questions from Council:

In response to an inquiry from Councillor Ypma, Chief Building Official Howard Leaver advised that occupancy is calculated based on the number of bedrooms in the proposed dwelling. A larger home is permitted because there is no well on the property – the lot will be serviced by municipal water. A private well requires a greater setback from the septic system on the lot.

Comments from the Applicant:

Catherine White spoke in support of planning staff's recommendation in the report.

Comments from members of the Public:

No member of the public spoke in support of or opposed to the application.

Resolution No. 5 Moved by George Way Seconded by Craig Gillis

> RESOLVED that the Council of the Township of South-West Oxford reconvene in regular session at 10:02 a.m.

DISPOSITION: Motion Carried

Resolution No. 6 Moved by Valerie Durston Seconded by Jim Pickard

> RESOLVED that the Council of the Township of South-West Oxford approve-in-principle the zone change application submitted by Catherine White, whereby the lands described as Part Lot 49, Plan 66, Township of South-West Oxford, are to be rezoned from 'Residential Type 1 Zone (R1)' to 'Special Residential Type 1 Zone (R1-sp)' to permit the development of an undersized residential parcel.

DISPOSITION: Motion Carried

<u>9:45 a.m. - Development Planner Spencer McDonald: Public Meeting - Zone</u> Change Application ZN 4-23-09 & ZN 4-23-10 (Rood & Byl) for property located at 364549 McBeth Road

Resolution No. 7	Moved by Paul Buchner
	Seconded by Craig Gillis

RESOLVED that the Council of the Township of South-West Oxford move into public meeting to consider zone change applications ZN 4-23-09 & ZN 4-23-10 submitted by Willem & Cheryl Rood and Nicolaas & Jannetje Byl for property located at 364539 McBeth Road.

DISPOSITION: Motion Carried

Development Planner Spencer McDonald explained that the zone change applications propose to rezone the severed lot resulting from consent application B23-49-4 from 'General Agricultural Zone (A2)' to a 'Special Rural Residential Zone (RR-45)', and to rezone the lot to be enlarged via consent application B23-49-4 from 'Residential Existing Zone (RE)' to the 'General Agricultural Zone (A2)'. The subject lands are described as Part Lot 3, Concession 2 (Dereham), in the Township of South-West Oxford. The subject lands are located on the north side of McBeth Road, between Zenda Line and Duffy Line. The properties subject to the application are municipally known as 364539 and 364519 McBeth Road.

The purpose of the applications for zone change is to fulfil a condition of a related application for consent (B23-49-4; A23-10-4 - approved in October 2023) by rezoning the lands being retained and enlarged, generally as shown on Plate 1 of Report No. 2024-04. It is proposed that the lands being retained

via B23-49-4 be rezoned to a site-specific rural residential zone which recognizes the existing oversized accessory structure currently on the property – (approximately 334 m2 / 3,600 ft2 in size), and further, to rezone the lands being enlarged to the 'General Agricultural (A2) Zone'. No new development is proposed as a result of these applications. Surrounding land uses are primarily existing agricultural operations with a number of existing non-farm rural residential lots in the vicinity.

Planning staff are recommending approval of the applications as they are generally consistent with the Provincial Policy Statement and maintain the intent and purpose of the Official Plan.

Questions from Council: None.

Comments from the Applicant:

The applicant, Mr. Rood, advised that the existing structure on the property has been reduced in size and that he is in support of planning staff's recommendation in their report.

Comments from members of the Public:

No member of the public spoke in support of or opposed to the application.

Resolution No. 8	Moved by George Way Seconded by Valerie Duston
	RESOLVED that the Council of the Township of South-West Oxford reconvene in regular session at 10:09 a.m.
	DISPOSITION: Motion Carried
Resolution No. 9	Moved by Craig Gillis Seconded by Valerie Durston
	RESOLVED that the Council of the Township of South-West Oxford approve the zone change applications submitted by Willem & Cheryl Rood and Nicolaas & Jannetje Byl (file no. ZN 4-23-09 / ZN4-23- 10), whereby the lands described as Part Lot 3, Concession 2 (Dereham), Township of South-West Oxford and enlarged via B23-49-4 are to be rezoned from 'Residential Existing Zone (RE)' to 'General Agricultural Zone (A2)', and the lot to be retained be rezoned from 'General Agricultural Zone (A2)' to 'Special Rural Residential Zone (RR-45)'.

