

**TOWNSHIP OF SOUTH-WEST OXFORD  
COUNCIL MINUTES**

May 19, 2009

**MEMBERS PRESENT:** Mayor James Hayes  
Councillors: Jay Heaman, George Klosler, David Mayberry,  
Gerry Mitchell, Ron Sackrider

**MEMBERS ABSENT:** Councillors: D. Anne Vanhoucke

**STAFF PRESENT:** Allen Forrester, Clerk-Treasurer Administrator

**MEETING CALLED TO ORDER**

The meeting was called to order at 5:30 p.m. by Mayor James Hayes.

**CLOSED MEETING**

Resolution No. 1 –

Moved by Jay Heaman  
Seconded by George Klosler

RESOLVED THAT Council hold a closed meeting in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees

DISPOSITION: Motion Carried

Council went into Committee of the Whole “in camera” at 5:30 p.m. and reconvened “in public” at 7:00 p.m.

**APPROVAL OF AGENDA**

Resolution No. 2 –

Moved by Jay Heaman  
Seconded by George Klosler

RESOLVED that the agenda for the May 19, 2009, Regular Meeting of Council be accepted.

DISPOSITION: Motion Carried.

**MINUTES:**

Resolution No. 3 –

Moved by Jay Heaman  
Seconded by George Klosler

RESOLVED that the minutes of the May 5, 2009, Regular Meeting of Council be accepted.

DISPOSITION: Motion Carried.

Resolution No. 4 –

Moved by Jay Heaman  
Seconded by George Klosler

RESOLVED that the minutes of the May 5, 2009, Closed Meeting of Council be accepted.

DISPOSITION: Motion Carried

Resolution No. 5 –

Moved by George Klosler  
Seconded by Jay Heaman

RESOLVED that the minutes of the May 12, 2009, Special Meeting of Council be accepted.

DISPOSITION: Motion Carried

Resolution No. 6 –

Moved by George Klosler  
Seconded by Jay Heaman

RESOLVED that the minutes of the May 12, 2009, Closed Meeting of Council be accepted.

DISPOSITION: Motion Carried

**FIRE DEPARTMENT**

Fire Chief Dirk Verboom reported for Brownsville Fire Hall.

Fire Chief Eric Johnson gave his report for Mt. Elgin Fire Hall. Fire Chief Johnson also reviewed with Council his report on the use of Tanker 6212 as a standby truck.

Fire Chief Wayne Lillywhite reported for Beachville Fire Hall.

Resolution No. 7 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the Fire Chief's Report for the Brownsville Fire Hall be accepted.

DISPOSITION: Motion Carried

Resolution No. 8 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the Fire Chief's Report for the Mt. Elgin Fire Hall be accepted.

DISPOSITION: Motion Carried

Resolution No. 9 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the Fire Chief's Report for the Beachville Fire Hall be accepted.

DISPOSITION: Motion Carried

**WORKS DEPARTMENT**

Works Superintendent, Bill Freeman gave his Report Numbered W.D. 10-2009 on the following subjects:

- 1) Quotes for repairing east end of former Recycling Depot Building
- 2) Paving Tender – Union Road and Airport Road
- 3) Works Department Activity

Resolution No. 10 –

Moved by David Mayberry  
Seconded by George Klosler

RESOLVED that the Works Superintendent's Report No. W.D. 10-2009 be accepted.

DISPOSITION: Motion Carried

**DELEGATION: PAUL HOLBROUGH, WARDEN, AND MICHAEL R. BRAGG, CHIEF ADMINISTRATIVE OFFICER, COUNTY OF OXFORD**

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Warden Paul Holbrough introduced Michael Bragg to Council as the newly appointed Chief Administrative Officer for the County of Oxford.

Warden Holbrough also updated members of Council on some of the issues at the County level that affect the local municipalities in Oxford, including:

- The County has passed its 2009 Budget.
- A study has been commissioned to test the flaring of methane gas at the Salford Landfill Site.

Michael Bragg said that one of his goals as Chief Administrative Officer is to establish a Customer Service Model for the County. Other comments by Mr. Bragg were: he will try to improve communications from the County so that it listens as well as speaks. Our customers are especially important. Building a good relationship between the County and local municipalities makes us all stronger.

