Township of South-West Oxford Council Minutes February 7, 2023

<u>Members Present</u> :	Mayor: Councillors:	David Mayberry Paul Buchner (Ward 1), Peter Ypma (Ward 2), Valerie Durston (Ward 3), Jim Pickard (Ward 5 – via Zoom), Craig Gillis (Ward 6)
<u>Members Absent</u> :	George Way (Ward 4)	
<u>Staff Present</u> :	Mary Ellen Greb, Chief Administrative Officer/Treasurer Adam Prouse, Works Superintendent Rob Serson, Fire Chief & CEMC Howard Leaver, Chief Building Official Julie Middleton, Clerk	

Call Meeting to Order

This meeting was called to order at 9:00 a.m. by Mayor David Mayberry and a quorum was present.

Motion to Accept Agenda

Resolution No. 1 Moved by Paul Buchner Seconded by Craig Gillis

RESOLVED that the regular meeting agenda for the February 7th, 2023 meeting of council be approved, as amended.

DISPOSITION: Motion Carried

Declaration of Pecuniary Interest

None.

<u>Minutes</u>

January 24th, 2023 Regular Council Meeting Minutes

Resolution No. 2 Moved by Peter Ypma Seconded by Valerie Durston RESOLVED that the regular minutes of the January 24th, 2023 council meeting be approved.

DISPOSITION: Motion Carried

<u>Appointments</u>

<u>9:05 a.m. - Presentation from Ontario Provincial Police - PC Patti Cote,</u> Community Safety/Media Relations Officer re: Fraud Awareness

PC Patti Cote and Auxiliary Member Gareth Price, on behalf of the Ontario Provincial Police, made a presentation to Council and members of the public regarding fraud. The presentations reviewed the different types of fraud that are known to police and provided tips to members of the public on how to protect themselves from fraud. It was noted that fraud can happen to anyone and members of the public are encouraged to, Stop, Challenge, Protect:

Stop – take a moment and think Challenge – reject, refuse or ignore Protect – contact authorities

Members of Council thanked Patti and Garrett for their presentation.

Staff Reports

CL 02-2023: Updated Fireworks By-law

Clerk Julie Middleton provided Council with a report to provide them with a draft updated Fireworks By-law for the Township for their review and consideration. She reviewed the highlights of the proposed changes to the by-law for Council. Members of Council requested that changes be made to the wording contained in Section 9.5 and Section 6.4 prior to final approval by Council.

Resolution No. 3 Moved by Craig Gillis Seconded by Valerie Durston

> RESOLVED that the Council of the Township of South-West Oxford receive report CL 02-2023: Updated Fireworks By-law as information;

AND FURTHER THAT Council approve the updated Fireworks By-law as attached as Appendix 'A' to this report, as amended.

DISPOSITION: Motion Carried

CL 03-2023: Updated Open Air Burning By-law

Clerk Julie Middleton provided Council with a report to provide them with a proposed updated and amended Open Air Burning By-law for the Township for their review and consideration. She reviewed the highlights of the proposed changes to the By-law and advised Council that staff intend to move towards an online burn permit application to make this process more efficient for staff, and to enhance the public education component of the permit process.

Members of Council expressed concerns in relation to the proposed changes to the by-law particularly in relation to the need for a permit for a recreational fire as well as the reduced time limit for agricultural burns. Members of Council suggested that the time limit on a permit for an agricultural burn be extended from two weeks to four weeks, and the requirement that a permit be obtained for a recreational fire be removed from the by-law.

Resolution No. 4 Moved by Craig Gillis Seconded by Valerie Durston

> RESOLVED that the Council of the Township of South-West Oxford receive report CL 03-2023: Updated Open-Air Burning By-law as information;

AND FURTHER THAT Council defer approval of the amended draft Open Air Burning By-law attached as Appendix 'A' to this report, for staff to make the requested amendments and bring back to Council for final consideration at a later date.

Discussion on the motion:

It was suggested that public notice be provided to advise the public of the proposed changes and when the by-law will receive final consideration at Council.

DISPOSITION: Motion Carried

CL 04-2023: Sale of Surplus Land - Follow Up: sale price

Clerk Julie Middleton provided Council with a report to provide them with follow up information, as requested, in relation to the sale price to be used when considering the sale of unopened road allowances to abutting property owners. As outlined within the staff report, she suggested that should Council consider the sale of any land that has development or agricultural value, that an opinion of value or appraisal be obtained. She suggested that should Council consider the sale of a parcel of land with no development potential or municipal servicing in place (water/sewer), that a rate of \$2.10 per sq. ft. be used.