DISPOSITION: Motion Carried

<u>10:00 a.m. - Tracy Annett, General Manager - Upper Thames River</u> Conservation Authority re: 2024 Budget Presentation

Tracy Annett, General Manager, on behalf of Upper Thames River Conservation Authority, provided Council with a presentation regarding their 2024 budget. She commented on the following which impact the 2024 budget:

- Legislative changes (approximate cost \$1.5 million): reorganization of programs and services into three categories with specific funding restrictions;
- New mandatory deliverables due December, 2024;
- New service delivery standards due December, 2024;
- No provincial funding to offset additional work;
- Historical: Chronically inadequate and reduced Provincial Transfer Payment, insufficient reserves, not eligible for Canada Emergency Response Benefit during COVID; and
- Operating Equipment: Accessing qualified staff, compensation updates, aging infrastructure and increasing cost of capital projects, growth development pressure, increased land management pressure, development review fees frozen, reduced access to provincial grant programs and inflation.

Ms. Annett advised Council that the largest impact on the UTRCA 2024 operating budget is tied to \$1.5 million of new provincially legislated activities. No new provincial funding has been provided to offset these costs. Additional budget increases are tied to rising operational and capital costs. With aging flood control infrastructure, continued maintenance costs are also significantly higher. UTRCA is working to mitigate the impact on the municipal levy by applying program revenues to offset costs of mandated programs. Mayor Brian Petrie, Town of Ingersoll, spoke on behalf of the board of directors and commented on the changes to membership that the board has experienced over the past year. He noted that operations have changed significantly which have created some challenges. He thanked conservation authority staff for all of their additional work to understand the new system and requirements.

Members of Council were given the opportunity to ask questions of Ms. Annett. Discussion took place regarding rental properties, land lease agreements and forest management on properties owned by the conservation authority. Discussion also took place regarding the legislative changes made by the province and the need for additional funding to support them.

* Council took a 5-minute break at 10:00 a.m.

Staff Reports

FC 01-2024: Capital Purchase of Fire Services Extrication Equipment

Acting Fire Chief Paul Groeneveld provided Council with a report to seek their approval for additional funding from the Fire and Emergency Services Equipment reserve to fully fund the purchase of Electric Extrication Equipment as proposed in this Report. Council discussed that the approved budget is already being exceeded – it was noted that the budget process begins fairly early in the year, and that sometimes we are caught with price changes following budget approval – budget estimates were submitted in September, 2023. Staff try to move forward as quickly as possible on purchases once approved.

Resolution No. 10	Moved by Jim Pickard Seconded by Valerie Durston
ΔΡ	RESOLVED that the Council for the Corporation of South-West Oxford receive Report FC-01-2024 as information regarding the Capital purchase of Electric Extrication Equipment for South-West Oxford Fire and Emergency Services;
	AND FURTHER THAT Council approve Staff's recommendation to purchase three full sets of Extrication Equipment, including a cutter, spreader and ram for each fire station at a cost of \$152,955.00 plus HST and that the additional cost be funded from the Fire and Emergency Services Equipment Reserve.

DISPOSITION: Motion Carried

BD 12-2023: 2023 Year-End Building Report

Chief Building Official Howard Leaver provided Council with a report to provide them with the status of the activities in the building department as of the end of year 2023.

Resolution No. 11	Moved by Craig Gillis
	Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford receive report BD 12-2023: yearend building report as information.

DISPOSITION: Motion Carried

Strategic Planning

CAO 01-2024: Township Strategic Plan - Strategic Themes Initiatives

Chief Administrative Officer Mary Ellen Greb provided Council with a report to bring forward the Strategic Themes of the Township's approved Strategic Plan 2024-2027 breaking out the initiatives for each theme. She noted that the Council traditionally discusses/sets goals for the current year at the first council meeting in January. In 2023, Council worked through a new strategic planning process; approving the Township's Strategic 2024-2027 Plan at the December 19th, 2023 Regular Council meeting.

