

TOWNSHIP OF SOUTH-WEST OXFORD  
COUNCIL MEETING MINUTES  
November 16<sup>th</sup>, 2004

MEMBERS PRESENT: Mayor James Hayes  
Councillors: D. Anne Vanhoucke, Ron Sackrider,  
George Klosler, David Mayberry, Jay Heaman,  
Gerry Mitchell

MEMBERS ABSENT: None

STAFF PRESENT: Allen Forrester, Clerk-Treasurer Administrator

MEETING CALLED TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor James Hayes

APPROVAL OF AGENDA

Resolution No. 1 - Moved by David Mayberry  
Seconded by George Klosler

RESOLVED that the agenda for the Nov. 16, 2004, meeting of Council be approved.

DISPOSITION: Motion Carried.

MINUTES:

Resolution No. 2- Moved by David Mayberry  
Seconded by George Klosler

RESOLVED that the minutes of the Nov. 2, 2004, meeting of Council be accepted.

DISPOSITION: Motion Carried.

STAFF REPORTS:

Work's Department

Works's Superintendent Bill Freeman gave his report number W.D. 27-2004.

Resolution No. 3 - Moved by David Mayberry  
Seconded by George Klosler

RESOLVED that the Works Superintendent's Report No. W.D. 27-2004 be accepted.

DISPOSITION: Motion Carried.

BUILDING DEPARTMENT

Chief Building Official Geno Vanhaelewyn gave his report numbered B.D. 28-2004.

Resolution No. 4 – Moved by D Anne Vanhoucke  
Seconded by Ron Sackrider

RESOLVED that the C.B.O.'s Report No. B.D. 28-2004 be accepted.

DISPOSITION: Motion Carried.

Geno Vanhaelewyn, Chief Building Official, also gave his report numbered B.D. 29-2004 on the subject of “Township Office – Main Floor Renovation.”

Resolution No. 6 – Moved by D. Anne Vanhoucke  
Seconded by Ron Sackrider

RESOLVED that South-West Oxford Council accept the Chief Building Official’s Report for the month of October, 2004.

No. of Permits:	18.
Permit Fees:	\$ 13,018.00
Value of Construction:	\$ 540,700.00

DISPOSITION: Motion Carried.

FIRE DEPARTMENT

Captain Paul Buchner gave the Fire Chief’s report for Brownsville Fire Hall.

Resolution No. 7 – Moved by Ron Sackrider  
Seconded by D. Anne Vanhoucke

RESOLVED that the Fire Chief’s Report for the Brownsville Fire Hall be accepted.

DISPOSITION: Motion Carried.

Fire Chief Wayne Lillywhite reported for Beachville Fire Hall.

Resolution No. 8 – Moved by David Mayberry  
Seconded D. Anne Vanhoucke

RESOLVED that the Fire Chief’s Report for the Beachville Fire Hall be accepted.

DISPOSITION: Motion Carried.

Fire Chief Eric Johnson reported for Mt. Elgin Fire Hall.

Resolution No. 9 – Moved by David Mayberry  
Seconded by D. Anne Vanhoucke

RESOLVED that the Fire Chief’s Report for the Mt. Elgin Fire Hall be accepted.

DISPOSITION: Motion Carried.

COUNTY OF OXFORD OFFICIAL PLAN REVIEW & AGRICULTURAL POLICY UPDATES

Councillor George Klosler reported that the Oxford Federation of Agriculture is opposed to increasing the minimum lot size to 40 hectares for farm parcels created by severance. The Federation recommends leaving it at 50 acres (20 hectares).

SEVERANCE COMMENTS TO COUNTY RE: CONSENT APPLICATION NO. B-85/04, APPLICANTS: GERRIT J. & CATHARINA VAN DE POL.

Resolution No. 10 – Moved by George Klosler  
Seconded by Ron Sackrider

RESOLVED that South-West Oxford Council’s comments re: Consent Application No. B-85/04 Applicant(s) Gerrit J. & Catharina Van De Pol are as follows: No objections.

DISPOSITION: Motion Carried.

CLERK-TREASURER ADMINISTRATOR'S REPORT NO. C.T.A. 18-2004,  
SUBJECT: DELETE REQUIREMENT FOR STANDARD SEVERANCE AGREEMENT FOR  
SEVERANCE APPLICATIONS B-1/04 and B-20/04, APPLICANT: ALEX VERSCHUEREN

Resolution No. 11 - Moved by David Mayberry  
Seconded by D. Anne Vanhoucke

RESOLVED that the Clerk-Treasurer & Administrator's Report  
C.T.A. No. 18-2004 be accepted.

DISPOSITION: Motion Carried.

Resolution No. 12 - Moved by George Klosler  
Seconded by Ron Sackrider

RESOLVED that the following Accounts be approved for payment:

Accounts Payable Council Report	\$133,798.63
GST Recoverable (due back)	\$2,733.26
Council Payroll for October	\$5,089.00
Bi-Weekly payroll #23	\$24,006.14
Total	<u>\$165,627.03</u>

DISPOSITION: Motion Carried.

INFORMATION CORRESPONDENCE:

Resolution No. 13 - Moved by George Klosler  
Seconded by Ron Sackrider

RESOLVED that correspondence numbered as follows be noted and filed.  
#916, #917, #919, #920, #921, #925, #927, #928, #929, #931, #932, #933,  
#934, #935, #936, #937, #938, #939, #940, #941, #942, #945, #946, #947.

DISPOSITION: Motion Carried.

CLOSSING SESSION

Resolution No. 14 - Moved by D. Anne Vanhoucke  
Seconded by Ron Sackrider

RESOLVED that Council hold a closed meeting in order to address a  
matter pertaining to personal matters about an identifiable individual,  
including municipal or local board employees.

DISPOSITION: Motion Carried.

Council went into Committee of Whole "in camera" at 9:03 p.m. and reconvened "in public at  
9:15 p.m.

CLERK-TREASURER & ADMINISTRATOR'S REPORT C.T.A. No. 19-2004  
SUBJECT: SHARED SERVICE ARRANGEMENT WITH TOWNSHIP OF ZORRA  
RE: BYLAW ENFORCEMENT

---

Resolution No. 15 - Moved by George Klosler  
Seconded by Ron Sackrider

RESOLVED that the Clerk-Treasurer & Administrator's Report  
C.T.A. No. 19-2004 be accepted.

DISPOSITION: Motion Carried.

ADJOURNMENT:

Resolution No. 16 - Moved by George Klosler  
Seconded by Ron Sackrider

RESOLVED that there being no further business Council adjourn at 9:35  
to meet again on December 7, 2004 commencing 7:00 p.m.

These Minutes were adopted by Council on the 7<sup>th</sup> day of December, 2004.

\_\_\_\_\_  
MAYOR: James Hayes

\_\_\_\_\_  
CLERK: Allen Forrester

DISCLAIMER

*This By-Law is not an official version but a reprint into this format for convenience of the user. The contents of this BY-Law are the same as the By-Law passed by the Council of the Corporation of the Township of South – West Oxford on the dates shown. An official version of this By-Law can be obtained by contacting the Municipal Office.*