

**Township of South-West Oxford
Council Minutes
March 7, 2023**

Members Present: Mayor: David Mayberry
Councillors: Paul Buchner (Ward 1), Peter Ypma (Ward 2), Valerie Durston (Ward 3), Jim Pickard (Ward 5 – via Zoom), Craig Gillis (Ward 6)

Members Absent: George Way (Ward 4)

Staff Present: Adam Prouse, Works Superintendent
Brooke Crane, Deputy Treasurer
Howard Leaver, Chief Building Official
Rob Serson, Fire Chief & CEMC
Julie Middleton, Clerk
Nicole Chambers, Records Management Co-ordinator

Call Meeting to Order

The meeting was called to order at 9:00 a.m. by Mayor David Mayberry and a quorum was present.

Deputy Treasurer Brooke Crane introduced Dana Hill. Dana is the Township's new Protective Services Administrative Assistant. Mayor Mayberry introduced members of Council.

Motion to Accept Agenda

Resolution No. 1 Moved by Peter Ypma
Seconded by Craig Gillis

RESOLVED that the regular meeting agenda for the March 7th, 2023 meeting of council be approved, as amended (sidewalk snow removal).

DISPOSITION: Motion Carried

Declaration of Pecuniary Interest

None.

Minutes

February 21st, 2023 - Regular Council Meeting Minutes

Resolution No. 2 Moved by Jim Pickard
 Seconded by Paul Buchner

RESOLVED that the regular minutes of the February 21st, 2023 council meeting be approved.

DISPOSITION: Motion Carried

Business Arising from the Minutes

CL 12-2023: Business Arising from the Minutes of February 21st, 2023

Clerk Julie Middleton provided Council with a report to provide them with an overview of the staff actions arising from the minutes of the last Council meeting.

Resolution No. 3 Moved by Craig Gillis
 Seconded by Peter Ypma

RESOLVED that the Council of the Township of South-West Oxford receive report CL 12-2023 Summary of Staff Actions Related to Business Arising from the Minutes of February 21st, 2023 as information.

DISPOSITION: Motion Carried

** Councillor Valerie Durston arrived at 9:02 a.m.*

Staff Reports

DD 02-2023: Petition for Drainage Works: Salford Drain

Drainage Superintendent Daniel Leduc provided Council with a report to bring forward a Petition for Drainage Works, submitted in accordance with Section 78 of the Drainage Act by Alberdina Klynstra, for property located at 383872 Salford Road and 313701 Dereham Line.

Resolution No. 4 Moved by Valerie Durston
 Seconded by Craig Gillis

RESOLVED that the Council of the Township of South-West Oxford accept the Petition for Drainage Works received from Alberdina Klynstra, dated February 15, 2023;

AND FURTHER THAT the firm of Spriet Associates, Engineers and Architects be appointed to complete a new report in accordance with Section 78 of the Drainage Act, RSO 1990, Chapter D17.

DISPOSITION: Motion Carried

DD 03-2023: Petition for Drainage Works: Seventh Concession Drain Farm Crossing

Drainage Superintendent Daniel Leduc provided Council with a report to bring forward a Petition for Drainage Works, submitted in accordance with Section 78 of the Drainage Act by Rosewood Acres Inc. and Roos Ostrander Farms Ltd., for property located at 223757 Ostrander Road.

In response to an inquiry from Mayor Mayberry, Mr. Leduc advised that the assessment schedule will include some minor charges to upstream landowners.

Resolution No. 5 Moved by Peter Ypma
 Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford accept the Petition for Drainage Works received from Rosewood Acres Inc. and Roos Ostrander Farms Ltd., dated February 16, 2023;

AND FURTHER THAT the firm of R.J. Burnside and Associates Ltd. be appointed to complete a new report in accordance with Section 78 of the Drainage Act, RSO 1990, Chapter D17.

DISPOSITION: Motion Carried

WD 01-2023: 2023 Asphalt Tender results

Works Superintendent Adam Prouse provided Council with a report to seek their approval to pulverize, repave and gravel shoulder a portion of Dereham Line, to pulverize and repave Millard Street in Sweaburg, to pulverize, repave and gravel shoulder a portion of Pressey line and to pulverize repave and gravel shoulder a portion of Dodge line as outlined in the Township's 2023

RESOLVED that the following Accounts be approved for payment:

Accounts Payable for February 15 to March 3, 2023	\$86,878.49
Bi-Weekly Payroll #4	\$53,014.43
Fire Pay #2	\$29,109.61
 Total:	 \$169,002.53

