

**TOWNSHIP OF SOUTH-WEST OXFORD  
COUNCIL MINUTES**

March 3, 2009

**MEMBERS PRESENT:** Councillors: Anne Vanhoucke, Ron Sackrider,  
George Klosler, David Mayberry,  
Gerald Mitchell

**MEMBERS ABSENT:** Mayor: James Hayes  
Councillor: Jay Heaman

**STAFF PRESENT:** Allen Forrester, Clerk-Treasurer Administrator

**MEETING CALLED TO ORDER**

The meeting was called to order at 9:00 a.m.

**APPOINTMENT OF CHAIR**

Resolution No. 1 –

Moved by George Klosler  
Seconded by D. Anne Vanhoucke

RESOLVED that Councillor David Mayberry  
be appointed to chair the Council Meeting as Acting  
Mayor in the absence of Mayor James Hayes.

DISPOSITION: Motion Carried

**APPROVAL OF AGENDA**

Resolution No. 2 –

Moved by D. Anne Vanhoucke  
Seconded by George Klosler

RESOLVED that the agenda for the March 3, 2009, Regular  
Meeting of Council be accepted.

DISPOSITION: Motion Carried.

**MINUTES:**

Resolution No. 3 –

Moved by George Klosler  
Seconded by Gerry Mitchell

RESOLVED that the minutes of the January 20<sup>th</sup>, 2009, Regular Council Meeting be amended to show that Councillor D. Anne Vanhoucke was absent from the meeting.

DISPOSITION: Motion Carried.

Resolution No. 4 –

Moved by D. Anne Vanhoucke  
Seconded George Klosler

RESOLVED that the minutes of the February 10, 2009, Special Meeting of Council be accepted.

DISPOSITION: Motion Carried

Resolution No. 5 –

Moved by George Klosler  
Seconded by D. Anne Vanhoucke

RESOLVED that the minutes of the February 17, 2009, Council Meeting be accepted.

DISPOSITION: Motion Carried

Resolution No. 6 –

Moved by George Klosler  
Seconded by D. Anne Vanhoucke

RESOLVED that the minutes of the February 17, 2009, Closed Meeting of Council be accepted as amended.

DISPOSITION: Motion Carried

**DECLARATION OF PECUNIARY INTEREST**

There were no declarations.

**WORKS DEPARTMENT**

Works Superintendent Bill Freeman gave his report as follows:

Report No. W.D. 5-2009, Subject

- 1) Street Lights
- 2) Road Construction
- 3) Works Department Activity

Resolution No. 7 –

Moved by George Klosler

Seconded by D. Anne Vanhoucke

RESOLVED that the Works Superintendent be authorized to have engineering done for reconstruction of Mt. Elgin Road from Plank Line west to the railroad.

DISPOSITION: Motion Carried

Resolution No. 8 –

Moved by Gerry Mitchell

Seconded by Ron Sackrider

RESOLVED that the Works Superintendent's Report No. W.D. 5-2009 be approved.

DISPOSITION: Motion Carried

The Works Superintendent reported that the new recyclable materials collection truck was expected to be delivered during the day and be in service for tomorrow (Wednesday, March 4, 2009).

Councillor David Mayberry reported that Foldens Community Hall was requesting gravel for its parking lot.

The Works Superintendent reported that he had hired an equipment operator to fill a vacancy. The new employee's name is Jamie Pilkey.

**BUILDING DEPARTMENT**

Chief Building Official Dwayne Daniel gave his report as follows:

Report No. B.D. 4-2009, Subjects:

- 1) Beachville Museum Report
- 2) Inspections

Resolution No. 9 –

Moved by Gerry Mitchell  
Seconded by Ron Sackrider

RESOLVED that the Chief Building Official's Report No. B.D. 4-2009 be accepted.

DISPOSITION: Motion Carried

**DRAINAGE DEPARTMENT**

Drainage Superintendent Wray Ramsay gave his reports as follows:

Report No. D.D. 2-2009, Subject(s);

1) Request for amendments to Topsoil Removal Permit # T9/95.

