

**TOWNSHIP OF SOUTH-WEST OXFORD  
COUNCIL MINUTES**

October 21, 2008

**MEMBERS PRESENT:** Mayor James Hayes  
Councillors: Jay Heaman, George Klosler, David Mayberry,  
Ron Sackrider, D. Anne Vanhoucke

**MEMBERS ABSENT:** Gerry Mitchell

**STAFF PRESENT:** Allen Forrester, Clerk-Treasurer Administrator

**MEETING CALLED TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor James Hayes.

**APPROVAL OF AGENDA**

Resolution No. 1 –

Moved by Jay Heaman  
Seconded by D. Anne Vanhoucke

RESOLVED that the agenda for the October 21, 2008, Meeting of Council be accepted.

DISPOSITION: Motion Carried.

**MINUTES:**

Resolution No. 2 –

Moved by Jay Heaman  
Seconded by D. Anne Vanhoucke

RESOLVED that the minutes of the October 7, 2008, closed Meeting of Council be accepted.

DISPOSITION: Motion Carried.

Resolution No. 3 –

Moved by Jay Heaman  
Seconded by D. Anne Vanhoucke

RESOLVED that the minutes of the October 7, 2008, Committee of Adjustment Meeting be received.

DISPOSITION: Motion Carried

**DECLARATION OF PECUNIARY INTEREST**

There were no declarations.

**FIRE DEPARTMENT**

Fire Chief Dirk Verboom answered questions with regard to his report for Brownsville Fire Hall.

Fire Chief Eric Johnson gave his report for Mt. Elgin Fire Hall.

Fire Chief Wayne Lillywhite reported for Beachville Fire Hall.

Resolution No. 4 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the Fire Chief's Report for the Brownsville Fire Hall be received.

DISPOSITION: Motion Carried

Resolution No. 5 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the Fire Chief's Report for the Mt. Elgin Fire Hall be received.

DISPOSITION: Motion Carried

Resolution No. 6 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the Fire Chief's Report for the Beachville Fire Hall be received.

DISPOSITION: Motion Carried

The Clerk was directed to send a note to the County of Oxford Public Works Department informing them that the grooves in the rumble strips at the intersection of County Roads 6 and 9 are getting very deep.

**WORKS DEPARTMENT**

Works Superintendent Bill Freeman gave the following report:

W.D. 27-2008:

Subject: 1) Service Truck  
2) Dodge Line  
3) Works Department Activity

**ADJOURN FOR A PUBLIC MEETING FOR A ZONE CHANGE APPLICATION**

Resolution No. 7 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that Council adjourn in order that a Public meeting for a Zone Change Application may be held.

DISPOSITION: Motion Carried

**PUBLIC MEETING FOR ZONE CHANGE APPLICATIONS ZON 4-08-8 OF JOHN & WENDY DE BOER AND ZON 4-08-9 OF HENRY & SARAH BYLER, FOR LANDS IN PART LOT 1, CONCESSION 7 (DEREHAM)**

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Present at the Public Meeting were:

John De Boer

Henry Byler

Lisa Gilvesy, lawyer for the applicants

Melissa Sherran, Planner, Community and Strategic Planning, County of Oxford

Melissa Sherran gave the Planning Report for the applications.

Lisa Gilvesy said that she took responsibility for the lapsing of the decision granting the related Consent Application No. B-80/47 because conditions of the decision had not been satisfied within the one-year period.

Lisa Gilvesy requested that some consideration be given to Mr. Byler so that he could start construction of the driveway before colder weather starts.

Henry Byler said that he wanted to use the proposed driveway for horses, cattle and storage.

No one else spoke for or against the application.

The Chair declared the Public Meeting concluded.

The Council Meeting was resumed.

Resolution No. 8 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that Zone Change Applications ZON 4-08-8 and ZON 4-08-9 submitted by John and Wendy De Boer and Henry and Sarah Byler be approved in principle.

DISPOSITION: Motion Carried

***ADJOURN FOR A MEETING OF THE TOWNSHIP OF SOUTH-WEST OXFORD  
COMMITTEE OF ADJUSTMENT***

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Resolution No. 9 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that Council adjourn in order that a meeting of the Committee of Adjustment may be held.