This portion of the meeting was intended to gather input from members of Council and set goals to align with the Township's new strategic objectives. Members of Council shared the following comments:

Objective: A Connected, Compassionate and Engaged Community

- Measurement of how well the Township and members of Council are doing is received through comments from members of the public, rate payers. Council needs to listen to what they are telling us. Positive feedback was received following road work in Sweaburg with respect communication and willingness to listen by the Township's Works Superintendent and his crew.
- Positive feedback has also been received regarding the Township's 2024 budget – the budget was kept low in comparison to some other municipalities and the County.
- Need to have an updated communications plan to engage with individuals and understand how the community wants to receive information from the Township.
- Support and encourage strong volunteer base for all Township halls and parks. Need to listen to what the members are telling us that they want and need.
- Continue to grow and expand e-services technology enabled community.
- Consider additional electronic signs in other areas of the Township.
- What public transportation options are available and cost effective in rural areas i.e. Uber, ride share, etc.
- Survey Township Hall and Park Boards re: how the Township can best serve them. Provide support for new members and encourage willingness to explore new ideas and events (i.e. Mount Elgin Trivia Night).
- Consider options for new municipal office combined with medical services, child care, pharmacy. Begin planning and engineering.

Objective: A Healthy and Active Community:

- Consider accessibility in all Township owned facilities the washrooms at the Brownsville Community Centre are not accessible for everyone. Consider how we plan for everyone.
- Sidewalk improvements and upgrades throughout all communities in the Township to make them more walkable.
- Host a community information night (Mount Elgin Hall Board is currently working on this).
- Consider hosting an outdoor movie night in partnership with the community information night.
- Generate increased volunteerism within the Township for various hall boards and other service groups (i.e. community information night).
- Establishment of Township facilities staff support/attendant.
- When exploring options in relation to municipal facilities (current and future) consider how medical services may also be incorporated (i.e. nurse practitioner, counselling, dentist, partnership opportunities – Oxford County Community Health Centre, pharmacy).
- Consider space for child care within the community. Existing facilities are not suitable options for full-time child care. Encourage more private/home child care providers.
- Bike lanes added to all new road construction.
- Increase funding to Township Road reserves to improve overall road condition and infrastructure (i.e. Zenda Line and Daniel Road). It was noted that improved roads increases traffic volume and speed. Concerns that automated speed enforcement is going to be costly and ineffective. Council suggested advocating for change to the program at the provincial level.
- New recreational facilities are planned in surrounding urban communities consider financial contribution from the Township.

Objective: A Safe and Secure Community:

- Review and update the Township of South-West Oxford Fire and Emergency Services Strategic Plan.
- Promote and encourage 72-hr emergency preparedness kits for all residents. More erratic weather is expected and weather patterns continue to change.
- Increased police presence in South-West Oxford. Speeding continues to be an issue, lack of enforcement. Consider additional preventative and traffic calming measures (i.e. road narrowing, automated speed enforcement). Share information regarding home camera program partnership with Oxford OPP.
- Support and receive more regular reports from Safe and Well Oxford Community Safety and Well-being.
- Public education and awareness (mental health, addictions, drugs, smoking/vaping, domestic violence) – how can we communication accurate information to people?

- Review storm centre shelters within the Township (shelter from storm and warming centres).
- Rebuild gravel roads to handle heavy equipment vs. paving.

Objective: A Thriving and Sustainable Community:

- Continue to support the Rural Oxford Economic Development Corporation.
- Continue to support the Township's Environment and Energy Innovation Committee – continue to budget funds for future projects to reduce the Township's carbon footprint.
- Public education and awareness re: climate change.
- Educate the public on energy efficiency programs that are available locally.
- Look at tree planting opportunities within the Township (i.e. Beachville Fire Hall)
- Support buy local, and buy in South-West Oxford.
- Continue to focus residential growth and development on the least desirable farmland increase residential density in serviced communities.
- Promote and educate the public on waste reduction.
- Investigate underutilized lands within the Township that may have development potential.
- Consider when to preserve aging buildings and when to end their useful life suggest a balance between needs of the community and what makes sense consider what is the best long-term solution.
- Recruit and retain strong, competent staff customer service focused, prompt service, public service mindset.
- Streamline planning and development application processes with Oxford County. Consider reporting on turnaround times for development applications on an annual basis.
- Complete asset management planning process and financially plan for the future.