Resolution No. 10 –

Moved by Gerry Mitchell  
Seconded by Ron Sackrider

RESOLVED that the Drainage Superintendent's Report No. D.D. 2-2009 be accepted.

DISPOSITION: Motion Carried

Report No. D.D. 03-2009

Subject: Drainage Activity for February

Resolution No. 11 –

Moved by Ron Sackrider  
Seconded by Gerry Mitchell

RESOLVED that the Drainage Superintendent's Report No. D.D. 03-2009 be accepted.

DISPOSITION: Motion Carried

Report No. D.D. 05-2009

Subject: Branch "A" of the Butler Drain

Resolution No. 12 –

Moved by Gerry Mitchell  
Seconded by Ron Sackrider

RESOLVED that the Drainage Superintendent's Report No. D.D. 05-2009 be accepted.

DISPOSITION: Motion Carried

Report No. D.D. 06-2009  
Subject: Branch of the Nagle Drain

Resolution No. 13 –  
Moved by Gerry Mitchell  
Seconded by Ron Sackrider

RESOLVED that the Drainage Superintendent's Report No. D.D. 06-2009 be accepted.

DISPOSITION: Motion Carried

Report No. D.D. 07-2009  
Subject: Petition for New Drain – Branch "A" of the Lindsay Drain

Resolution No. 14 –  
Moved by Ron Sackrider  
Seconded by Gerry Mitchell

RESOLVED that the Drainage Superintendent's Report No. D.D. 07-2009 be accepted.

DISPOSITION: Motion Carried

**DELEGATION: JACK WHARRAM – MARRIAGE COMMISSIONER PROPOSAL**

Jack Wharram spoke to Council about his proposal to have the Township delegate authority to conduct marriages to a Marriage Commissioner. Some comments made by Mr. Wharram are:

- We are seeing more non-church marriages.
- Justices of the Peace are doing fewer marriages.
- The Township Clerk can do them.
- He looked at it as a potential way for the Township to increase revenue as well as for Commissioners to earn part-time income.
- The proposal would add an additional service for the residents.
- There would be very little cost to the Township.
- The Township's website could be updated to let people know the service is available.
- If in a couple of years down the road it is seen that the service is not merited, it can be discontinued.
- Marriage is a family commitment.
- The fees charged in the municipalities that have Marriage Commissioners range from \$295 to \$350 with \$100 to \$150 of that retained by the municipality and the remainder going to the Marriage Commissioner.

Mr. Wharram said that he was born and raised near Sweaburg. He has played and coached ball. He and his wife have acted as marriage coaches, through his church, but the coaching was not religious.

He has operated a dairy equipment business but now he is in part-time sales.

He is looking at the marriage commissioner proposal as a possible part-time activity leading into retirement.

Mr. Wharram was advised that Council would consider the matter further.

***CORRESPONDENCE ITEM NO. 127 FROM THOMSON, ROGERS, solicitors for BELL MOBILITY, ROGERS WIRELESS AND TELUS MOBILITY  
RE. CONSULTATION PROCESS FOR WIRELESS TELECOMMUNICATION \ FACILITIES***

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This matter was laid over to the next meeting to allow time for the planning department and Chief Building Official to comment.

***CORRESPONDENCE ITEM NO. 155 FROM ONTARIO ASSOCIATION OF FIRE CHIEFS  
RE. MUNICIPAL POLITICIAN SEMINAR***

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Councillors George Klosler and Ron Sackrider are to be registered for this seminar.

***CORRESPONDENCE ITEM NO. 168 FROM TOWNSHIP OF WOOLWICH  
RE. ITS CAMPAIGN TO WIN THE 2009 KRAFT HOCKEYVILLE TITLE***

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Woolwich's poster is to be put up in Township buildings where appropriate.

***CORRESPONDENCE ITEM NO. 169 FROM COUNTY OF NORFOLK  
RE. TRAINING SESSION FOR FENCEVIEWERS***

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Resolution No. 15 –

Moved by George Klosler  
Seconded by Gerry Mitchell

RESOLVED that the Fenceviewers be paid their mileage and per diem, plus registration fee, for attendance at the training session for fenceviewers at Simcoe Recreation Centre on April 23, 2009.