**BUILDING DEPARTMENT**

Chief Building Official, Dwayne Daniel gave his Report No. B.D. 9-2009 on the following subjects:

- 1) Building Statistics for April
- 2) Brownsville Community Hall/Library/Fire Hall
- 3) Lot north of Brownsville
- 4) Ontario Drinking Water Stewardship Program
- 5) Mould
- 6) Inspections

Resolution No. 11 –

Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED that the Chief Building Official's Report No. B.D. 09-2009 be accepted.

DISPOSITION: Motion Carried

The Chief Building Official was directed to get a cost estimate for a new septic system for Dereham Centre Community Hall.

The Chief Building Official, Dwayne Daniel, along with Fire Chief Dirk Verboom and Lieutenant Mike Verboom of the Brownsville Fire Hall discussed with Council concept plans for the fire hall component of the community hall/library in Brownsville.

Fire Chief Verboom said that if there was to be a mezzanine in the firehall the firefighters would prefer that it be closed in. They would like to have a 90 ft x 50 ft firehall and they would prefer the offices to be on the main floor.

The Clerk was directed to request the Brownsville Hall Committee to attend the next meeting of Council in order to obtain their input with regard to the community hall component of the proposed building.

**ADJOURN FOR A PUBLIC MEETING FOR A ZONE CHANGE APPLICATION**

Resolution No. 12 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that Council adjourn in order that a Public Meeting for a Zone Change Application may be convened.

DISPOSITION: Motion Carried

**PUBLIC MEETING FOR ZONE CHANGE APPLICATION NO. ZON 4-09-3 OF KEITH & MARJORIE BROWN FOR LAND IN PART LOT 7, CONCESSION 2 (WEST OXFORD)**

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Keith and Marjorie Brown appeared in support of their application.

Melissa Sherran, Planner, Community and Strategic Planning, County of Oxford gave the Planning Report for the application.

No one else appeared either in support of or opposition to the application.

The Chair declared the Public Meeting concluded.

The Council Meeting was resumed.

**BY-LAW NO. 23-2009**

**SUBJECT: TO AMEND THE ZONING BY-LAW TO RE-ZONE LAND OF KEITH AND MARJORIE BROWN IN PART LOT 7, CONCESSION 2 (WEST OXFORD), TO RURAL RESIDENTIAL (RR)**

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Resolution No. 13 –

Moved by Gerry Mitchell  
Seconded by David Mayberry

RESOLVED that the mover be granted leave to introduce a by-law to amend Zoning By-Law No. 25-98 by changing to “RR” the zone symbols of lands so designated “RR” and this shall constitute the First and Second reading thereof. (By-Law No. 23-2009)

DISPOSITION: Motion Carried

Resolution No. 14 –

Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED that the By-Law to amend Zoning By-Law No. 25-98 by changing to “RR” the zone symbols of the lands so designated “RR” be now Read a Third time and Finally Passed, signed, sealed and numbered 23-2009.

DISPOSITION: Motion Carried

***DELEGATION: TED COMISKY ON BEHALF OF THE CANTERBURY FOLK FESTIVAL IN INGERSOLL, JULY 9 to 12, 2009***

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Mr. Comisky said that he was asking for support for the festival. Comments he made about the festival included the following:

- It is a free festival, anyone can come, parents and children are welcome.
- This year the festival faces losing about 25% of the commercial and industrial support it normally gets, due to economic conditions.
- The anticipated shortfall is about \$10,000, so they are looking for support.
- The festival is a family oriented project. They have never had problems (with attendees).
- The Town of Ingersoll has approved a grant of \$15,000 for the festival.
- Estimated attendance on a weekend ranges from 12,000 to 25,000.

Resolution No. 15 –

Moved by Jay Heaman  
Seconded by George Klosler

RESOLVED that a grant of \$2,500.00 be made towards the 2009 Canterbury Folk Festival in Ingersoll.

DISPOSITION: Motion Carried

***CORRESPONDENCE ITEM NO. 369 FROM CITY OF CORNWALL  
RE: PROVINCIAL HARMONIZED SALES TAX***

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Resolution No. 16 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the resolution of the City of Cornwall requesting the Provincial Government to exempt items related to the rental of recreational facilities and registration fees for minor sports, from the Harmonized Sales Tax (HST) be supported.