Resolution No. 5 Moved by Craig Gillis Seconded by Peter Ypma RESOLVED that the Council of the Township of South-West Oxford receive report CL 04-2023: Sale of Surplus Land – Follow up: sale price as information; AND FURTHER THAT Council provide direction to staff as follows in relation to the price to be used when considering the sale of Township owned land: An appraisal or opinion of value be required for the sale of any serviced land with development or agricultural potential/value; \$2.10 per sq ft be applied when considering the sale of any land that is not serviced and has no development potential, subject to an annual rate of inflation. DISPOSITION: Motion Carried

* Council took a break at 10:22 a.m. and resumed at 10:30 a.m.

CL 05-2023: 2023 to 2026 Strategic Planning - Follow Up/Next Steps

Clerk Julie Middleton provided Council with a report to provide them with follow up and summary information in relation to the strategic planning retreat held on January 10th, 2023, facilitated by Anne Becker of Climb Consulting Inc., and to seek Council's direction and support in relation to the next steps of the public consultation process. She advised that over the next couple of months, staff will begin the public consultation and engagement process. Anne Becker has prepared a survey that she recommends be used for this process. A link to the draft was provided to Council as part of the staff report.

It is also recommended that another component of the public consultation process include 'community conversations' with members of the public hosted within the various communities of the Township. A series of questions has also been suggested and prepared by Anne Becker. Staff requested Council's direction in relation to the dates, times and locations for these sessions. Resolution No. 6 Moved by Valerie Durston Seconded by Craig Gillis

> RESOLVED that the Council of the Township of South-West Oxford receive report CL 05-2023: 2023 to 2026 Strategic Planning – Follow Up/Next Steps as information;

AND FURTHER THAT Council provide direction to staff to host community conversations following regular Council meeting dates as follows:

- Tuesday, February 21st, 2023 Regular Council Meeting to begin at 6:00 p.m. with Community Conversation to be held following the regular meeting at 7:30 p.m. at the Mount Elgin Community Centre;
- Tuesday, March 7th, 2023 Regular Council Meeting to begin at 9:00 a.m. at the Mount Elgin Community Centre with Community Conversation to be held following the regular meeting at 1:30 p.m. at the Beachville Legion;
 Tuesday, March 21st, 2023 Regular Council Meeting to begin at 6:00 p.m. with Community Conversation to be held following the regular meeting at 7:30 p.m. at the Brownsville Community Centre.

DISPOSITION: Motion Carried

Discussion Items

Water Storage in Mount Elgin (Fire Suppression) - Update from Fire Chief Rob Serson

Fire Chief Rob Serson provided Council with an update regarding the installation of the water cistern for fire suppression purposes within Phase 4 of the Mount Elgin Development. It is now filled and operational. He advised that Mr. Graydon has been very cooperative in working with the fire department throughout this project. The total cost of the project was approximately \$74,000.

Top Aggregate Producing Municipalities of Ontario - Membership for 2023

Resolution No. 7 Moved by Peter Ypma

Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford approve payment of the invoice received from Top Aggregate Producing Municipalities of Ontario in the amount of \$1,900.

DISPOSITION: Motion Carried

ERTH Shareholder Breakfast - March 23, 2023 - Elmhurst Inn

Mayor David Mayberry will be attending the ERTH Shareholder Breakfast. Members of Council are asked to let CAO Mary Ellen Greb know if they are also planning to attend.

Agenda Items & Correspondence

#22 - Long Point Region Conservation Authority Minutes of January 11, 2023

Resolution No. 8	Moved by Peter Ypma
	Seconded by Paul Buchner

RESOLVED that the Council of the Township of South-West Oxford receive agenda and correspondence item #22 as information and that it be noted and filed.