DISPOSITION: Motion Carried

***CORRESPONDENCE ITEM NO. 172 FROM ACCESSIBILITY DIRECTORATE OF ONTARIO  
RE. PUBLIC REVIEW FOR PROPOSED EMPLOYMENT ACCESSIBILITY STANDARD***

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The Clerk was directed to forward a copy of this correspondence to Karen Scheele for her information.

Councillor David Mayberry indicated that he would contact Karen Scheele to see if she would check the recent addition to Beachville Museum to see if it meets accessibility standards.

**2009 TAX POLICY**

At its March 11, 2009, meeting County Council is scheduled to consider a report prepared by Municipal Tax Equity (MTE) Consultants Inc. with regard to the tax policy for 2009.

Members of South-West Oxford staff will attend the meeting for the consideration of this report.

**CLOSED MEETING**

Resolution No. 16 –

Moved by George Klosler

Seconded by D. Anne Vanhoucke

RESOLVED THAT Council hold a closed meeting in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees

DISPOSITION: Motion Carried

Council went into Committee of the Whole “in camera” at 10:58 a.m. and reconvened “in public” at 11:42 a.m.

**BY-LAW ENFORCEMENT**

Resolution No. 17 –

Moved by Ron Sackrider

Seconded by Gerry Mitchell

RESOLVED that the By-Law Enforcement Officer’s Report No. B.E. 2-2009 be received.

DISPOSITION: Motion Carried

**ACCOUNTS PAYABLE**

Resolution No. 18 –

Moved by Ron Sackrider  
Seconded by George Klosler

RESOLVED that the following Accounts be approved  
for payment:

Accounts payable council report	\$263,519.36
Gst recoverable	\$3,266.39
Pre-authorized payments	\$10,665.24
Bi-Weekly #05-2009	\$31,828.53
TOTAL	<u>\$309,279.52</u>

DISPOSITION: Motion Carried

**INFORMATION CORRESPONDENCE ITEMS**

Resolution No. 19 –

Moved by G. Mitchell  
Seconded by Ron Sackrider

RESOLVED that the following information correspondence  
be noted and filed:

#124, #152, #157, #164, #166, #167, #170, #175, #176

DISPOSITION: Motion Carried

***BY-LAW NO. 5-2009***

***SUBJECT: BEACHVILLE CONSERVATION AREA AGREEMENT***

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Resolution No. 20 –

Moved by George Klosler  
Seconded by D. Anne Vanhoucke

RESOLVED that the mover be granted leave to introduce a by-law to  
authorize the execution of an Agreement between the Township of South-  
West Oxford and the Upper Thames River Conservation Authority for the  
lease by the Township of certain lands known as the Beachville  
Conservation Area and this shall constitute the First and Second Reading  
thereof. (By-Law No. 5-2009)

DISPOSITION: Motion Carried

Resolution No. 21 –

Moved by D. Anne Vanhoucke  
Seconded by George Klosler

RESOLVED that the By-Law to authorize the execution of an Agreement between the Township of South-West Oxford and the Upper Thames River Conservation Authority for the lease by the Township of certain lands known as the Beachville Conservation Area be now Read a Third time and Finally Passed, signed, sealed and numbered 5-2009.

DISPOSITION: Motion Carried

**ADJOURN FOR LUNCH**

Council adjourned for lunch at 12:00 p.m. and reconvened at 1:00 p.m.

**DELEGATION: ROSS ALBRIGHT ON BEHALF OF MOUNT ELGIN CEMETERY BOARD**

Mr. Ross Albright presented a financial report of the Mt. Elgin Cemetery Board for the year 2008. Mr. Albright was present in support of the Board's request for a grant for 2009.

The Mt. Elgin Cemetery Board's request for a grant was deferred to the special Grants Night Council Meeting on March 24<sup>th</sup>, 2009.

**ONTARIO GOOD ROADS/RURUAL ONTARIO MUNICIPAL ASSOCIATION  
OGRA/ROMA CONFERENCE**

Councillor George Klosler reported about the OGRA/ROMA Conference, February 23 – 25, 2009, that he had attended.

