TOWNSHIP OF SOUTH-WEST OXFORD **COUNCIL MINUTES**

October 2, 2018

MEMBERS PRESENT:

Mayor:

David Mayberry

Councillors:

David Hayes, Gerald Mitchell,

Valerie Durston, Jim Pickard, Paul

Buchner, George Way

MEMBERS ABSENT:

None

Mary Ellen Greb, CAO

Diane Larder, Treasurer

STAFF PRESENT:

Julie Forth, Clerk

Bill Freeman, Works Superintendent

Jeff VanRybroeck, Fire Chief

CALL MEETING TO ORDER

Mayor David Mayberry called the meeting to order at 9:00 a.m. and a quorum was present.

MOTION TO ACCEPT AGENDA

Resolution No. 1

Moved by Paul Buchner Seconded by George Way

RESOLVED that the regular meeting agenda for the October 2nd, 2018 meeting of Council be approved as amended to include an update on the work that is being done at the Township gravel pit and an update from the Rural Oxford Economic Development Corporation.

DISPOSITION: Motion Carried

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

MINUTES

September 18th, 2018 Regular Council Meeting Minutes

Resolution No. 2

Moved by George Way Seconded by Jim Pickard

RESOLVED that the regular minutes of the September

18th, 2018 Council meeting be approved.

DISPOSITION: Motion Carried

BUSINESS ARISING FROM THE MINUTES

CL 53-2018: Business Arising from the Minutes of September 18th, 2018 Clerk Julie Forth provided a report for Council to provide an overview of the staff actions arising from the minutes of the last meeting related to various items requested by Council at that meeting.

Resolution No. 3

Moved by Valerie Durston Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford receive report CL 53-2018 Summary of Staff Actions Related to Business Arising from the Minutes of September 18th, 2018 as information.

DISPOSITION: Motion Carried

APPOINTMENTS

9:05 a.m. - Tony Hymers, OPP Quarterly Update

Inspector Tony Hymers provided a quarterly update from the OPP for Council. He reviewed the number of vehicle collisions, violent crimes and provincial offence notices that were issued over April, May and June of 2018. He noted that that majority of provincial offence notices were from speeding and that all of the distracted driving offences were on the 401 driving at high speeds. In May, Culloden Line, Mt. Elgin Road and Plank Line received significant attention from OPP officers and a number of speeding offence notices were issued on these roads.

Inspector Tony Hymers provided an update for Council on the mental health worker program which launched after Labour Day in September. He advised that so far this program has been very successful and a blessing to the officers and the citizens of the County.

Councillor Way advised that he has received concerns from residents about speeding north of Sweaburg Road in Foldens. Inspector Hymers asked to have the speed spy put up in that location to review what the numbers are.

Mayor Mayberry questioned Inspector Hymers with respect to whether there is anything that is happening in the area which residents should be aware of or that the OPP is looking into. Inspector Hymers reminded residents to help them reduce their likelihood of being victims of property crime and theft by

locking doors, garages, cars and keeping valuables out of sight. He also requested that residents report any theft so that it can be investigated.

9:20 a.m. - Bryan Smith - Waste Reduction in South-West Oxford

Bryan Smith made a presentation to Council on reducing Waste in South-West Oxford. He commented on the significant amount of food waste in our communities and provided information on the reduction of food waste at Yorkdale Shopping Centre in Toronto from 120 bags of garbage a day to just three. Fast foods are used commonly while people are away from home eating as well as while they are cooking at home; food and packaging waste is mixed in our trash.

Considerable savings in garbage collection and management may be achieved if significant reduction of food waste can be made. Solutions may include ensuring that all community venues in South-West Oxford have composting facilities or green cones. He commended the Sweaburg and District Lions Fish Fry event for hosting their first zero waste event and requested that this success story be shared in the community. Mr. Smith requested that details of the upcoming Waste Reduction Week in Canada be shared and supported by the Township. Waste Reduction Week in Canada is October 15th to 19th and will be celebrated within the County. Mr. Smith will provide details of the events taking place next week with staff.