DISPOSITION: Motion Carried

Accounts Payable Reports

February 7th, 2023 - Accounts Payable Report

Resolution No. 9 Moved by Valerie Durston Seconded by Paul Buchner

> RESOLVED that the following Accounts be approved for payment: Accounts Payable for January 21 to February \$343,361.87 3, 2023 Bi-Weekly Payroll #2 \$45,571.42

Total: \$388,933.29

DISPOSITION: Motion Carried

Information Items & Correspondence

- #23 Township of Montague Resolution re: World Thinking Day <u>World Thinking Day</u>
- #24 Township of Montague Resolution re: Renfrew Inquest
- #25 Lanark Highlands Resolution re: Violence Against Women
- #26 City of Hamilton Impacts of Bill 23, More Homes Built Faster Act, 2022

#27 - City of Thunder Bay Resolution - Bill 42 - Gender Affirming Healthcare Act

#28 - City of Kitchener Resolution re: Ontario's Big City Mayors (OBCM) Bill 23, More Homes Built Faster Act, 2022

#29 - Town of Halton Hills Resolution re: Repeal Bill 23 - The Build More Homes Faster Act

#30 - Emergency Management Ontario - Supporting First Nations Communities During the Upcoming 2023 Flood and Wildland Fire Season

Resolution No. 10 Moved by Paul Buchner Seconded by Craig Gillis

> RESOLVED that the Council of the Township of South-West Oxford receive information and correspondence items #23 to #27 and #30 as information and that they be noted and filed.

DISPOSITION: Motion Carried

Resolution No. 11 Moved by Craig Gillis Seconded by Peter Ypma

> RESOLVED that the Council of the Township of South-West Oxford provide direction to staff to send a letter of support in relation to information and correspondence items #28 and #29.

DISPOSITION: Motion Carried

By-laws and Agreements

- By-Law No.07-2023 To amend Township of South-West Oxford Zoning By-law (ZN 4-21-09 Budhaven Farms Ltd.)
- By-Law No. 08-2023 To amend Township of South-West Oxford Bylaw (ZN 4-22-09 - Scheele)
- By-Law No. 09-2023 To adopt estimates of revenues and expenditures for the year 2023 (2023 Budget)

Resolution No. 12 Moved by Paul Buchner Seconded by Craig Gillis

RESOLVED that the following By-Laws be introduced and that they be read a first and second time:

- By-Law No.07-2023 being a By-law to amend Township of South-West Oxford Zoning By-law (ZN 4-21-09 - Budhaven Farms Ltd.)
- By-Law No. 08-2023 being a By-law to amend Township of South-West Oxford By-law (ZN 4-22-09 - Scheele)
- By-Law No. 09-2023 being a By-law to adopt estimates of revenues and expenditures for the year 2023 (2023 Budget)

DISPOSITION: Motion Carried

Resolution No. 13 Moved by Valerie Durston Seconded by Peter Ypma

> RESOLVED that By-Laws 07-2023 to 09-2023 inclusive be read a third time and finally passed, and that the Mayor and Clerk be authorized to sign the By-Laws and affix the corporate seal.

DISPOSITION: Motion Carried

<u>New Business</u>

<u> Closed Session – None</u>

Resolution No. 14 Moved by Valerie Durston Seconded by Craig Gillis

RESOLVED that Council hold a closed meeting at 11:00 a.m. in order to discuss a matter pertaining to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board (proposed purchase of land).

DISPOSITION: Motion Carried

Resolution No. 15 Moved by Valerie Durston Seconded by Paul Buchner

> RESOLVED that the Council of the Township of South-West Oxford reconvene in regular session at 11:03 a.m.

DISPOSITION: Motion Carried

Council Round Table

Council members shared updates from their respective wards and community involvement. Dereham Centre Hall kitchen renovation are ongoing. Pickleball has started at the Mount Elgin Community Centre and has been well attended so far. The LPRCA is anticipating another strong camping season. The Salford Hall Board will be meeting tonight – issues in relation to the well at the community centre are still being investigated. The Winter Walk for Warmth is coming up on Saturday, February 25th. The Beachville District Museum Board will be meeting on Wednesday this week.

Confirmatory By-law

- By-Law No. 10-2023 To confirm all actions and proceedings of Council (February 10th, 2023)
- Resolution No. 16 Moved by Paul Buchner Seconded by Craig Gillis

RESOLVED that By-law 10-2023 being a By-law to confirm the proceedings of Council held Tuesday, February 7th, 2023 be read a first, second and third time this 7th day of February, 2023.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

<u>Adjournment</u>

Resolution No. 17 Moved by Jim Pickard Seconded by Craig Gillis

> RESOLVED that there being no further business, the Council meeting be adjourned at 11:14 a.m. to meet again on Tuesday, February 21st, 2023 at 7:00 p.m. at the Mount Elgin Community Centre.

DISPOSITION: Motion Carried

CLERK: Julie Middleton

MAYOR: David Mayberry

This document is available in alternate formats upon request.

APPROVED