**CONSIDERATION OF PROPOSED NEW FIRE HALL IN BROWNSVILLE WITH  
POSSIBLE ADDITION OF COMMUNITY HALL AND LIBRARY**

This matter was rescheduled from the March 17<sup>th</sup>, 2009, Council Meeting to the April 7<sup>th</sup>, 2009, regular meeting of Council.

**CONSIDERATION OF ENGINEER'S REPORT FOR RUCKLE DRAIN BRANCH "A"  
2009**

Mike De Vos, P. Eng., of Spriet Associates London Limited presented and reviewed the Engineer's Report for the Ruckle Drain Branch "A" 2009.

Drainage Superintendent Wray Ramsay was present for the consideration of this report.

Resolution No. 22 –

Moved by Gerry Mitchell  
Seconded by Ron Sackrider

RESOLVED that the Engineer's Report for the Ruckle Drain Branch "A" 2009 be accepted.

DISPOSITION: Motion Carried

**CONSIDERATION OF ENGINEER'S REPORT FOR DERROUGH DRAIN 2009**

Mike De Vos, P. Eng., of Spriet Associates London Limited presented and reviewed the Engineer's Report for the Derrough Drain 2009.

Drainage Superintendent Wray Ramsay was present for the consideration of this report.

Resolution No. 23 –

Moved by Gerry Mitchell  
Seconded by Ron Sackrider

RESOLVED that the Engineer's Report for the Derrough Drain 2009 be accepted.

DISPOSITION: Motion Carried

**CORRESPONDENCE ITEM NO. 183 FROM THE WEATHER NETWORK  
(PELMOREX COMMUNICATIONS INC.)**

**RE. REQUESTING SUPPORT FOR ITS APPLICATION TO THE CRTC TO KEEP  
THE WEATHER NETWORK ON BASIC CABLE**

Resolution No. 24 –

Moved by Ron Sackrider  
Seconded by George Klosler

RESOLVED that the application filed by Pelmorex to keep the Weather Network as a basic cable service be noted and filed.

DISPOSITION: Motion Carried

**CONSIDERATION OF ENGINEER'S REPORT FOR CURRY DRAIN 2009**

Bill Dietrich, P. Eng., of Dietrich Engineering Limited presented and reviewed the Engineer's Report for the Curry Drain 2009.

Drainage Superintendent Wray Ramsay was present for the consideration of this report.

Also present were:

Les Bowman  
Jim Stevens

Resolution No. 25 –

Moved by George Klosler  
Seconded by D. Anne Vanhoucke

RESOLVED that the Engineer's Report for the Curry Drain 2009 be accepted.

DISPOSITION: Motion Carried

**CLOSED MEETING**

Resolution No. 26 –

Moved by D. Anne Vanhoucke  
Seconded by George Klosler

RESOLVED THAT Council hold a closed meeting in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

DISPOSITION: Motion Carried

Council went into Committee of the Whole "in camera" at 2:11 p.m. and reconvened "in public" at 3:20 p.m.

**PROPOSAL FOR MARRIAGE COMMISSIONER**

This matter is to be put on the agenda for the next meeting as a discussion item.

Resolution No. 27 –

Moved by Gerry Mitchell  
Seconded by Ron Sackrider

RESOLVED that a report be prepared for the next meeting for implementing the proposal for appointing a marriage commissioner.

DISPOSITION: Motion Carried

**DRAINAGE DEPARTMENT**

Drainage Superintendent Wray Ramsay reviewed his report numbered D.D. 4-2009,

Subject: Dowling Report

Resolution No. 28 –

Moved by Ron Sackrider

Seconded by Gerry Mitchell

RESOLVED that the Drainage Superintendent's Report No. D.D. 04-2009 be accepted.

DISPOSITION: Motion Carried

**ADJOURNMENT**

Resolution No. 28 –

Moved by D. Anne Vanhoucke

Seconded by George Klosler

RESOLVED that there being no further business Council adjourn at 3:34 p.m. to meet again on March 17, 2009, commencing at 7:00 p.m.

DISPOSITION: Motion Carried

These minutes were adopted by Council on the 17<sup>th</sup> day of March, 2009.

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MAYOR: James Hayes

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CLERK: Allen Forrester