

TOWNSHIP OF SOUTH-WEST OXFORD
COUNCIL MEETING
MINUTES
February 17th, 2004

MEMBERS PRESENT: Mayor James Hayes,
Councillors: D. Anne Vanhoucke, Ron Sackrider,
George Klosler, Gerald Mitchell

MEMBERS ABSENT: David Mayberry, Jay Heaman

STAFF PRESENT: Allen Forrester, Clerk-Treasurer Administrator
Mary Ellen Greb, Deputy Clerk-Treasurer

MEETING CALLED TO ORDER:

The meeting was called to order at 7:00 p.m. by Mayor James Hayes

APPROVAL OF AGENDA

Resolution No. 1 – Moved by G. Mitchell
Seconded by D. Anne Vanhoucke

RESOLVED that the agenda for the February 17, 2004,
meeting of Council be approved.

DISPOSITION: Motion Carried.

Resolution No. 2 – Moved by G. Mitchell
Seconded by D. Anne Vanhoucke

RESOLVED that the minutes of the February 3, 2004,
meeting of Council be accepted.

DISPOSITION: Motion Carried.

DECLARATION OF PECUNIARY INTEREST

No declarations were made.

DONALD WOOLCOTT, WARDEN, COUNTY OF OXFORD

Donald Woolcott, Warden, County of Oxford, introduced himself to the members of Council. He said that he was pleased to be working with them for the next three years.

Subject currently under consideration are:

- The Official Plan Review
- The Vacant Land Study will be made available to the public on February 18th, 2004.
- The land adjacent to Ingersoll's south-eastern boundary
- Groundwater protection.
- Public Works and Planning Departments are currently located at 69 Light Street, Woodstock, but will be moving to the Market Square Building in Woodstock in May.
- Construction of the new Provincial Offences Court is underway at the Court House.

The Clerk was directed to send a letter to James Hill, Manager, Community and Strategic Planning, County of Oxford, informing him that the Township's position with regard to the area adjacent to the south-eastern boundary of the Town of Ingersoll continues to be that it should be changed from Future Urban Growth designation to Agricultural Reserve in the Official Plan.

WORKS DEPARTMENT REPORT NO. W.D. 5-2004

Works Superintendent Bill Freeman gave his report numbered W.D. 5-2004. He also submitted a 5 Year Road Reconstruction Program for Council to consider further at the next meeting.

Resolution No. 3 - Moved by G. Mitchell
Seconded by D. Anne Vanhoucke

RESOLVED that the Works Superintendent's Report No. W.D. 05-2004 be accepted.

DISPOSITION: Motion Carried.

BUILDING DEPARTMENT

Chief Building Official Geno Vanhaelewyn gave his report numbered B.D. 5-2004.

Resolution No. 4 – Moved by G. Mitchell
Seconded by D. Anne Vanhoucke

RESOLVED that the C.B.O.'s Report No. B.D. 5-2004 be accepted.

DISPOSITION: Motion Carried.

REPORT ON BUILDING FOR MONTH OF JANUARY

Resolution No. 5 - Moved by D. Anne Vanhoucke
Seconded by G. Mitchell

RESOLVED that South-West Oxford Council accept the Chief Building Official's Report for the month of January, 2004

No. of Permits:	6
Permit Fees:	\$2,080.00
Value of Construction	\$164,200.00

DISPOSITION: Motion Carried.

Resolution No. 6 - Moved by G. Mitchell
Seconded by D. Anne Vanhoucke

RESOLVED that the C.B.O.'s Report No. B.D. 06-2004 be accepted.

DISPOSITION: Motion Carried.

Resolution No. 7 - Moved by D. Anne Vanhoucke
Seconded by Ron Sackrider

RESOLVED that the firm of F & H. General Contractors be hired for the renovations to the Building/Drainage reception area.

DISPOSITION: Motion Carried.

Resolution No. 8 - Moved by Ron Sackrider
Seconded by George Klosler

RESOLVED that the quote of Sunny-Side Kitchens for one reception desk and bookshelf be accepted.

DISPOSITION: Motion Carried.

FIRE DEPARTMENT

Fire Chief Wayne Lillywhite reported for the Beachville Fire Hall.