DISPOSITION: Motion Carried

***INFORMATION CORRESPONDENCE FROM OCTOBER 7, 2008, COUNCIL  
MEETING***

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Resolution No. 10 –

Moved by Jay Heaman  
Seconded by D. Anne Vanhoucke

RESOLVED that the following Information Correspondence considered at the October 7, 2008, meeting of Council be noted and filed:  
#809, #814, #815, #816, #824, #822, #825, #826, #828, #831, #834, #835,  
#836, #839, #841, #843, #844, #845, #846, #847, #848, #849, #854, #855,  
#856, #857, #861, #862, #863, #865, #876, #877.

DISPOSITION: Motion Carried

***DELEGATION: INGERSOLL YOUTH ACTION COMMITTEE***

Lisa Longworth and Brenda Hopkins described for Council the Ingersoll Youth Action Committee.

This program, aimed at engaging youth in the rural community and stopping outward migration, was initiated under the Town of Ingersoll Strategic Plan. It is a long term plan focusing on youth.

Grant funding for the youth centre has been received from the Ontario Ministry of Agriculture, Food and Rural Affairs.

Brenda Hopkins said that the intent of this delegation was to make Council aware of this youth engagement initiative. For the future they would like the Township to support it and be a part of it.

**WORKS DEPARTMENT REPORT W.D. 27-2008**

Resolution No. 11 –

Moved by Ron Sackrider  
Seconded by George Klosler

RESOLVED that the Works Superintendent be authorized to bid on the Town of Tillsonburg's surplus service truck (1997 Ford F350 dual-wheeled truck).

DISPOSITION: Motion Carried

Resolution No. 12 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the Works Superintendent's Report No. W.D. 27-2008 be received.

DISPOSITION: Motion Carried

**WORKS DEPARTMENT REPORT NO. W.D. 28-2008**

Resolution No. 13 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the Works Superintendent's Report No. W.D. 28-2008 be received.

DISPOSITION: Motion Carried

**DEPUTY CLERK-TREASURER'S REPORT NO. D.C.T. 13-2008**

**SUBJECT: TRANSFER FROM PARKS RESERVE FUND RE. SALFORD  
PLAYGROUND EQUIPMENT**

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Resolution No. 14 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the Deputy Clerk-Treasurer's Report No. D.C.T. 13-2008 be accepted.

DISPOSITION: Motion Carried

**CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 23-2008**

**SUBJECT: RADAR/SPEED WARNING SIGN**

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Resolution No. 15 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the Clerk-Treasurer Administrator's Report No. C.T.A. 23-2008 be received.

DISPOSITION: Motion Carried

**CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 24-2008**

**SUBJECT: CLOSED MEETING INVESTIGATOR**

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Resolution No. 16 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the Clerk-Treasurer Administrator's Report No. C.T.A. 24-2008 be accepted.

DISPOSITION: Motion Carried

**CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 25-2008**

**SUBJECT: ENTRY ONTO HIGHWAY 19 FOR PROPOSED NEW SCHOOL IN MOUNT ELGIN**

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Resolution No. 17 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the Clerk-Treasurer Administrator's Report No. C.T.A. 25-2008 be received.

DISPOSITION: Motion Carried

**CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 26-2008**

**SUBJECT: BUILDING CANADA FUND**

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Resolution No. 18 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the Clerk-Treasurer Administrator's Report No. C.T.A. 26-2006 be accepted.

DISPOSITION: Motion Carried

**NOMINATION OF MARILYN WILKEN FOR AWARD FOR HER VOLUNTEER SERVICE ON COPS COMMITTEE**

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Since the application did not get submitted for 2007, it was decided the Township would nominate Marilyn Wilken next year.

**REPORT ON INCOME/REVENUE**

Councillor George Klosler's request for an Income/Revenue Report for 2008, to date, with comparison with 2007 was approved.

**PUBLIC MEETING FOR PROPOSED CLOSURE OF SWEABURG PUBLIC SCHOOL**

A public meeting to consider the proposed closing of Sweaburg Public School was scheduled for Monday, October 27, 2008 at the Thames Valley District School Board in London, Ontario.

The time of 7:35 p.m. had been scheduled for a representation of the Township of South-West Oxford to speak.

Council discussed its position with regard to the proposed closing of Sweaburg School, namely that the School Board defer a final decision on the matter so that the possibility of community partnership with regard to the School may be explored.

Mayor James Hayes and Councillor Jay Heaman agreed to put together a presentation to be made to the Board of Education on October 27, 2008.