Objective: A Trusted Township that Delivers Value for the Communities it Serves:

- Ensure that Township's budget reflects the cost of doing business. When reporting on budget increase consider using a dollar number vs. percent – this number may be more relatable to residents. Share information with residents about the cost of doing business (i.e. road paving, vehicle purchases, etc.).
- Build trust between the ratepayer, staff, members of Council and the Township's volunteer base.

* Council took a break for 30-minutes at 12:30 p.m.

Agenda Items & Correspondence

#1 - LPRCA minutes of December 6, 2023

#2 - Newsletter: ERTH Corporation Shareholder - December 2023

Resolution No. 12 Moved by Paul Buchner Seconded by Valerie Durston

> RESOLVED that the Council of the Township of South-West Oxford appoint Mayor David Mayberry as the Township's voting member at the upcoming shareholder's meeting (ERTH Corporation).

DISPOSITION: Motion Carried

Councillor Craig Gillis and Chief Administrative Officer Mary Ellen Greb will also attend the shareholder's meeting in February.

#3 - December ROMA Board Meeting Highlights

Resolution No. 13 Moved by Peter Ypma Seconded by Paul Buchner

> RESOLVED that the Council of the Township of South-West Oxford receive agenda and correspondence items #1 to #3 inclusive as information and that they be noted and filed.

DISPOSITION: Motion Carried

Accounts Payable Report

January 9th, 2024 - Accounts Payable Report

Resolution No. 14 Moved by Peter Ypma Seconded by George Way

RESOLVED that the following Accounts be approved for payment:

Accounts Payable for December 17th, 2023 to \$884,488.69 January 6th, 2024 Bi-Weekly Payroll #26 \$54,941.76 Fire Pay #12 \$31,864.98 Council Pay #12 \$8,338.50 Total: \$979,633.93

DISPOSITION: Motion Carried

Information Items & Correspondence

#4 - Township of Alnwick Haldima Resolution re: 'MOE to Expand Use of Permit-By-Rule'

#5 - City of Stratford Resolution re: CEBA Loan Businesses

#6 - Township of Asphodel-Norwood Resolution re: Rising Municipal Insurance Costs

#7 - Town of Aurora Council Resolution re: Homelessness Crisis

#8 - Town of Aurora Council Resolution re: Community Safety and Inciteful Speech

#9 - Tay Township Resolution re: Provincial Cemetery Management Support Request

#10 - City of Port Colborne Resolution - Support Municipality of Tweed re 1/3 Funding Grant Programs

Resolution No. 15 Moved by George Way Seconded by Valerie Durston

> RESOLVED that the Council of the Township of South-West Oxford receive information and correspondence items #4 to #6 and #8 to #10 inclusive as information and that they be noted and filed.

DISPOSITION: Motion Carried

Resolution No. 16 Moved by Valerie Durston Seconded by George Way

> RESOLVED that the Council of the Township of South-West Oxford provide direction to staff to send a letter of support in relation to item #7.

DISPOSITION: Motion Carried

Committees

Salford Hall Board Meeting Minutes

Resolution No. 17 Moved by Paul Buchner Seconded by Craig Gillis

> RESOLVED that the Council of the Township of South-West Oxford received Salford Hall Board meeting minutes of November 7th, 2023 as information.

Discussion on the motion:

Township Hall and Park Committee are encouraged to include the full names of members in their meeting minutes.