Fire Chief Fred Wilford reported for the Mt. Elgin Hall.
Chief Wilford also submitted preliminary budget figures for Council's consideration.

Captain Paul Buchner reported for the Brownsville Fire Hall.

SITE PLAN: RE: ZONE CHANGE APPLICATION ZON. 4-03-16,
APPLICANTS: Darek & Margret Magdziak

Resolution No. 9 - Moved by George Klosler
Seconded by Ron Sackrider

RESOLVED that the site plan submitted by Darek and Margaret Magdziak be accepted.

DISPOSITION: Motion Carried.

LAND SEVERANCE APPLICATION NOS. B-11/03, B-12/03 & B-13/03
APPLICANT: Tony Oosterman

Resolution No. 10 - Moved by G. Mitchell
Seconded by D. Anne Vanhoucke

RESOLVED that South-West Oxford Council's comments re: Consent Application No. B-11/03 to B-13/03 Applicant(s) Tony Oosterman are as follows: Council does support the application.

DISPOSITION: Motion Carried.

LAND SEVERANCE APPLICATION NOS. B-5/04 & A-1/04; B-6/04, B-7/04,
APPLICANT: Rockx Farms Ltd.

Resolution No. 11 - Moved by G. Mitchell
Seconded by D. Anne Vanhoucke

RESOLVED that South-West Oxford Council's comments re: Consent Application No. B-5/04, A-1/04, B-6/04, B-7/04 Applicant(s) Rockx Farms Ltd. are as follows: no objections.

DISPOSITION: Motion Carried.

LAND SEVERANCE APPLICATION NO. B-10/04
APPLICANTS: JOSEPH & ELLA STUTZMAN, AMMON & LYDIA MILLER

Resolution No. 12 Moved by D. Anne Vanhoucke
Seconded by G. Mitchell

RESOLVED that South-West Oxford Council's comments Re: Consent Application No. B-10/04 Applicant(s) Joseph & Ella Stutzman & Ammon & Lydia Miller are as follows: No objection.

DISPOSITION: Motion Carried.

February 17, 2004

DELEGATION: Neil & Suzanne Stoop

Neil and Suzanne Stoop were present in support of their request for Council to “clear” Condition No. 1 of the Land Division Committee’s decision on Consent Application No. B-43/02 which reads as follows: “All farm buildings and silos on the lot to be severed by B-43/02 and the parcel to be retained be removed to the satisfaction of the Township of South-West Oxford.”

Geno Vanhaelewyn, Chief Building Official, said that he could not sign off on Condition No. 1 because the structure on the subject land has not been completely removed. He referred to his Report Numbered B.D. 5-2004 which recommended that all farm buildings and rubble be removed or the Township enter into an agreement with the Stoops whereby the Township would sign off subject to various conditions such as:

- Extension of the removal completion date to April 30, 2004.
- A deposit or letter of credit from the Stoops of \$4,000 which would be released upon completion of the work or applied to finish the removal if it is not completed by April 30th, 2004.

Neil Stoop commented as follows:

- He was aware of the recommendation in the Chief Building Official’s report.
- He could not remove the grain bin by March 14, 2004.
- He had cleaned up a lot of junk
- He found the recommendation for a \$4,000 deposit insulting.
- He did not remove the cows from the property until 2002 due to delays in building the new barn. Also, the Fire Department had decided it would not burn the old barn, after initially saying that it would.
- He had spent a lot of money and work to this time.
- If the Township is satisfied with the work to date it could inform the Land Division Committee that it is satisfied.
- There is a grain bin and trailer (used for a work shop) still on the property.

Suzanne Stoop questioned why the need for a deadline in the Land Division Committees decision.

Resolution No. 13 Moved by George Klosler
Seconded by Ron Sackrider

RESOLVED that with regard to Condition No. 1 of the Oxford County Land Division Committee’s decision on Application No. B-43/02, the Township enter into an Agreement with Neil and Suzanne Stoop to the effect that the Stoops will have all farm buildings and structures on the subject lands removed and that the said Agreement contain a provision to the effect that no building permits shall be issued for any of the lots created until the said farm buildings and structures have been removed.

