

**TOWNSHIP OF SOUTH-WEST OXFORD  
COUNCIL MINUTES**

February 2, 2010

**MEMBERS PRESENT:** Mayor: James Hayes  
Councillors: D. Anne Vanhoucke, Ron Sackrider, George Klosler,  
David Mayberry, Jay Heaman (left at 1:20 p.m.)  
Gerald Mitchell.

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Mary Ellen Greb, Clerk-Treasurer/CAO  
Dianne Harnett, Deputy Clerk

**MEETING CALLED TO ORDER**

The meeting was called to order at 9:05 a.m. by Mayor James Hayes.

**APPROVAL OF AGENDA**

Resolution No. 1 Moved by George Klosler  
Seconded by D. Anne Vanhoucke

RESOLVED that the agenda for the February 2, 2010 Meeting of Council be approved.

DISPOSITION: Motion Carried

**DECLARATION OF PECUNIARY INTEREST**

There were no declarations.

**MINUTES**

*January 19, 2010 – Regular Meeting*

Resolution No. 2 Moved by George Klosler  
Seconded by D. Anne Vanhoucke

RESOLVED that the minutes of the January 19, 2010 Regular Meeting of Council be approved.

DISPOSITION: Motion Carried.

*January 19, 2010 – Closed Meeting*

Resolution No. 3 Moved by George Klosler  
Seconded by D. Anne Vanhoucke

RESOLVED that the minutes of the January 19, 2010, Closed Meeting of Council be approved.

DISPOSITION: Motion Carried.

**BUSINESS ARISING FROM THE MINUTES**

None

**AGENDA ITEMS CORRESPONDENCE**

**#42 and #43 Statement of Claim for Gord Cowell and Kelly Farrell**

Resolution No. 4 Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that a legal opinion be requested regarding the Ontario Superior Court of Justice Statement of Claims for Kelly Farrell and Gord Cowell (Agenda Items Correspondence Items #42 & 43) to determine whether a declaration of pecuniary interest is required.

DISPOSITION: Motion Carried

**DELEGATION-TERRY DAY / MUNICIPAL PROPERTY ASSESSMENT CORP. (MPAC)**

MPAC's Role, Responsibilities and Relationships

- Provincial Budget changes 2007, 2008
- Valuation
- Valuation Reviews

MPAC creates values on real property in Ontario based on real estate market activity (sales). The property values are supplied to municipalities by MPAC. Municipalities apply their tax rates to the assessed values and produce tax bills. The Province of Ontario determines tax policy. MPAC assign a Current Value Estimate (CVA) and property tax class to 4.7 million properties. Also, they provide Annual Assessment Rolls to all 445 municipalities and prepare provincial jury lists, school support lists and municipal voters' lists.

Mr. Day answered questions from Council on how the property information is collected. MPAC relies on a number of sources; land transfer tax statements (sale prices, owner names), building permits, on-site inspections, sales investigations, income and expense data from owners and review of MLS listings information.

**Request for Reconsideration**

Beginning in 2009, Request for Reconsideration (RIR) is the mandatory first step for properties in the residential, farm & managed forest property classes. This is a free review of the data and valuation of the property. Properties can change constantly i.e. pools filled in, barns taken down etc. Mr. Day informed Council that there is also a deadline for filing requests for reconsideration, which is March 31<sup>st</sup> of the taxation year.

Mr. Day or another MPAC representative would be happy to present again information on MPAC and their roles and responsibilities after the new Council begins later this year.

**STAFF REPORTS**

**Bill Freeman, Works Superintendent, Report No. W.D. 02-2010**

Works Department Activities Report for period ending January 29, 2010 was reviewed by Council.











- 3) Mr. Ramsay attended a seminar dealing with species at risk and how to locate those areas in the Township. The end of March a password is forthcoming to log on to the Natural Heritage Information Centre website, and this will enable us to screen the drains in the municipality.
- 4) Also, Mr. Ramsay attended the Annual Meeting and Conference for the DSAO in London. The presentations included Species at Risk, Agreements with Utilities, and various challenges in other Townships, and general sessions chaired by OMAFRA to review their reports.

Resolution No. 12 Motion by D. Anne Vanhoucke  
Seconded by George Klosler

RESOLVED that the Drainage Superintendent's Report No. D.D. 02-2010 be approved.

DISPOSITION: Motion Carried

### **ACCOUNTS PAYABLE**

Resolution No. 13 Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the following Accounts be approved for payment:

Council Report dated February 2, 2010	\$268,299.08
GST Recoverable	\$11,730.40
Bi-Weekly Payroll #2-2010	\$29,168.12
Pre-Authorized Payments	\$13,799.60

**TOTAL** **\$322,997.20**

DISPOSITION: Motion Carried

### **PLANNING & ZONING**

#34 Notice of Consent Application File #B-52/09 Spring Lake Recreational Vehicle Park  
Council had no objection to the application.

