Township of South-West Oxford Council Minutes March 7, 2023

<u>Members Present</u> :	Mayor: Councillors:	David Mayberry Paul Buchner (Ward 1), Peter Ypma (Ward 2), Valerie Durston (Ward 3), Jim Pickard (Ward 5 – via Zoom), Craig Gillis (Ward 6)
<u>Members Absent</u> :	George Way (Ward 4)	
<u>Staff Present</u> :	Adam Prouse, Works Superintendent Brooke Crane, Deputy Treasurer Howard Leaver, Chief Building Official Rob Serson, Fire Chief & CEMC Julie Middleton, Clerk Nicole Chambers, Records Management Co- ordinator	

Call Meeting to Order

The meeting was called to order at 9:00 a.m. by Mayor David Mayberry and a quorum was present.

Deputy Treasurer Brooke Crane introduced Dana Hill. Dana is the Township's new Protective Services Administrative Assistant. Mayor Mayberry introduced members of Council.

Motion to Accept Agenda

Resolution No. 1 Moved by Peter Ypma Seconded by Craig Gillis

RESOLVED that the regular meeting agenda for the March 7th, 2023 meeting of council be approved, as amended (sidewalk snow removal).

DISPOSITION: Motion Carried

Declaration of Pecuniary Interest

None.

<u>Minutes</u>

February 21st, 2023 - Regular Council Meeting Minutes

Resolution No. 2Moved by Jim Pickard
Seconded by Paul BuchnerRESOLVED that the regular minutes of the February
21st, 2023 council meeting be approved.

DISPOSITION: Motion Carried

Business Arising from the Minutes

CL 12-2023: Business Arising from the Minutes of February 21st, 2023

Clerk Julie Middleton provided Council with a report to provide them with an overview of the staff actions arising from the minutes of the last Council meeting.

Resolution No. 3 Moved by Craig Gillis Seconded by Peter Ypma

> RESOLVED that the Council of the Township of South-West Oxford receive report CL 12-2023 Summary of Staff Actions Related to Business Arising from the Minutes of February 21st, 2023 as information.

DISPOSITION: Motion Carried

* Councillor Valerie Durston arrived at 9:02 a.m.

Staff Reports

DD 02-2023: Petition for Drainage Works: Salford Drain

Drainage Superintendent Daniel Leduc provided Council with a report to bring forward a Petition for Drainage Works, submitted in accordance with Section 78 of the Drainage Act by Alberdina Klynstra, for property located at 383872 Salford Road and 313701 Dereham Line.

Resolution No. 4	Moved by Valerie Durston
	Seconded by Craig Gillis

RESOLVED that the Council of the Township of South-West Oxford accept the Petition for Drainage Works received from Alberdina Klynstra, dated February 15, 2023;

AND FURTHER THAT the firm of Spriet Associates, Engineers and Architects be appointed to complete a new report in accordance with Section 78 of the Drainage Act, RSO 1990, Chapter D17.

DISPOSITION: Motion Carried

DD 03-2023: Petition for Drainage Works: Seventh Concession Drain Farm Crossing

Drainage Superintendent Daniel Leduc provided Council with a report to bring forward a Petition for Drainage Works, submitted in accordance with Section 78 of the Drainage Act by Rosewood Acres Inc. and Roos Ostrander Farms Ltd., for property located at 223757 Ostrander Road.

In response to an inquiry from Mayor Mayberry, Mr. Leduc advised that the assessment schedule will include some minor charges to upstream landowners.

Resolution No. 5	Moved by Peter Ypma Seconded by Valerie Durston	
	RESOLVED that the Council of the Township of South-West Oxford accept the Petition for Drainage Works received from Rosewood Acres Inc. and Roos Ostrander Farms Ltd., dated February 16, 2023;	

AND FURTHER THAT the firm of R.J. Burnside and Associates Ltd. be appointed to complete a new report in accordance with Section 78 of the Drainage Act, RSO 1990, Chapter D17.

DISPOSITION: Motion Carried

WD 01-2023: 2023 Asphalt Tender results

Works Superintendent Adam Prouse provided Council with a report to seek their approval to pulverize, repave and gravel shoulder a portion of Dereham Line, to pulverize and repave Millard Street in Sweaburg, to pulverize, repave and gravel shoulder a portion of Pressey line and to pulverize repave and gravel shoulder a portion of Dodge line as outlined in the Township's 2023 approved budget. On February 9, 2023 the Township released a Tender for Asphalt paving and at the time of closing on February 24, 2023 it received 4 bids. Staff is recommending the lowest bid.