DISPOSITION: Motion Carried.

CORRESPONDENCE ITEM NO. 98 FROM TOWNSHIP OF RAMARA

Resolution No. 14 - Moved by Gerry Mitchell
Seconded by George Klosler

RESOLVED that the resolution of the Township of Ramara requesting the Government of Ontario to retain power generation in public ownership be noted and filed.

DISPOSITION: Motion Carried.

February 17, 2004

CORRESPONDENCE ITEM NO. 99 FROM TOWN OF NORTH PERTH
REQUESTING THE GOVERNMENT OF CANADA TO HELP FUND UNIVERSAL
WATER METERING PROGRAMS FOR SMALL MUNICIPALITIES.

Resolution No. 15 - Moved by Gerry Mitchell
Seconded by George Klosler

RESOLVED that the resolution of the Town of North Perth requesting the Government of Canada and the Government of Ontario to fund universal water metering programs for small municipalities on the basis of one-third being paid by each level of government be noted and filed.

DISPOSITION: Motion Carried.

Resolution No. 16 - Moved by Gerry Mitchell
Seconded by George Klosler

RESOLVED that the resolution of Loyalist Township Council with regard to the Community Re-investment Fund (CRF) program be noted and filed.

DISPOSITION: Motion Carried.

CORRESPONDENCE ITEM NO. 100 FROM ASSOCIATION OF MUNICIPALITIES
OF ONTARIO (AM0) ANNOUNCING THE 2004 AM0 CONFERENCE,
AUGUST 22-25 IN OTTAWA

This item was deferred to the next meeting of Council.

Clerk-Treasurer & Administrator's Report C.T.A. No. 5-2004

Resolution No. 17 - Moved by D. Anne Vanhoucke
Seconded by G. Mitchell

RESOLVED that the Clerk-Treasurer & Administrator's Report C.T.A. No. 5-2004 be accepted.

DISPOSITION: Motion Carried.

The by-law is to be submitted to the next meeting of Council for passing.

ACCOUNTS:

Resolution No. 18 - Moved by D. Anne Vanhoucke
Seconded by G. Mitchell

RESOLVED that the following accounts be approved for payment

Accounts Payable Council Report	\$201,332.47
GST Recoverable (due back)	5,190.73
Council – January	5,527.76
Payroll #3 –bi-weekly	<u>30,347.65</u>
Total	\$242,398.61

DISPOSITION: Motion Carried.

INFORMATION CORRESPONDENCE:

Resolution No. 19 - Moved by G. Mitchell
Seconded by D. Anne Vanhoucke

RESOLVED that correspondence numbered as follows be noted and filed. #78, #79, #81, #82, #83, #86, #87, #88, #88A, #89, #90, #93, #94, #95, #98, #100, #101, #102, #104, #105, #106, #107, #108, #109, #110, #111, #112, #113, #114, #115.

DISPOSITION: Motion Carried.

CLOSED SESSION:

Resolution No. 20 - Moved by Ron Sackrider
Seconded by D. Anne Vanhoucke

RESOLVED that Council hold a closed meeting in order to address a matter pertaining to:
Personal matters about an identifiable individual, including municipal or local board employees;

DISPOSITION: Motion Carried.

Council went into Committee of the Whole "in camera" at 9:30 p.m. and reconvened "in public" at 10:07 p.m.

CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 6-2004 SUBJECT: PAY EQUITY PLAN, UNDER PAY EQUITY ACT, R.S.O. 1990, CHAP. P. 7

Resolution No. 21 - Moved by D. Anne Vanhoucke
Seconded by G. Mitchell

RESOLVED that the Clerk-Treasurer Administrator Report No. C.T.A. 6-2004, be accepted.

DISPOSITION: Motion Carried.

ADJOURNMENT

Resolution No. 22 - Moved by G. Mitchell
Seconded by D. Anne Vanhoucke

RESOLVED that there being no further business Council adjourn at 10:15 p.m. to meet again on March 2, 2004 commencing at 9:00 a.m.

DISPOSITION: Motion Carried

These minutes were adopted by Council on the 2nd day of March, 2004.

MAYOR: James Hayes

CLERK: Allen Forrester