

**TOWNSHIP OF SOUTH-WEST OXFORD
COUNCIL MINUTES**

October 7, 2008

MEMBERS PRESENT: Mayor James Hayes
Councillors: Jay Heaman, George Klosler, David Mayberry,
Gerry Mitchell, Ron Sackrider, D. Anne
Vanhoucke

MEMBERS ABSENT: Councillors: None

STAFF PRESENT: Allen Forrester, Clerk-Treasurer Administrator

MEETING CALLED TO ORDER

The meeting was called to order at 9:00 a.m. by Mayor James Hayes.

APPROVAL OF AGENDA

Resolution No. 1 –

Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that the agenda for the October 7, 2008, Meeting of
Council be accepted.

DISPOSITION: Motion Carried.

MINUTES:

Resolution No. 2 –

Moved Ron Sackrider
Seconded by David Mayberry

RESOLVED that the minutes of the September 16, 2008, Regular Council
Meeting be accepted.

DISPOSITION: Motion Carried.

Resolution No. 3 –

Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that the minutes of the September 16, 2008, Closed Meeting
of Council be accepted.

DISPOSITION: Motion Carried

Resolution No. 4 –

Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that the minutes of the September 10, 2008, Meeting of the
Pheasant Committee be received.

DISPOSITION: Motion Carried

Resolution No. 5 –

Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that the minutes of the September 22, 2008 Rescue Van Committee be received.

DISPOSITION: Motion Carried

DECLARATION OF PECUNIARY INTEREST

There were no declarations.

DRAINAGE DEPARTMENT

Wray Ramsay, Drainage Superintendent, gave the following reports:

- D.D. No. 19-2008, Subject: New Report for Sweaburg Municipal Drain;
D.D. No. 20-2008, Subject: New Report for Foster Municipal Drain;
D.D. No. 21-2008, Subject: Ken Dowling and the Vincent Municipal Drain;
D.D. No. 22-2008, Subject: New Report for Winlaw Municipal Drain;
D.D. No. 23-2008, Subject: Drainage Activity for September, 2008;
D.D. No. 24-2008, Subject: Proposed Oxford Christian Reformed School in Mount Elgin

The Clerk was directed to inquire as to whether the Ministry of Transportation had approved an entry onto Highway 19 for the proposed school.

DRAINAGE COMPLAINT OF JAMES & LINDA MCNAMARA, LOT 6, PLAN M-67, SWEABURG

Council reviewed a draft letter to James and Linda McNamara with regard to lot grading and drainage for the Sweaburg Subdivision (Oxford Heights).

The draft letter, revised to include a copy of the lot grading plan and a note pointing out that the abutting lot to the west of the McNamara lot was always intended as a building lot for a house, is to be sent to the McNamaras.

WORKS DEPARTMENT

Works Superintendent Bill Freeman gave his report as follows:

Report No. W.D. 26-2008, Subject:

- 1) Queen and Embro Street reconstruction project
- 2) Airport Road Reconstruction
- 3) New Grader
- 4) Works Department Activity

CLOSED MEETING

Resolution No. 6 –

Moved by D. Anne Vanhoucke
Seconded by George Klosler

RESOLVED THAT Council hold a closed meeting in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees.

DISPOSITION: Motion Carried

Council went into Committee of the Whole “in camera” at 10:18 a.m. and reconvened “in public” at 10:56 a.m.

**ADJOURN FOR A MEETING OF THE TOWNSHIP OF SOUTH-WEST OXFORD
COMMITTEE OF ADJUSTMENT**

Resolution No. 7 –

Moved by D. Anne Vanhoucke
Seconded by George Klosler

RESOLVED that Council adjourn in order that a meeting of the Committee of Adjustment may be held.

DISPOSITION: Motion Carried

The meeting of the Committee of Adjustment having been concluded the Council Meeting was resumed.

BUILDING DEPARTMENT

Council considered Chief Building Official Dwayne Daniel's Report No. B.D. 19-2008,
Subject: 1) Ontario Building Officials Association (OBOA) 52 Annual Meeting &
 Training Session
 2) Community Planning and Zoning Administration Course
 3) Inspections (September 17th to 30th)

Resolution No. 8 –

Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the Chief Building Official's Report No. B.D. 19-2008 be received.

