

TOWNSHIP OF SOUTH-WEST OXFORD
COUNCIL MEETING MINUTES
September 7th, 2004

MEMBERS PRESENT: Mayor James Hayes
Councillors: D. Anne Vanhoucke, Ron Sackrider, George Klosler,
Gerald Mitchell, Jay Heaman, David Mayberry

MEMBERS ABSENT: None

STAFF PRESENT: Allen Forrester, Clerk-Treasurer Administrator
Mary Ellen Greb, Deputy Clerk-Treasurer

MEETING CALLED TO ORDER

The meeting was called to order at 9:00 a.m. by Mayor James Hayes

CERTIFICATE PRESENTATION

Mayor James Hayes presented Kathleen (Kit) Caffyn with the Township of South-West Oxford Senior Citizen of the Year Award.

PLAQUE PRESENTATION

Mayor James Hayes presented retired Beachville Crossing Guard Shirley Hopkins with a plaque commemorating her 16 years of service.

APPROVAL OF AGENDA

Resolution No. 1 Moved by Ron Sackrider
Seconded by G. Mitchell

RESOLVED that the agenda for the September 7, 2004 meeting of Council be approved.

DISPOSITION: Motion Carried.

Resolution No. 2 Moved by Ron Sackrider
Seconded by G. Mitchell

Resolved that the minutes of the August 17th, 2004, meeting of Council be accepted.

DISPOSITION: Motion Carried.

DECLARATION OF PECUNIARY INTEREST

Councillor George Klosler declared a pecuniary interest regarding correspondence item #707.

STAFF REPORTS

Work's Department

Work's Superintendent Bill Freeman gave his report number 22-2004 as follows:

1. Recycle Depot
Three price quotes have been received to paint the inside and the outside of the Recycle Depot, including the addition on the west side. He recommended Council accept the bid from Kirwin Custom Spraying Ltd, in the amount of \$5,243.00.
2. Health and Safety
A Basic Certification Training Program is being held in the Region of Waterloo on September 15th, 23rd, 28th and 29th 2004. The registration fee is \$1,280.00 for four persons.
3. Works Department Activities
Retrieving Shoulders on Hard Top Roads
Spot Grading
Dust Control on Union, Mt. Elgin, Dodge and East Hill roads
Construction on Pressey Road
4. Council reviewed the Works Department accounts.

ACCOUNTS PAYABLE

Resolution No. 14 Moved by George Klosler
 Seconded by J. Heaman

RESOLVED that the following accounts be approved for payment:

Accounts payable Council Report	\$615,153.03
GST recoverable (due back)	31,780.06
Pre-Authorized Payments	6,288.37
Bi-weekly payroll #17	25,025.73
Bi-weekly payroll #18	<u>24,339.65</u>
	<u>\$702,586.84</u>

DISPOSITION: Motion Carried

INFORMATION CORRESPONDENCE ITEMS

Fair Air Association of Canada – study by Stantec Environmental Consulting
 Tillsonburg & District Multi-Service – Award to Twp. of SW0X.

Dave MacKenzie, MP Oxford – New Address

Township of Rideau Lakes – Info.

- #666 Ontario Ministries of Citizenship – Workshop for Senior Staff – Sept. 8/04
- #674 Waste Management – Provision of Leaf & Yard Waste Composting
- #676 Ministry of Labour – Info.
- #704 Oxford County – Blue Jay found Positive for West Nile Virus
- #705 Lancaster House – Mandatory Retirement to be abolished
- #706 Kristen Ralph – OSIFA’A Round Two Mun. Infrastructure Renewal Program
- #678 A.M.O. – Info.
- #681 Oshawa – thank you letter re Municipal Outlet Drainage Program
- #684 County of Dufferin – thank you letter re Mun. Outlet Drainage Program
- #683 Communities in Bloom – Award Ceremony – Sept. 11th & 12th, 2004
- #686 Ministry of Municipal Affairs – Protecting Greenspace Key
- #687 Corp. of Twp. of North Huron – Mun. Outlet Drainage Program
- #689 Municipality of Kincardine – Mun. Outlet Drainage Program
- #690 Municipality of Morris-Turnberry – Mun. Outlet Drainage Program
- #691 Municipality of West Perth - “ “
- #693 Town of Newmarket - “ “
- #708 Town of Goderich - “ “
- #694 Min. of Mun. Affairs – Info.
- #695 A.M.O. – Sign Landmark Cooperation Agreement
- #697 Minister of Citizenship – Week of Oct. 18-24/04