DISPOSITION: Motion Carried

**CORRESPONDENCE ITEM NO. 372 FROM ALLAN LAFONTAINE, PRESIDENT,  
TAX RECOVERY GROUP  
RE: HARMONIZING GST WITH ONTARIO PST AND REBATE TO MUNICIPALITIES**

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Resolution No. 17 –

Moved by George Klosler  
Seconded by Gerry Mitchell

RESOLVED that Dalton McGuinty, Premier of Ontario be urged to ensure that municipalities in Ontario receive a 100% rebate of the Harmonized Sales Tax (HST).

DISPOSITION: Motion Carried

**CORRESPONDENCE ITEM NO. 392 FROM TOWN OF INGERSOLL  
RE: WORKPLACE SAFETY AND INSURANCE COVERAGE FOR VOLUNTARY  
FIREFIGHTERS**

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Resolution No. 18 –

Moved by Gerry Mitchell  
Seconded by David Mayberry

RESOLVED that the resolution of the Town of Ingersoll requesting the Government of Ontario to include Volunteer and Part-Time Firefighters with the same W.S.I.B. coverage afforded full-time firefighters be supported.

DISPOSITION: Motion Carried

**CORRESPONDENCE ITEM NO. 395 FROM MUNICIPALITY OF CENTRAL ELGIN  
RE: AMALGAMATION OF CONSERVATION AUTHORITIES**

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Resolution No. 19 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the April 14<sup>th</sup>, 2009, resolution of the Municipality of Central Elgin with regard to amalgamation of the Catfish Creek, Kettle Creek and Long Point Region Conservation Authorities be supported.

DISPOSITION: Motion Carried

**CORRESPONDENCE ITEM NO. 397 FROM TOWNSHIP OF MALAHIDE  
RE: AMALGAMATION OF CONSERVATION AUTHORITIES**

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Resolution No. 20 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the May 8<sup>th</sup>, 2009, resolution of the Township of Malahide with regard to the amalgamation of the Catfish Creek, Kettle Creek and Long Point Region Conservation Authorities be noted and filed.

DISPOSITION: Motion Carried

**CORRESPONDENCE ITEM NOS. 418 & 423 FROM TOWNSHIPS OF WOOLWICH  
AND CENTRE WELLINGTON, RESPECTIVELY, REQUESTING SUPPORT OF AN  
EXTENSION TO WORKPLACE AND SAFETY INSURANCE COVERAGE FOR  
VOLUNTEER FIREFIGHTERS**

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Resolution No. 21 –

Moved by Gerry Mitchell  
Seconded by David Mayberry

RESOLVED that the resolutions of the Township of Woolwich and the Township of Centre Wellington, with regard to extending coverage to include Volunteer and Part-Time Firefighters, under the Workplace Safety and Insurance Amendment Act, to assist firefighters who develop work-related cancer or sustain a heart injury be supported.

DISPOSITION: Motion Carried

**STOCKVALUER'S REPORTS  
RE: CLAIMS OF Wm. HAWLEY & SONS LTD. FOR LIVESTOCK KILLED OR  
INJURED ON MAY 6<sup>th</sup>, 2009 AND MAY 18<sup>th</sup>, 2009**

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Resolution No. 22 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the Stockvaluer's Report re: Wm. Hawley & Sons Ltd., May 6<sup>th</sup> claim be accepted and the Stockvaluer's fee and mileage be paid.

FEE	\$75.00
MILEAGE	.45 km x 24 km = \$10.80
TOTAL	\$85.88

DISPOSITION: Motion Carried

Resolution No. 23 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the Stockvaluer's Report re: Wm. Hawley & Sons Ltd., May 18<sup>th</sup>, 2009 claim be accepted and the Stockvaluer's fee and mileage be paid.

FEE	\$75.00
MILEAGE	.45 km x 25 km = \$11.25
TOTAL	\$86.25

DISPOSITION: Motion Carried

***CORRESPONDENCE ITEM NO. 393 FROM HOMEGROWN ONTARIO STEERING COMMITTEE***

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Resolution No. 24 –

Moved by George Klosler  
Seconded by Jay Heaman

RESOLVED that:

WHEREAS the Township of South-West Oxford supports practices that contribute to the creation of a sustainable environment;

AND whereas Homegrown Ontario™ is a brand that allows Ontario consumers to support Ontario farmers by purchasing Ontario produced meat and poultry;

AND whereas Ontario farmers adhere to the highest quality standards set forth by the Canadian provincial and federal government regulatory boards;

THEREFORE be it resolved that the procurement practice of purchasing meat and poultry products produced by Ontario farmers be identified as the preferred local sustainable procurement practice.