DISPOSITION: Motion Carried

WORKS SUPERINTENDENT'S REPORT NO W.D. 26-2008

Resolution No. 9 –

Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that the Works Superintendent's Report No. W.D. 26-2008 be accepted.

DISPOSITION: Motion Carried

DRAINAGE SUPERINTENDENT'S REPORTS NOS. D.D. 19-2008 TO D.D. 24-2008

Resolution No. 10 –

Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the Drainage Superintendent's Report No. D.D. 19-2008 be accepted.

DISPOSITION: Motion Carried

Resolution No. 11 –

Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the Drainage Superintendent's Report No. D.D. 20-2008 be accepted.

DISPOSITION: Motion Carried

Resolution No. 12 –

Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the Drainage Superintendent's Report No. D.D. 21-2008 be received.

DISPOSITION: Motion Carried

Resolution No. 13 –

Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the Drainage Superintendent's Report No. D.D. 22-2008 be accepted.

DISPOSITION: Motion Carried

Resolution No. 14 –

Moved by Jay Heaman
Seconded by George Klosler

RESOLVED that the Drainage Superintendent's Report No. D.D. 23-2008 be accepted.

DISPOSITION: Motion Carried

Resolution No. 15 –

Moved by Jay Heaman
Seconded by George Klosler

RESOLVED that the Drainage Superintendent's Report No. D.D. 24-2008 be accepted.

DISPOSITION: Motion Carried

BY-LAW ENFORCEMENT

Resolution No. 16 –

Moved by Gerry Mitchell
Seconded by David Mayberry

RESOLVED that By-Law Enforcement Officer's Report No. B.E. 9-2008 be received.

DISPOSITION: Motion Carried

***CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 18-2008,
SUBJECT: JOHN & WENDY DEBOER SEVERANCE APPLICATION NO. B-80/07,
SEVERANCE AGREEMENT NOT REQUIRED***

Resolution No. 17 –

Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the Clerk-Treasurer Administrator's Report No. C.T.A. 18-2008 be accepted.

DISPOSITION: Motion Carried

**CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 20-2008,
SUBJECT: DRAINAGE RE-APPORTIONMENT FOR SEVERANCE APPLICATION
NO. B-80/07 OF JOHN & WENDY DEBOER**

Resolution No. 18 –

Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the Clerk-Treasurer Administrator's Report No. C.T.A. 20-2008 be accepted.

DISPOSITION: Motion Carried

PROPOSED CLOSING OF SWEABURG PUBLIC SCHOOL

Council discussed the proposed closing of Sweaburg Public School.

Councillor Jay Heaman left the meeting at 11:36 a.m.

**CORRESPONDENCE ITEM NO. 866 FROM TOWNSHIP OF GREATER
MADAWASKA
RE: PROPERTY ASSESSMENT SYSTEM**

Resolution No. 19 –

Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that the resolution of the Township of Greater Madawaska proposing changes to the property assessment system be noted and filed.

DISPOSITION: Motion Carried

**CORRESPONDENCE ITEM NO. 827 FROM MUNICIPALITY OF TWEED
RE: TAXES ON PETROLEUM PRODUCTS**

Resolution No. 20 –

Moved by George Klosler
Seconded by D. Anne Vanhoucke

RESOLVED that the resolution of the Municipality of Tweed requesting the Federal and Provincial governments to reduce taxes on petroleum products, including Provincial road taxes and the Federal excise tax be noted and filed.

DISPOSITION: Motion Carried

**CORRESPONDENCE ITEM NO. 817 FROM TOWN OF FORT ERIE
RE: RURAL HOSPITAL DESIGNATION AND PUBLIC ELECTION OF HOSPITAL
BOARDS**

Resolution No. 21 –

Moved by Gerry Mitchell
Seconded by David Mayberry

RESOLVED that the resolution of the Town of Fort Erie petitioning the Honourable David Caplan, Minister of Health to legislatively enact the protective status of the Rural Hospital designation be supported.