9:40 a.m. - Greg Bryant, Ingersoll District Minor Hockey Association - 2019 Community Grant Application

Greg Bryant on behalf of the Ingersoll District Minor Hockey Association, presented their 2019 grant request to Council. He noted that costs continue to go up each year including the ice rental fees. Last year the association implemented a hang ice program for the younger age groups which allows two teams to be on the ice at the same time. Dividers were purchased which cost the association \$10,000.

In response to an inquiry from Council, Mr. Bryant advised that registration costs are approximately \$700-\$900. Rep players have additional costs for tournaments and home and away jerseys and socks. He advised that approximately 10% of the youth registered with the association are from South-West Oxford.

Mayor Mayberry advised that their grant application will be considered by the Township as part of their budget deliberations.

STAFF REPORTS - None

DISCUSSION ITEMS

Beachville Fire Hall Council Tour - October 10th at 11:00 a.m.

Councillor Way, Councillor Durston and Councillor Buchner would like to attend the Beachville Fire Hall Tour on October 10th at 11:00 a.m. This tour will be confirmed.

PLANNING & ZONING

AGENDA ITEMS & CORRESPONDENCE

#109 - Southwestern Public Health Correspondence - Transfer of Part 8 (Sewage Systems) Services

#110 - AMO Policy Update - Natural Gas Expansion through Private Investment

#111 - AMO Policy Update - Province to Introduce Private Cannabis Retail Legislation

#112 - UTRCA Board Meeting Agenda and Reports - September 25th, 2018

#113 - UTRCA Board of Directors Meeting Minutes - August 28th, 2018

Resolution No. 4 Moved by Jim Pickard

Seconded by David Hayes

RESOLVED that Council received items #109 to #113 for information and that they be noted and filed.

DISPOSITION: Motion Carried

ACCOUNTS PAYABLE REPORT

October 2nd, 2018 - Accounts Payable Report

Resolution No. 5 Moved by Gerald Mitchell

Seconded by David Hayes

RESOLVED that the following Accounts be approved for

payment:

Accounts Payable for Sept 14 - 16, 2018

\$2,931,214.55

Bi-Weekly Payroll #20

\$38,582.88

TOTAL

\$2,969,797.43

DISPOSITION: Motion Carried

INFORMATION ITEMS & CORRESPONDENCE

#114 - RSM Building Consultants Proposal

CAO Mary Ellen Greb provided Council with information on the proposal from RSM Building Consultants for them to help fill in with the Building Department until the Chief Building Official position is filled. She hopes to have the position filled by the beginning of November. Mary Ellen will clarify with RSM that the Township's building inspector will continue to do any inspections that they can. RSM will be at the Township office two days a week.

#115 - SWOX County Council Report September 2018

Resolution No. 6

Moved by Jim Pickard Seconded by Paul Buchner

RESOLVED that Council received items #114 to #115 for information and that they be noted and filed.

DISPOSITION: Motion Carried

BY-LAWS AND AGREEMENTS

By-Law No. 76-2018 - To Appoint Building Officials for the enforcement of the Building Code Act

Resolution No. 7

Moved by Jim Pickard Seconded by George Way

RESOLVED that the following By-law be introduced and that it be read a first and second time:

 By-Law No. 76-2018 being a By-law to appoint building officials for the enforcement of the Building Code Act.

DISPOSITION: Motion Carried

Resolution No. 8

Moved by Gerald Mitchell Seconded by Valerie Durston

RESOLVED that By-law 76-2018 be read a third time and finally passed, and that the Mayor and Clerk are hereby authorized to sign the By-law and affix the

corporate seal.

DISPOSITION: Motion Carried

COMMITTEES

- West Oxford (Foldens) Board Meeting Minutes and Treasurers Report
- Dereham Centre Hall Board Minutes May 3, 2018

It was noted that there is snow fence still wrapped around the tower in Foldens which needs to be removed.