It was noted that the cost of asphalt has increased by approximately 15% (\$1.0735 per tonne from approximately \$0.92 per tonne last year).

Resolution No. 6 Moved by Jim Pickard Seconded by Valerie Durston

RESOLVED that Council receive report WD 1-2023 as information;

AND FURTHER that Council approve the tender bid of \$1,269,787.38 plus applicable taxes from Permanent Paving Ltd. to perform the work listed in the tender.

DISPOSITION: Motion Carried

Agenda Items & Correspondence

- #38 County Council Report February 2023
- #39 Oxford County Proposed Community Safety Zones Maps

Councillor Buchner commented on the proposed community safety zone in Brownsville and questioned why it isn't being extended further north. Mayor Mayberry commented that the north portion does not meet the requirements of a community safety zone due to the location of the community centre.

Resolution No. 7 Moved by Peter Ypma Seconded by Paul Buchner

> RESOLVED that the Council of the Township of South-West Oxford receive agenda and correspondence items #38 and #39 as information and that they be noted and filed.

DISPOSITION: Motion Carried

Accounts Payable Report

March 7th, 2023 - Accounts Payable Report

Resolution No. 8 Moved by Craig Gillis Seconded by Paul Buchner RESOLVED that the following Accounts be approved for payment: Accounts Payable for February 15 to March 3, \$86,878.49 2023 Bi-Weekly Payroll #4 \$53,014.43 Fire Pay #2 \$29,109.61

Total: \$169,002.53

DISPOSITION: Motion Carried

Information Items & Correspondence

#40 - Town of Cobourg Council Resolution - Homeless and Unsheltered Persons

#41 - Perth South Call to Action: Review of the Cannabis Act

#42 - City of Port Colborne - Support - Call to Action: Review of the Cannabis Act

#43 - Woodstock City Council's decision on the delivery of graphic images

#44 - Resolution of Support, School Board Elections

#45 - Town of Grimsby Resolution - Barriers for Women in Politics

#46 - Town of Ingersoll Resolution re: Diversity & Newcomer Committee

#47 - Niagara Region Motion Respecting Declarations of Emergency for Homelessness, Mental Health and Opioid Addiction

#48 - City of Port Colborne supported the request from the Town of Petrolia regarding School Board Elections

Resolution No. 9 Moved by Valerie Durston Seconded by Craig Gillis

> RESOLVED that the Council of the Township of South-West Oxford receive information and correspondence items #40 to #46 inclusive and #48 as information and that they be noted and filed.

DISPOSITION: Motion Carried

Resolution No. 10 Moved by Valerie Durston Seconded by Peter Ypma

> RESOLVED that the Council of the Township of South-West Oxford provide direction to staff to send a letter of support in relation to information and correspondence item #47 (parts 2 through to 8).

DISPOSITION: Motion Carried

Appointments

<u>9:20 a.m. - Committee of Adjustment Hearing - A02-2023 - Harmeet Singh - 383923 Salford Road</u>

Resolution No. 11	Moved by Paul Buchner	
	Seconded by Valerie Durston	

RESOLVED that the Council of the Township of South-West Oxford move into Committee of Adjustment to consider minor variance application A02-2023 submitted by Harmeet Singh for property located at 383923 Salford Road at 9:20 a.m.

DISPOSITION: Motion Carried

Resolution No. 12 Moved by Valerie Durston Seconded by Peter Ypma

RESOLVED that Council reconvene in regular session at 9:28 a.m.

DISPOSITION: Motion Carried

<u>9:30 a.m. - Ronda Stewart, Rural Oxford Economic Development Corporation</u> - 2022 Year in Review Report

Ronda Stewart, on behalf of the Rural Oxford Economic Development Corporation, provided Council with a review and update on the following initiatives:

- Oxford Rural Entrepreneurs 2023 Networking Event Series
- Business Training Videos
- Rural Oxford New Website Launched
- Rural Oxford's Shopping Channel

- Rural Investment Readiness Assessment Surveys
- Tourism Oxford, Community Futures & Rural Oxford Supporting Innovation
- Oxford Connection
- Exciting Licensed Home Child Care Update
- Oxford Workforce Development Partnership
- Oxford Local Immigration Partnership
- Norwich Career Expo
- Oxford County Council has assembled a committee requesting all economic development offices in the region to participate in three meetings as a condition to receiving requested annual grants. This committee is asked to bring forward a report to County Council to provide both a vision or strategy for a sustainable and robust local economy and how all partners can work collaboratively for all areas of Oxford County. This report will be due no later than June 28, 2023.