DISPOSITION: Motion Carried

Resolution No. 22 –

Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the resolution of the Town of Fort Erie proposing public election of all hospital Boards in the Province of Ontario be supported.

DISPOSITION: Motion Carried

***CORRESPONDENCE ITEM NO. 823 FROM TOWNSHIP OF EAST GARAFRAXA
RE: COMPENSATION FOR LAND USE RESTRICTIONS DUE TO WATER SOURCE
PROTECTION INITIATIVES***

Resolution No. 23 –

Moved by David Mayberry
Seconded by Gerry Mitchell

RESOLVED that the resolution of the Township of East Garafraxa with regard to compensation for Land Use Restrictions as a result of source protection initiatives be supported.

DISPOSITION: Motion Carried

***CORRESPONDENCE ITEM NO. 864 FROM DAWN FEWSTER REQUESTING
EXTENSION OF AGREEMENT PERMITTING OLD HOUSE TO BE OCCUPIED
WHILE A REPLACEMENT HOUSE IS BUILT***

Resolution No. 24 –

Moved by George Klosler
Seconded by D. Anne Vanhoucke

RESOLVED that the agreement with Dawne Lea Fewster be extended to August 1, 2009, and further that there will be no further extensions.

DISPOSITION: Motion Carried

ADJOURN FOR LUNCH

Council adjourned for lunch at 12:00 p.m. and reconvened at 12:30 p.m.

CLOSED MEETING

Resolution No. 25 –

Moved by George Klosler
Seconded by D. Anne Vanhoucke

RESOLVED THAT Council hold a closed meeting in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees.

DISPOSITION: Motion Carried

Council went into Committee of the Whole “in camera” at 12:30 p.m. and reconvened “in public” at 1:20 p.m.

RESCUE VAN TENDER FORM

Council reviewed the draft tender form for Rescue Vans.

Resolution No. 26 –

Moved by Gerry Mitchell
Seconded by Ron Sackrider

RESOLVED that the Tender form for supply of two rescue vans be approved as amended.

DISPOSITION: Motion Carried

CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 19-2008,

Resolution No. 27 –

Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that the Clerk-Treasurer Administrator's Report No. C.T.A. 19-2008 be received.

DISPOSITION: Motion Carried

RADAR/SPEED WARNING

The Clerk was directed to inquire into and report back with regard to insurance coverage for the Radar/Speed Warning Sign owned jointly by the Township of Zorra and South-West Oxford.

ACCOUNTS PAYABLE

Resolution No. 28 –

Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that the following Accounts be approved for payment:

Accounts Payable Council Report	\$364,267.83
GST Recoverable	\$17,362.57
Bi-weekly #20-2008	\$30,911.43
Pre-Authorized payments	\$8,857.84

TOTAL **\$421,399.67**

DISPOSITION: Motion Carried

REVENUE OFFICER'S REPORT NO. R.O. 3-2008

Resolution No. 29 –

Moved by David Mayberry
Seconded by Ron Sackrider

RESOLVED that Revenue Officer's Report No. R.O. 3-2008 be accepted.

DISPOSITION: Motion Carried

CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 22-2008

Resolution No. 30 –

Moved by Gerry Mitchell
Seconded by Ron Sackrider

RESOLVED that the Clerk-Treasurer Administrator's Report No. C.T.A. 22-2008 be received.

DISPOSITION: Motion Carried

BY-LAW NO. 35-2008

SUBJECT: TO REPEAL BY-LAW NO. 26-2008 WHICH WAS A BY-LAW TO APPOINT AN ACTING DRAINAGE SUPERINTENDENT

Resolution No. 31 –

Moved by Gerry Mitchell
Seconded by David Mayberry

RESOLVED that the mover be granted leave to introduce a by-law to repeal By-Law No. 26-2008 which was a By-Law to appoint an Acting Drainage Superintendent and this shall constitute the First and Second Reading thereof. (By-Law No. 35-2008)

DISPOSITION: Motion Carried

Resolution No. 32 –

Moved by Gerry Mitchell
Seconded by David Mayberry

RESOLVED that the By-Law to repeal By-Law No. 26-2008 which was a By-Law to appoint an Acting Drainage Superintendent be now Read a Third time and Finally Passed, signed, sealed and numbered 35-2008.

