

**TOWNSHIP OF SOUTH-WEST OXFORD
COUNCIL MINUTES**

October 6, 2009

MEMBERS PRESENT: Councillors: George Klosler, David Mayberry,
Ron Sackrider, D. Anne Vanhoucke

MEMBERS ABSENT: Mayor: Jim Hayes (left meeting at 12:00 Noon)
Councillors: Jay Heaman, Gerry Mitchell

STAFF PRESENT: Mary Ellen Greb, CAO/Clerk-Treasurer
Dianne Harnett, Deputy Clerk

MEETING CALLED TO ORDER

The meeting was called to order at 9:02 a.m. by Mayor James Hayes

APPROVAL OF AGENDA

Resolution No. 1 Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that the agenda for the October 6, 2009,
meeting of Council be accepted.

DISPOSITION: Motion Carried.

MINUTES

September 1, 2009

Resolution No. 2 Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that the minutes of the September 1, 2009 Regular
Meeting of Council be accepted.

DISPOSITION: Motion Carried.

September 15, 2009

Resolution No. 3 Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the minutes of the September 15, 2009, Regular
Meeting of Council be accepted.

DISPOSITION: Motion Carried.

DECLARATION OF PECUNIARY INTEREST

There were no declarations.

AGENDA – NEW ITEM

Councillor Klosler requested that Economic Development be added to the New
Business section of the agenda.

2. Cranberry Line and Union Road have been re-paved by Capital Paving at no cost to Township. The workmanship and the material have greatly improved so there is no reason to assume that there will be recurring problems with the Roads.

Work's Superintendent Freeman commented that they will be continuing to fill potholes to prepare for winter months. Also, the Cranberry Line construction will be finished soon.

Work's Superintendant Freeman reviewed Roads Construction and Work's Department Activity.

Resolution No. 6 Moved by George Klosler
Seconded by D. Anne Vanhoucke

RESOLVED that the Works Superintendent's Report No. W.D. 18-2009 be accepted.

DISPOSITION: Motion Carried

APPOINTMENT - Consideration of Engineer's Report for the Butler Drain – Branch "B" 2009

Spriet Associates had prepared the report which was circulated with the Council agenda. No one appeared in favour or against the report.

Resolution No. 7 Moved by George Klosler
Seconded by D. Anne Vanhoucke

RESOLVED that the Engineer's Report for the Butler Drain – Branch "B" – 2009 be accepted.

DISPOSITION: Motion Carried

Appointment of Court of Revision for the Butler Drain – Branch "B" 2009

Resolution No. 8 Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that the following persons be appointed as members of the Court of Revision for the Butler Drain – Branch "B" – 2009;

CHAIRPERSON: David Mayberry

MEMBER: Ron Sackrider

MEMBER: George Klosler

DISPOSITION: Motion Carried

NEW BUSINESS

Staff Report – Drainage Superintendent – Supplement to Report No. 23-2009

The supplemental report outlined the differences between a proactive and reactive drainage maintenance approach noting that 99% of the Townships in Ontario use a reactive system to drain maintenance.

He recommended that the Township of South-West Oxford continue with the existing reactive system for drain maintenance.

Resolution No. 9 Moved by Ron Sackrider
Seconded by George Klosler

RESOLVED that the Township of South-West Oxford continue to carry out drainage reports on an "as needed" basis, when notified by property owners that a repair is necessary.

DISPOSITION: Motion Carried

Proposed By-Law to prohibit site alterations and the Removal of Topsoil within the Township of South-West Oxford.

Drainage Superintendent Ramsay presented sample by-law changes to Council as changes are needed to the current by-law to allow for the removal of top soil for non-commercial purposes.

STAFF REPORTS *(continued)*

Building Department Report No. B.D. 18-2009

Chief Building Official Dwayne Daniel gave his report No. B.D. 18-2009 as follows:

1. 172 permits have been issued to September 30, 2009
2. Soil samples for the Brownsville Park have been forwarded for testing and a survey of the property has been undertaken.
3. He will be attending the O.B.O.A. Conference in Huntsville from October 4-8, 2009.
4. A report of the inspections from September 11 – 30th, 2009.

Resolution No. 10 Moved by George Klosler
Seconded by D. Anne Vanhoucke

RESOLVED that the Chief Building Official's Report No. B.D. 18-2009 be accepted.

DISPOSITION: Motion Carried

Administrative Department Report No. D.C. 1-2009

Deputy Clerk Dianne Harnett gave her report No. D.C. 1-2009 which provided council with information on the economic development seminar, called "The Futures Game" that she attended on September 10, 2009 in Guelph.

Resolution No. 11 Moved by George Klosler
Seconded by D. Anne Vanhoucke

RESOLVED that the Deputy Clerk's Report No. D.C. 1-2009 be accepted.

DISPOSITION: Motion Carried

CORRESPONDENCE ITEMS

#750 Safe Kids Canada – Letter of Support for a 4-Sided Pool Fencing By-Law.

Resolution No. 12 Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the Correspondence Item No. 750 requesting that the Township of South-West Oxford implement a 4-sided pool fencing by-law be considered by staff as soon as possible but no later than March 2010.

DISPOSITION: Motion Carried

#766 Natural Resources Canada – Information Regarding the Dollars to Sense Program.

Resolution No. 13 Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that correspondence item no. 766 outlining the benefits of Dollars to Sense programs be supported.