**BEACHVILLE MUSEUM ACCESSIBILITY PROJECT**

The grant of \$42,000 under the Small Projects Enabling Accessibility Fund Program had been approved for the Beachville Museum project.

The Chief Building Official, Dwayne Daniel, was directed to consult with Museum Board Officials about what is to be done.

***BROWNSVILLE FIRE HALL 50<sup>th</sup> ANNIVERSARY CELEBRATION, OCTOBER 30<sup>th</sup>, 2008***

A plaque is to be obtained for presentation at the Brownsville Fire Hall 50<sup>th</sup> Anniversary Celebration on October 30<sup>th</sup>.

***CORRESPONDENCE ITEM NO. 882 FROM CITY OF WOODSTOCK  
RE. PROPOSAL TO EXEMPT POLICE SERVICES FROM PROVINCIAL SALES TAX***

Resolution No. 19 –

Moved by George Klosler  
Seconded by Jay Heaman

RESOLVED that the resolution of the City of Woodstock with regard to providing full exemption from provincial sales tax on goods and services for policing service, including the annual licence fees for municipal police vehicles, be noted and filed.

DISPOSITION: Motion Carried

***CORRESPONDENCE ITEM N O. 884 FROM TOWN OF HANOVER  
RE. FEDERAL PARTY LEADERS' PROGRAMS IF ELECTED***

Resolution No. 20 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the resolution of the Town of Hanover with regard to calling on Federal Party Leaders to explain how, if elected, they would bring fairness to Ontario through funding various programs be noted and filed.

DISPOSITION: Motion Carried

***CORRESPONDENCE ITEM NO. 908 FROM TOWNSHIP OF ZORRA  
RE. BOUNTY SYSTEM FOR COYOTES***

Resolution No. 21 –

Moved by George Klosler  
Seconded by D. Anne Vanhoucke

RESOLVED that the resolution of the Township of Zorra with regard to requesting the County of Oxford to investigate the feasibility of implementing a bounty system for coyotes be supported.

DISPOSITION: Motion Carried

**ACCOUNTS**

Resolution No. 22 –

RESOLVED that the following Accounts be approved for payment:

Accounts Payable Council Report	\$162,220.01
Gst recoverable	\$5,263.31
Bi-Weekly #21-2008	\$30,169.12
Council – September remuneration	\$5,459.97
Fire Hall #1 – July, Aug, Sept remuneration	\$15,154.03
Fire Hall #1 – July, Aug, Sept remuneration	\$19,984.09
Fire Hall #3 – July, Aug, Sept remuneration	\$21,510.13

**TOTAL** **\$259,760.66**

DISPOSITION: Motion Carried

**INFORMATION CORRESPONDENCE**

Resolution No. 23 –

Moved by D. Anne Vanhoucke  
Seconded by Jay Heaman

RESOLVED that the following Correspondence be noted and filed:  
#881, #888, #893, #894, #896, #897, #906, #907, #911.

DISPOSITION: Motion Carried

**BUILDING DEPARTMENT**

Resolution No. 24 –

Moved by Ron Sackrider  
Seconded by David Mayberry

RESOLVED that the Chief Building Official's Report No. B.D. 20-2008 be received.

DISPOSITION: Motion Carried

**MINUTES: OCTOBER 7<sup>th</sup> CLOSED COUNCIL MEETING**

Resolution No. 25 –

Moved by David Mayberry  
Seconded by Ron Sackrider

RESOLVED that the minutes of the October 7, 2008, Closed Meeting of Council be accepted.

DISPOSITION: Motion Carried

**CLOSED MEETING**

Resolution No. 26 –

Moved by Jay Heaman  
Seconded by D. Anne Vanhoucke

RESOLVED THAT Council hold a closed meeting in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees.

DISPOSITION: Motion Carried

Council went into Committee of the Whole "in camera" at 11:05 p.m. and reconvened "in public" at 11:43 p.m.

**ADJOURNMENT**

Resolution No. 27 -

Moved by Jay Heaman  
Seconded by D. Anne Vanhoucke

RESOLVED that there being no further business Council adjourn at 11:45 p.m. to meet again on November 4, 2008 commencing 9:00 a.m.

DISPOSITION: Motion Carried

These minutes were adopted by Council on the 4<sup>th</sup> day of November, 2008.

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MAYOR: James Hayes

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CLERK: Allen Forrester