DISPOSITION: Motion Carried

By-laws and Agreements

- By-Law No. 01-2024 To authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31st, 2024
- By-Law No. 02-2024 To provide for interim tax levies for the year 2024 for the Township of South-West Oxford
- By-law No. 03-2024 To amend Township of South-West Oxford Zoning By-law (ZN 4-23-09)

Resolution No. 18 Moved by Peter Ypma Seconded by Jim Pickard

RESOLVED that the following By-Laws be introduced and that they be read a first and second time:

- By-Law No. 01-2024 being a By-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31st, 2024
- By-Law No. 02-2024 being a By-law to provide for interim tax levies for the year 2024 for the Township of South-West Oxford
- By-law No. 03-2024 being a By-law to amend Township of South-West Oxford Zoning By-law (ZN 4-23-09)

DISPOSITION: Motion Carried

Resolution No. 19 Moved by Craig Gillis Seconded by Valerie Durston

> RESOLVED that By-Laws 01-2024 to 03-2024 inclusive be read a third time and finally passed, and that the Mayor and Clerk be authorized to sign the By-Laws and affix the corporate seal.

DISPOSITION: Motion Carried

New Business

Cyber Security Training

It was suggested that staff look into an annual training update for all staff and Council regarding cyber security.

Battery Storage Facility on Zenda Line (south of Hughes Tract)

Mayor David Mayberry provided Council with an update regarding a proposed battery storage facility on Zenda Line (approximately 21-acre facility). Mayor Mayberry suggested to the applicant that they contact Council planning staff to confirm if the property's zoning would allow such a facility. Additional details are not yet known.

Council Round Table

Council members shared updates from their respective wards and community involvement. Brownsville Hall Board will meet tomorrow evening. Dereham Centre Hall Board had very successful holiday rental season. Mount Elgin Hall Board met last night. Mount Elgin Hall Board will be hosting another Trivia Night on February 23rd and an upcoming Community Information Night. Planning is underway for upcoming fundraising dinners. Potential for diamond rental on a regular basis this summer in Mount Elgin. Hoping to upgrade one of the bathrooms at the concession stands. Pickleball will start up again this week - this will run every other week. New Chair and Vice-Chair at LPRCA -AGM is on March 1st. Salford Hall Board AGM will take place on February 6th. Engage and Inform Committee will meet again on February 7th. Hilltop Park will meet again in February, 2024. Foldens Hall Board AGM will take place on February 6th. Sweaburg Parks and Recreation will host their AGM in April, 2024. Sweaburg Ice Rink is set up. Outdoor Farm Show – Sweaburg's share was \$8,000 – donation towards the pickleball court and will supply some money to minor ball as well. Beachville Museum Board meeting will take place tomorrow evening. Car Shows are planned throughout the summer months again in 2024 at the museum. County Council will meet again

tomorrow – they will be considering additional full load roads within the County.

Closed Session

The meeting will be closed to the public to discuss subject matter that is:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(Request from Makkink's Flower Farm).

Resolution No. 20 Moved by George Way Seconded by Paul Buchner RESOLVED that Council hold a closed meeting starting at 1:23 p.m. in order to discuss a matter pertaining to: (b) personal matters about an identifiable individual, including municipal or local board employees; (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; **DISPOSITION: Motion Carried** Moved by George Way Resolution No. 21 Seconded by Craig Gillis RESOLVED that the Council of the Township of South-West Oxford reconvene in regular session at 1:47 p.m.

DISPOSITION: Motion Carried

Confirmatory By-law

By-Law No. 04-2024 - To confirm all actions and proceedings of Council (January 9th, 2024)

Resolution No. 22 Moved by Paul Buchner Seconded by Valerie Durston RESOLVED that By-law 04-2024 being a By-law to confirm the proceedings of Council held Tuesday, January 9th, 2024 be read a first, second and third time this 9th day of January, 2024.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

<u>Adjournment</u>

Resolution No. 23 Moved by Craig Gillis Seconded by Valerie Durston

RESOLVED that there being no further business, the Council meeting be adjourned at 1:48 p.m. to meet again on Tuesday, January 23rd, 2024 at 6:30 p.m.

DISPOSITION: Motion Carried



CLERK: Julie Middleton

MAYOR: David Mayberry

This document is available in alternate formats upon request.