DISPOSITION: Motion Carried

BY-LAW NO. 36-2008

SUBJECT: TO ESTABLISH AS A HIGHWAY CERTAIN LANDS AT THE NORTH-EAST CORNER OF THE INTERSECTION OF QUEEN AND EMBRO STREETS IN BEACHVILLE

Resolution No. 33 –

Moved by Gerry Mitchell
Seconded by David Mayberry

RESOLVED that the mover be granted leave to introduce a by-law to establish as highway certain lands at the north-east corner of the intersection of Queen Street and Embro Street in Beachville and this shall constitute the First and Second Reading thereof. (By-Law No. 36-2008)

DISPOSITION: Motion Carried

Resolution No. 34 –

Moved by Gerry Mitchell
Seconded by David Mayberry

RESOLVED that the By-Law to establish as highway certain lands located at the north-east corner of the intersection of Queen Street and Embro Street in Beachville now be Read a Third time and Finally Passed, signed, sealed and numbered 36-2008.

DISPOSITION: Motion Carried

BY-LAW NO. 37-2008

SUBJECT: TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT TO AMEND AN AGREEMENT BETWEEN THE TOWNSHIP OF SOUTH-WEST OXFORD AND DAWNE LEA FEWSTER

Resolution No. 35 –

Moved by Gerry Mitchell
Seconded by David Mayberry

RESOLVED that the mover be granted leave to introduce a by-law to authorize the Mayor and Clerk to sign an Agreement to amend an Agreement between the Corporation of the Township of South-West Oxford and Dawne Lea Fewster and this shall constitute the First and Second Reading thereof. (By-Law No. 37-2008)

DISPOSITION: Motion Carried

Resolution No. 36 –

Moved by Gerry Mitchell
Seconded by David Mayberry

RESOLVED that the By-Law to authorize the Mayor and Clerk to sign an Agreement to amend an Agreement between the Corporation of the Township of South-West Oxford and Dawne Lea Fewster be now read a Third time and Finally Passed, signed, sealed and numbered 37-2008.

DISPOSITION: Motion Carried

BY-LAW NO. 38-2008

SUBJECT: TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE A LEASE AGREEMENT WITH KLOEPFER HOLDINGS LIMITED FOR RENTAL OF LANDS AROUND THE TOWNSHIP GRAVEL PIT IN PART OF LOT 29, CONCESSION BROKEN FRONT (WEST OXFORD)

Resolution No. 37 –

Moved by Gerry Mitchell
Seconded by David Mayberry

RESOLVED that the mover be granted leave to introduce a by-law to authorize the Mayor and Clerk to execute a Lease Agreement with Kloefer Holdings Limited for rental of lands around the Township gravel pit in Part of Lot 29, Concession Broken Front (West Oxford) and this shall constitute the First and Second Reading thereof. (By-Law No. 38-2008)

DISPOSITION: Motion Carried

Resolution No. 38 –

Moved by Gerry Mitchell
Seconded by David Mayberry

RESOLVED that the By-Law to authorize the Mayor and Clerk to execute a Lease Agreement with Kloefer Holdings Limited for rental of lands around the Township gravel pit in Part of Lot 29, Concession Broken Front (West Oxford) be now read a Third time and Finally Passed, signed, sealed and numbered 38-2008.

DISPOSITION: Motion Carried

ADJOURNMENT

Resolution No. 39 -

Moved by Ron Sackrider
Seconded by David Mayberry

RESOLVED that there being no further business Council adjourn at 2:15 p.m. to meet again on October 12, 2008 commencing 7:00 p.m.

DISPOSITION: Motion Carried

These minutes were adopted by Council on the 21st day of October, 2008.

MAYOR: James Hayes

CLERK: Allen Forrester