INFORMATION CORRESPONDENCE ITEMS – Cont’d

- #707 Ministry of Environment – Cert. of Approval for Waste Management
- #711 Township of Wellington North – Mun. Outlet Drainage Program
- #714 City of Thunder Bay - “ “
- #715 Municipality of Trent Hills “ “
- #716 Municipality of Huron East “ “
- #717 Municipality of Northern Bruce Peninsula “ “
- #718 Twp. of Melancthon “ “
- #720 Village of Burk’s Falls “ “
- #721 Long Point Region Conservation – Clear Creek Mun. Drain
- #725 Municipality of West Elgin - Mun. Outlet Drainage Program
- #726 Town of Iroquois Falls - “ “

Resolution No. 15 Moved by D. Anne Vanhoucke
 Seconded by J. Heaman

RESOLVED that correspondence numbered as follows be noted and filed:

- #666, #674, #676, #704, #705, #706, #678, #681,
- #684, #683, #686, #687, #689, #690, #691, #693, #708,
- #694, #695, #697, #707, #711, #714, #715, #716, #718,
- #720, #721, #725, #726.

DISPOSITION: Motion Carried

STAFF REPORTS (continued)

Resolution No. 21 Moved by Ron Sackrider
 Seconded by George Klosler

RESOLVED that the tender for work on the Warren
 Drain Branch "A" be awarded to A.G. Hayter
Contracting at a price of \$44,145.00.

DISPOSITION: Motion Carried

Resolution No. 22 Moved by G. Mitchell
 Seconded by David Mayberry

RESOLVED that the tender for work on the Clear Creek
Drain – Open awarded to Van Bree Drainage at a
price of \$141,662.65.

DISPOSITION: Motion Carried

APPOINTMENT

1:30 P.M. Vincent Drain 2004 Report Consideration

Present for the presentation were:

Paul McIntyre and Kevin Mick from RJ Burnside & Associates.
South-West Oxford Drainage Superintendent Wray Ramsay
Assessed Land Owners: Dave Long and Don Leach and Mac Holland
Those present did not have any objection to the report.

Council noted that the riffle beds should be removed as they would be difficult to maintain. Sediment traps would be more suitable.

Paul McIntyre noted that the riffle beds were included as part of a compromise reached by the Catfish Conservation Authority, Department of Fisheries of Oceans, Drainage Superintendent Wray Ramsay and Engineer Paul Elston. Since the riffles did not form part of the drain they would not have to be maintained. However, before any change is made to the construction tender agreement approval from the Catfish Creek Conservation Authority would be necessary.

Drainage Superintendent Ramsay noted he would be in contact with the Catfish Creek Conservation Authority regarding the removal of the riffle beds.

2:00 p.m. Len Reeves, Chairperson of the Oxford County Library Board and Lisa Miettinen, Oxford County Library Branch Services Coordinator.

Mr. Reeves presented the following information:

- 70% of library expenses goes to salary and benefits.
- Federal and provincial funding has kept board going as well as Municipal Tax dollars.
- 2 new branches in Plattsville and Thamesford. Township of Norwich is in the planning stages for a new library.
- The board is aware that better facilities and better service will help to stabilize the weight on the tax payers.
- If South-West Oxford Council is considering spending any money on facilities it should hold off for the time being. A study on service delivery is underway and before any more money is spent on facilities the result of the study should be considered.
- Mr. Reeves noted he hoped to get back to Council with the information by the end of 2004.

Beachville Library

Resolution No. 23 Moved by David Mayberry
 Seconded by G. Mitchell

RESOLVED that the Beachville Library be put on the
agenda for the next meeting for discussion.

DISPOSITION: Motion Carried