DISPOSITION: Motion Carried

771 Municipality of Bayham – Port Burwell Harbour Study – Potential for International Ferry Service.

Resolution No. 14 Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that correspondence item no. 771 from the Township of Bayham requesting financial support for the Feasibility and Impact study for potential international ferry service for the Port Burwell Harbour be noted and filed.

DISPOSITION: Motion Carried

CLOSED MEETING

Resolution No. 15 Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED THAT Council hold a closed meeting in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees.
- A proposed or pending acquisition or disposition of land by the municipality or local board.

DISPOSITION: Motion Carried

Council went into Committee of the Whole "in camera" at 11:20 a.m. and reconvened "in public" at 11:55 a.m.

Mayor James Hayes left the Council meeting at 12:00 p.m.

APPOINTMENT OF CHAIR

Resolution No. 16 Moved by George Klosler
Seconded by D. Anne Vanhoucke

RESOLVED that Councillor Ron Sackrider
be appointed to chair the Council Meeting as Acting
Mayor in the absence of Mayor James Hayes.

DISPOSITION: Motion Carried

ACCOUNTS PAYABLE

Resolution No. 17 Moved by D. Anne Vanhoucke
Seconded by David Mayberry

RESOLVED that the following Accounts be approved
for payment as follows;

Council Report dated October 1, 2009	\$1,960,240.16
GST Recoverable	\$ 14,863.14
Bi-Weekly Payroll #19	\$ 29,738.00
Bi-Weekly Payroll #20	\$ 29,971.89
TOTAL	<u>\$2,034,813.19</u>

DISPOSITION: Motion Carried

INFORMATION CORRESPONDENCE

Resolution No. 18 Moved by D. Anne Vanhoucke
Seconded by George Klosler

RESOLVED that the following information correspondence
be noted and filed:

#745, #749, #752, #754, #761, #762, #770, #767, #769

DISPOSITION: Motion Carried

BY-LAWS AND AGREEMENTS

By-Law #43-2009 To Amend Zoning By-Law No. 25-98 (Happl)

First and Second Reading

Resolution No. 19 Moved by David Mayberry
Seconded by George Klosler

RESOLVED that the mover be granted leave to introduce a by-law
to amend Township of South-West Oxford Zoning By-Law No. 25-
98 to incorporate changes resulting from Official Plan Amendments
by deleting Section 9.4.3 and replacing it with the following: 9.4.3
Location: Pt. Lot 1, Con. 3 (West Oxford), AB-3 and this shall

constitute the First and Second Reading thereof. (By-Law No. 43-2009).

DISPOSITION: Motion Carried

Third and Final Reading

Resolution No. 20 Moved by David Mayberry
Seconded by George Klosler

RESOLVED that a by-law to update Township of South-West Oxford Zoning By-Law No. 25-98 to incorporate changes resulting from Official Plan Amendments by deleting Section 9.4.3 and replacing it with the following: 9.4.3 Location: Pt. Lot 1, Con. 3 (West Oxford AB-3 be now Read a Third time and Finally Passed, signed, sealed and numbered By-Law No. 43-2009.

DISPOSITION: Motion Carried

By-Law #44-2009 To Prescribe the Rate of Speed for Motor Vehicles on Dereham Line.

Resolution No. 21 Moved by David Mayberry
Seconded by D. Anne Vanhoucke

That Draft By-Law #44-2009 be deferred to the October 20, 2009 so that correction can be made.

DISPOSITION: Motion Carried

NEW BUSINESS

Request for Engineering Proposals – Brownsville Complex

C.A.O. Mary Ellen Greb reported that proposals were opened on Monday, October 5, 2009 as follows:

Bidder	Tender Price	GST – 5%	Total Price	Price Net of GST	Completion Drawings & Spec Date
POW Engineering	\$112,000.00	\$5,600.00	\$117,600.00	\$112,000.00	12 weeks (6 weeks after final design)
Skinner, Skinner	\$117,480.00	\$5,874.00	\$123,354.00	\$117,480.00	14 weeks
Spriets Associates	\$128,000.00	\$6,400.00	\$134,400.00	\$128,000.00	10 weeks
MIG	\$242,700.00	\$12,135.00	\$254,835.00	\$242,700.00	8 weeks

She recommended that the proposal from POW Engineering be accepted.

Resolution No. 22 Moved by D. Anne Vanhoucke
Seconded by George Klosler

RESOLVED that Skinner & Skinner Engineering be appointed as the Engineer for the Brownsville Community Complex and Fire Hall at the bid price of \$117,480.00 plus applicable taxes.

DISPOSITION: Motion Carried

Economic Development

Councillor George Klosler noted that the Township should look at getting the Economic Development committee together again to review many issues (i.e. Salford Landfill opportunities). Councillor Mayberry also supported Councillor Klosler's idea on regrouping this committee and to have a meeting perhaps in November. Deputy Clerk, Dianne Harnett acknowledged that she would look into economic development ideas with C.A.O. Greb and the OMAFRA representative in the next month.

ADJOURNMENT

Resolution No. 23 Moved by David Mayberry
Seconded by George Klosler

RESOLVED that there being no further business Council adjourn at 1:58 p.m. to meet again on October 20, 2009, commencing at 7:00 p.m.

DISPOSITION: Motion Carried

These minutes were adopted by Council on the 20th day of October, 2009.

MAYOR: James Hayes

CLERK: Mary Ellen Greb