Be it further resolved that the purchase of all Ontario produced meat and poultry sourced locally requires the burning of less fossil fuel than food trucked or even flown in from hundreds, or even thousands of miles away.

DISPOSITION: Motion Carried

**CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 10-2009,  
SUBJECT: TIRE RECYCLING IN ONTARIO**

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Resolution No. 25 –

Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED that the Clerk-Treasurer Administrator's Report No. C.T.A. 10-2009 be accepted.

DISPOSITION: Motion Carried

**CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 11-2009,  
SUBJECT: MARRIAGE SOLEMNIZATION**

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Resolution No. 26 –

Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED that the Clerk-Treasurer Administrator's Report No. C.T.A. 11-2009 be approved.

DISPOSITION: Motion Carried

**DRAINAGE DEPARTMENT: Minutes of Courts of Revision**

Resolution No. 27 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the minutes of the Court of Revision for the Ruckle Drain Branch "A" be accepted.

DISPOSITION: Motion Carried

Resolution No. 28 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the minutes of the Court of Revision for the Derrough Drain, 2009 be accepted.

DISPOSITION: Motion Carried

Resolution No. 29 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the minutes of the Court of Revision for the Curry Drain, 2009 be accepted.

DISPOSITION: Motion Carried

***DRAINAGE SUPERINTENDENT'S REPORT NO. D.D. 11-2009,  
SUBJECT: TENDER RESULTS FOR DRAINS***

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Resolution No. 30 –

Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED that the Drainage Superintendent's Report No. D.D. 11-2009 be accepted.

DISPOSITION: Motion Carried

**ACCOUNTS**

Resolution No. 31–

Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED that the following Accounts be approved for payment:

Accounts Payable Council Report	\$138,913.65
Gst recoverable	\$8,694.17
Council – April Remuneration	\$8,256.81
Bi-Weekly #10	\$27,997.95
<b>TOTAL</b>	<b>\$183,862.58</b>

DISPOSITION: Motion Carried

**INFORMATION CORRESPONDENCE**

Resolution No. 32 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the following Correspondence be noted and filed.  
#359, #370, #373, #374, #375, #379, #381, #383, #386, #388, #389,  
#390, #391, #394, #398, #399, #400, #402, #403, #404, #408, #409,  
#410, #411, #413, #414, #417, #422, #425, #426, #427, #428, #430,  
#431, #432, #433

DISPOSITION: Motion Carried

**BY-LAW NO. 25-2009,**  
**SUBJECT: MARRIAGE SOLEMNIZATION**

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Resolution No. 33 –

Moved by George Klosler  
Seconded by Jay Heaman

RESOLVED that the mover be granted leave to introduce a by-law to authorize civil marriage solemnization service in the Township of South-West Oxford and this shall constitute the First and Second reading thereof. (By-Law No. 25-2009).

DISPOSITION: Motion Carried

Resolution No. 34 –

Moved by George Klosler  
Seconded by Jay Heaman

RESOLVED that the By-Law to authorize civil marriage solemnization service in the Township of South-West Oxford be now Read a third time and Finally Passed, signed, sealed and numbered 25-2009.

DISPOSITION: Motion Carried

**GRANT TO INGERSOLL SKATING CLUB**

Resolution No. 35 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that a grant of \$1,500 be made to Ingersoll Skating Club for 2009.

DISPOSITION: Motion Carried

**2009 DRAFT BUDGET**

Deputy Clerk-Treasurer Mary Ellen Greb reviewed with Council the changes made to the draft budget at the May 12, 2009 Special Meeting of Council.

Ms. Greb was directed to prepare the budget by-law for the next meeting of Council.

**CLOSED MEETING**

Resolution No. 36 –

Moved by David Mayberry  
Seconded by Gerry Mitchell

RESOLVED THAT Council hold a closed meeting in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees.

DISPOSITION: Motion Carried

Council went into Committee of the Whole “in camera” at 9:38 p.m. and reconvened “in public” at 10:13 p.m.

**ADJOURNMENT**

Resolution No. 37 -

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that there being no further business Council adjourn at 10:15 p.m. to meet again on June 2, 2009, commencing 9:00 a.m.

DISPOSITION: Motion Carried

These minutes were adopted by Council on the 2<sup>nd</sup> day of June, 2009.

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MAYOR: James Hayes

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CLERK: Allen Forrester