Discussion took place regarding the lack of affordable housing in relation to attracting workers locally. Ronda commented that the lack of affordable housing is the number one challenge in attracting workers, in addition to transportation and child care.

<u>New Business</u>

Sidewalk Snow Removal

Challenges in relation to the sidewalk snow removal in Beachville this past weekend were discussed. The snow was very wet and heavy, and this presented challenges in removing snow over this past weekend. Staff went back on Monday to clear the snow. Staff are going to try to use the blower as much as possible – there is a 48-hour window after a snow event to clear the snow.

By-laws and Agreements

- By-law No. 14-2023 To authorize the execution of a severance agreement (2566546 Ontario Inc. 324145 Mount Elgin Road)
- Resolution No. 13 Moved by Craig Gillis Seconded by Valerie Durston

RESOLVED that the following By-Law be introduced and that they be read a first and second time:

• By-Law No. 14-2023 being a By-law to authorize the execution of a severance agreement with 2566546 Ontario Inc. for property located at 324145 Mount Elgin Road.

DISPOSITION: Motion Carried

Resolution No. 14 Moved by Valerie Durston Seconded by Peter Ypma

> RESOLVED that By-Law 14-2023 be read a third time and finally passed, and that the Mayor and Clerk be authorized to sign the By-Law and affix the corporate seal.

DISPOSITION: Motion Carried

Council Round Table

Council members shared updates from their respective wards and community involvement. ROEDC Board meeting took place last Friday; the Board reviewed the year end report for 2022. Environment and Energy Innovation Committee meeting will take place tomorrow. Unconscious Bias and Microaggressions workshop will be hosted again on March 10th, 2023 – the session was very good. Pickleball in Mount Elgin is continuing throughout March. T-ball registration is open in Mount Elgin. Dereham Centre Hall Board met on February 28th – there is a new member on the committee this year. The kitchen renovation in Dereham Centre is almost done. Airport Advisory Committee met last week. Salford Hall Board will meet again tonight. Hilltop Park Committee will meet again next Tuesday. Beachville Parks and Recreation will have the same board of directors as last year. Beachville Museum Easter Egg Hunt will take place on April 8th from 12:00 p.m. to 2:00 p.m. Museum Board will meet again on Wednesday evening – there may be a couple of new board members this year. Brownsville AGM is scheduled for tomorrow evening. Catfish Creek Conservation Authority AGM was held last week. Winter Walk for Warmth took place this past weekend in Beachville – this was a great partnership with the Sweaburg Lions for this event.

* Council took a 5-minute break at 10:26 a.m.

Closed Session

The meeting will be closed to the public to discuss subject matter that is:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board (ERTH Shareholder Meeting).

Resolution No. 15	Moved by Valerie Durston
	Seconded by Paul Buchner

RESOLVED that Council hold a closed meeting at 10:32 a.m. in order to discuss a matter pertaining to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board (ERTH Shareholder Meeting).

DISPOSITION: Motion Carried

Resolution No. 16 Moved by Valerie Durston Seconded by Peter Ypma

> RESOLVED that the Council of the Township of South-West Oxford reconvene in regular session at 10:51 a.m.

DISPOSITION: Motion Carried

Resolution No. 17 Moved by Craig Gillis Seconded by Valerie Durston

> RESOLVED that the Council of the Township of South-West Oxford appoint Mayor David Mayberry as the Township's voting delegate for the upcoming ERTH Special Shareholder meeting on March 23rd, 2023.

DISPOSITION: Motion Carried

Confirmatory By-law

 By-Law No. 15-2023 - To confirm all actions and proceedings of Council (March 7th, 2023)

Resolution No. 18 Moved by Paul Buchner Seconded by Craig Gillis

RESOLVED that By-law No. 15-2023 being a By-law to confirm the proceedings of Council held Tuesday, March 7th, 2023 be read a first, second and third time this 7th day of March, 2023.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

<u>Adjournment</u>

Resolution No. 19 Moved by Valerie Durston Seconded by Peter Ypma

> RESOLVED that there being no further business, the Council meeting be adjourned at 10:53 a.m. to meet again on Tuesday, March 21st, 2023 at 6:00 p.m. (Brownsville Community Centre).

DISPOSITION: Motion Carried

CLERK: Julie Middleton

MAYOR: David Mayberry

This document is available in alternate formats upon request.