### **AGENDA ITEMS – CORRESPONDENCE** *(continued)*

#33 AMO/LAS – Municipal Energy Management Conference / March 23-24, 2010

Developing energy plans and learning outcomes of the extensive Municipal Energy Performance Benchmarking projects.

Resolution No. 14 Motion by Ron Sackrider  
Seconded by David Mayberry

RESOLVED the following Council and/or Staff attend the Municipal Energy Management Workshop in London on Tuesday, March 23<sup>rd</sup> and 24<sup>th</sup> – George Klosler and David Mayberry (if available).

DISPOSITION: Motion Carried

#44 GTM/Biogas and Green Energy & Economy for the Farm & Food Sectors Conference /  
March 8-12, 2010

Exploring the social, economic and environmental challenges and opportunities confronting producers.

Resolution No. 15 Motion by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the following Council and/or Staff attend the Bio Gas Conference in London on March 10<sup>th</sup> and 11<sup>th</sup>, 2010 – One Councillor and further that the workshops on Monday, March 8, Tuesday, March 9<sup>th</sup> and Friday March 12<sup>th</sup> be attended by council members that are available.

DISPOSITION: Motion Carried

**CLOSED SESSION**

Council held a closed session to discuss;

- a legal opinion received regarding the Masson Top Soil Removal Application
- a technical review of aggregate resources for Con. BF, Lot Gore, Reg. Com. Plan 1621, Lot 14 (W.D. Karn Farms & I-ON-X Acres Inc. Properties

Resolution No. 16 Moved by Gerry Mitchell  
Seconded by David Mayberry

RESOLVED that Council hold a closed meeting in order to address a matter pertaining to:

- Security of the property of the municipality or local board.

DISPOSITION: Motion Carried

Council went into Committee of the Whole “in camera” at 1:14 p.m. and reconvened “in public” at 1:45 p.m.

**INFORMATION CORRESPONDENCE ITEMS**

Resolution No. 17 Moved by David Mayberry  
Seconded by Gerald Mitchell

RESOLVED that the following correspondence be noted and filed.  
#29, #30, #31, #36.

DISPOSITION: Motion Carried

**BY-LAWS AND AGREEMENTS**

**By-Law #009-2010 / By-law to provide for interim tax levies for the year 2010**

Resolution No. 18 Moved by Gerry Mitchell  
Seconded by David Mayberry

RESOLVED that the mover be granted leave to introduce a by-law to provide for interim tax levies for the year 2010 for the Township of South-West Oxford and this shall constitute the First and Second Reading thereof. (By-Law No. 09-2010).

DISPOSITION: Motion Carried

*Third Reading and Final*

Resolution No. 19 Moved by Gerry Mitchell  
Seconded by David Mayberry

RESOLVED that the By-law to provide for interim tax levies for the year 2010 for the Township of South-West Oxford be now Read a Third Time and Finally Passed, signed, sealed and numbered 09-2010.

DISPOSITION: Motion Carried

**By-Law #20-2010 Authorize Agreement between Comprint (DataFix) Systems Inc. and Township**

*First and Second Reading*

Resolution No. 20 Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED that the mover be granted leave to introduce a by-law to authorize an agreement between the Comprint Systems Inc., (carrying on business as DataFix) and the Corporation of the Township of South-West Oxford and this shall constitute the First and Second Reading thereof. (By-Law No. 02-2010)

DISPOSITION: Motion Carried

*Third Reading and Final*

Resolution No. 21 Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED that the By-Law to authorize an Agreement between the Comprint Systems Inc., (carrying on business as DataFix) and the Corporation of the Township of South-West Oxford be now Read a Third Time and Finally Passed, signed, sealed and numbered 02-2010.

DISPOSITION: Motion Carried

**NEW BUSINESS**

**Beachville Museum 2010 Grant**

Resolution No. 22 Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED that the Beachville Museum receive a prepayment of a portion of the 2010 grant equal to 50% of what was granted in 2009.

DISPOSITION: Motion Carried

**Boot Allowance Clarification**

Resolution No. 23 Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED that the \$200.00 boot expense for Public Works employees (excluding garbage and recycling workers) be treated as a safety boot allowance to be paid annually and pro-rated as necessary.

DISPOSITION: Motion Carried

**Catfish Creek Conservation Authority Annual Meeting**

Councillor Anne Vanhoucke noted that the Township should forward congratulations to the Conservation Authority to commemorate its' 60<sup>th</sup> anniversary.

**Beachville Museum Development Map**

Councillor David Mayberry encouraged council members to point out historical points of significance so that the information can be included on a map being developed by the Beachville Museum for the Townships of Zorra and South-West Oxford.

**ADJOURNMENT**

Resolution No. 24 Moved by Gerry Mitchell  
Seconded by David Mayberry

RESOLVED that there being no further business Council adjourns at 2:15 p.m. to meet again on February 16, 2010, commencing at 7:00 p.m.

DISPOSITION: Motion Carried

These minutes were adopted by Council on the 16<sup>th</sup> day of February, 2010.