DISPOSITION: Motion Carried

Information Items & Correspondence

- #40 - Town of Cobourg Council Resolution - Homeless and Unsheltered Persons
- #41 - Perth South Call to Action: Review of the Cannabis Act
- #42 - City of Port Colborne - Support - Call to Action: Review of the Cannabis Act
- #43 - Woodstock City Council's decision on the delivery of graphic images
- #44 - Resolution of Support, School Board Elections
- #45 - Town of Grimsby Resolution - Barriers for Women in Politics
- #46 - Town of Ingersoll Resolution re: Diversity & Newcomer Committee
- #47 - Niagara Region Motion Respecting Declarations of Emergency for Homelessness, Mental Health and Opioid Addiction
- #48 - City of Port Colborne supported the request from the Town of Petrolia regarding School Board Elections

Resolution No. 9 Moved by Valerie Durston
 Seconded by Craig Gillis

RESOLVED that the Council of the Township of South-West Oxford receive information and correspondence items #40 to #46 inclusive and #48 as information and that they be noted and filed.

DISPOSITION: Motion Carried

Resolution No. 10 Moved by Valerie Durston
 Seconded by Peter Ypma

RESOLVED that the Council of the Township of South-West Oxford provide direction to staff to send a letter of support in relation to information and correspondence item #47 (parts 2 through to 8).

DISPOSITION: Motion Carried

Appointments

9:20 a.m. - [Committee of Adjustment Hearing - A02-2023 - Harmeet Singh - 383923 Salford Road](#)

Resolution No. 11 Moved by Paul Buchner
 Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford move into Committee of Adjustment to consider minor variance application A02-2023 submitted by Harmeet Singh for property located at 383923 Salford Road at 9:20 a.m.

DISPOSITION: Motion Carried

Resolution No. 12 Moved by Valerie Durston
 Seconded by Peter Ypma

RESOLVED that Council reconvene in regular session at 9:28 a.m.

DISPOSITION: Motion Carried

9:30 a.m. - Ronda Stewart, Rural Oxford Economic Development Corporation - 2022 Year in Review Report

Ronda Stewart, on behalf of the Rural Oxford Economic Development Corporation, provided Council with a review and update on the following initiatives:

- Oxford Rural Entrepreneurs 2023 Networking Event Series
- Business Training Videos
- Rural Oxford New Website Launched
- Rural Oxford's Shopping Channel

DISPOSITION: Motion Carried

Resolution No. 14 Moved by Valerie Durston
Seconded by Peter Ypma

RESOLVED that By-Law 14-2023 be read a third time and finally passed, and that the Mayor and Clerk be authorized to sign the By-Law and affix the corporate seal.

DISPOSITION: Motion Carried

Council Round Table

Council members shared updates from their respective wards and community involvement. ROEDC Board meeting took place last Friday; the Board reviewed the year end report for 2022. Environment and Energy Innovation Committee meeting will take place tomorrow. Unconscious Bias and Microaggressions workshop will be hosted again on March 10th, 2023 – the session was very good. Pickleball in Mount Elgin is continuing throughout March. T-ball registration is open in Mount Elgin. Dereham Centre Hall Board met on February 28th – there is a new member on the committee this year. The kitchen renovation in Dereham Centre is almost done. Airport Advisory Committee met last week. Salford Hall Board will meet again tonight. Hilltop Park Committee will meet again next Tuesday. Beachville Parks and Recreation will have the same board of directors as last year. Beachville Museum Easter Egg Hunt will take place on April 8th from 12:00 p.m. to 2:00 p.m. Museum Board will meet again on Wednesday evening – there may be a couple of new board members this year. Brownsville AGM is scheduled for tomorrow evening. Catfish Creek Conservation Authority AGM was held last week. Winter Walk for Warmth took place this past weekend in Beachville – this was a great partnership with the Sweaburg Lions for this event.

* Council took a 5-minute break at 10:26 a.m.

Closed Session

The meeting will be closed to the public to discuss subject matter that is:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board (ERTH Shareholder Meeting).

Resolution No. 15 Moved by Valerie Durston
Seconded by Paul Buchner

RESOLVED that Council hold a closed meeting at 10:32 a.m. in order to discuss a matter pertaining to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board (ERTH Shareholder Meeting).

DISPOSITION: Motion Carried

Resolution No. 16 Moved by Valerie Durston
Seconded by Peter Ypma

RESOLVED that the Council of the Township of South-West Oxford reconvene in regular session at 10:51 a.m.

DISPOSITION: Motion Carried

Resolution No. 17 Moved by Craig Gillis
Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford appoint Mayor David Mayberry as the Township's voting delegate for the upcoming ERTH Special Shareholder meeting on March 23rd, 2023.

DISPOSITION: Motion Carried

Confirmatory By-law

- By-Law No. 15-2023 - To confirm all actions and proceedings of Council (March 7th, 2023)

Resolution No. 18 Moved by Paul Buchner
Seconded by Craig Gillis

RESOLVED that By-law No. 15-2023 being a By-law to confirm the proceedings of Council held Tuesday, March 7th, 2023 be read a first, second and third time this 7th day of March, 2023.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