Resolution No. 9

Moved by George Way Seconded by David Hayes

RESOLVED that the following Committee Minutes be received by Council for information:

- West Oxford (Foldens) Board Meeting Minutes of August 28th, 2018
- West Oxford (Foldens) Treasurers Report of August 28th, 2018
- Dereham Centre Hall Board Meeting Minutes of May 3rd, 2018

DISPOSITION: Motion Carried

STRATEGIC PLANNING

NEW BUSINESS

Mayor's update from Meeting with David Innes

Mayor David Mayberry provided an update for Council on a meeting he had with David Innes. He advised that their five to ten-year plans include a clean up and lowering of the south east portion of the gravel pit at Clarke Road and Mill Street so that it will be level with the road. They are looking into the location of services so that they will not be below the water and sewer lines. The intent is that this land will be suitable for future commercial and industrial development. Mayor Mayberry noted that this is just for information at this point but would report back to the Innes' if there were any concerns from Council.

Township Gravel Pit

Works Superintendent Bill Freeman provided an update to Council regarding work that is currently being done at the Township gravel pit on Hamilton

Road. Some complaints have been received from Council. Bill explained that staff is working to move the berm and advised Council that the Township has provided all the necessary information to the Ministry of Natural Resources and have received approval for the work that they are undertaking.

Rural Oxford Economic Development Corporation (ROEDC) Update

Councillor Pickard provided Council with an updated from the ROEDC meeting held last Friday in Woodstock. He advised that Bernia Wheaton would like to attend a Council meeting to present the 2018 BR & E report which has been completed and distributed. Fourteen of the fifty-three businesses that were interviewed as part of this report were from South-West Oxford. Highlights from the report include that a lot of businesses are growing or have grown over the last year. There is a need for workers in Oxford County. There is a lot of growth happening in Oxford County and a need to attract people to the area.

The next ROEDC Meeting will take place on November 23rd at Leaping Deer Farm. Mary Ellen will circulate the BR & E Report to everyone; Julie will set a date for Bernia to come make a presentation at the beginning of the next term of Council.

CLOSED SESSION - NONE

COUNCIL ROUND TABLE

Council members shared updates from their respective wards and community involvement.

Proclamation: Waste Reduction Week

Councillor Durston requested that Council consider proclaiming next week Waste Reduction Week and noted that the Township may participate in this event by helping to spread awareness of the initiative.

Resolution No. 10 Moved by Valerie Durston Seconded by George Way

WHEREAS the Township of South-West Oxford is committed to reducing our waste, conserving resources and educating our community about sustainable living;

AND WHEREAS we recognize the generation of solid waste and the needless waste of resources as global environmental problems and endeavor to take the lead in our community toward environmental sustainability;

BE IT RESOLVED THAT the Council of the Township of South-West Oxford declare the week of October 15th to 21st, 2018 as Waste Reduction Week.

DISPOSITION: Motion Carried

Councillor Pickard noted that he is aware of a lot of activity on the RV Parking and Accessory Structure Open House which is coming up on October 10th. Consideration will need to be given to increased on-street parking because someone has an RV and a trailer; and the impact of boats parking so close to the road that it impacts sight lines.

CONFIRMATORY BY-LAW

By-Law No. 77-2018 - To confirm the actions of Council (October 2nd, 2018)

Resolution No. 11

Moved by Gerald Mitchell Seconded by Valerie Durston

RESOLVED that By-law 77-2018 being a By-law to confirm the proceedings of Council meeting held on Tuesday, October 2nd, 2018 be read a first, second and third time and finally passed this 2nd day of October, 2018.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

ADJOURNMENT

Resolution No. 12

Moved by Paul Buchner Seconded by David Hayes

RESOLVED that there being no further business, Council adjourn at 10:29 a.m. to meet again on Tuesday, October 16th, 2018 at 7:00 p.m.

DISPOSITION: Motion Carried

CLERK: Julie Forth

MAYOR) David Mayberry



Sign-In Sheet

Regular Council Meeting October 2nd, 2018 at 9:00 a.m.

Name (Please Print)	Address &/or Email	Reason for Attendance (i.e. Delegation/ Minor Variance/ Zoning/Drain Consideration/ Court of Revision)
Bryan Sm. T.	bryasmit@oxford.net	delegation - "Malleability"
		/

Notice of Collection/Use/Disclosure: All information about municipal services is collected in accordance with the *Municipal Act, 2001*, under s.8 and for Council's purposes under s.239(1) and may be used in Council deliberations, and disclosed in full, including email, names, opinions and addresses to other persons requesting access to records, or as part of a public record. All information submitted to the municipality is subject to the Municipal Freedom of Information Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office.