

**TOWNSHIP OF SOUTH-WEST OXFORD
SPECIAL COUNCIL MEETING
March 31, 2011**

TOWNSHIP OF SOUTH-WEST OXFORD MEMBERS

PRESENT: Mayor David Mayberry
Councillors: Jim Pickard, Gerry Mitchell, George Way
Ron Sackrider, D. Anne Vanhoucke, George Klosler

STAFF PRESENT: Troy Speck, Acting CAO
Dianne Harnett, Acting Clerk

TOWNSHIP OF ZORRA TOWNSHIP MEMBERS

PRESENT: Mayor Margaret Lupton
Councillors: Ron Forbes, Marie Keasey,
Gordon MacKay, Jim Verwer

STAFF PRESENT: Donald MacLeod, CAO
Karen Graham, Clerk

DECLARATION OF PECUNIARY INTEREST

There were no declarations.

MEETING CALLED TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor David Mayberry,
Township of South-West Oxford and Mayor Margaret Lupton, Township of Zorra.

PURPOSE OF MEETING

A special meeting of the South-West Oxford and the Zorra Township Council was held on March 31, 2011, in the Council Chamber at the Township Municipal Office.

APPROVAL OF AGENDA

Resolution No. 1 Moved by George Klosler
Seconded by George Way

RESOLVED that the Agenda for the March 31, 2011
Special Joint Zorra and South-West Oxford
Townships Council meeting be approved.

DISPOSITION: Motion Carried

Joint By-Law Enforcement Agreement

- Both Councils suggested a protocol be established for both Townships creating a streamlined and standardized reporting process.
- Suggested a clearly defined statistical reporting format for each of the Councils on a Township synchronized bi-monthly basis.
- It was recommended a written form or a Township website online form for submitting complaints to the By-Law Enforcement Officer be established for proper tracking of the incident and a six-month review of new process.

