TOWNSHIP OF SOUTH-WEST OXFORD
COUNCIL MEETING MINUTES

May 5, 2015

MEMBERS PRESENT: Mayor: David Mayberry
Councillors: D. Anne Vanhoucke, Valerie Durston
George Way, David Hayes, Gerald Mitchell, Jim Pickard

MEMBERS ABSENT: None

STAFF PRESENT: Lisa VanderWallen, Clerk
Mary Ellen Greb, CAO
Diane Larder, Treasurer
Bill Freeman, Works Superintendent

MEETING CALLED TO ORDER AND QUORUM
The meeting was called to order at 9:00 a.m. by Mayor David Mayberry and a quorum was present.

ADDITIONS TO THE AGENDA

APPROVAL OF AGENDA

Resolution No. 1 Moved by George Way
Seconded by Jim Pickard

RESOLVED that the regular meeting agenda for the May 5, 2015 meeting of council be approved

DISPOSITION: Motion Carried.

DECLARATION OF PECUNIARY INTEREST
None.

APPROVAL OF MINUTES

Resolution No. 2 Moved by George Way
Seconded by Valerie Durston

RESOLVED that the regular minutes of the April 21, 2015 Council Meeting be approved.

DISPOSITION: Motion Carried.

BUSINESS ARISING FROM THE MINUTES
Clerk's Report No. CL 08-2015
Clerk Lisa VanderWallen provided council with a report summarizing the business arising from the minutes from the April 21st, 2015 meeting.

Resolution No. 3  Moved by Gerald Mitchell
Seconded by Valerie Durston

RESOLVED that Council receive report No. CL 08-2015 as information.

DISPOSITION: Motion Carried

STAFF REPORTS
Works Superintendent's Report No. WD 05-2015
Snow Clearing Equipment Purchase

Works Superintendent Bill Freeman provided a report to council on the proposal of dividing the delivery of new chassis and equipment for the recently tendered dump truck into two years so that the costs would be split between 2015 and 2016. Mr. Freeman indicated in his report that the proposal would allow surplus budget for the dump truck to be allocated to upgrade a half ton pick-up truck to a three quarter ton pick-up truck to be equipped with snow clearing equipment for snow removal of selected municipal lots.

Councillor Hayes asked about the potential cost savings if the Township were to clean the parking lots themselves, as proposed in the report by purchasing the upgraded truck as recommended. Works Superintendent Freeman indicated that he believes it can be done at a rate equal to or lower than the current amount that the Township is paying.

Councillor Mitchell asked about the option of having trucks that have diesel engines. Works Superintendent Freeman explained that he would do a tender and include diesel as an option in the tender and see what comes in, especially in light of municipal discounts offered that make the vehicles more affordable since diesel will likely get better fuel mileage. Mr. Freeman explained that the vehicle will be equipped with a blade and plow in winter and sander, but during rest of year, it would continue to be the Works Foreman's vehicle.

Councillor Hayes asked about the 2016 construction budget reduction and whether there would be funds available. Works Superintendent Freeman explained that in 2015, East Hill Road is budgeted, but that in 2016 there might not be a project of similar scale as East Hill Road, so there might be budget available. Councillor Pickard asked about the payment terms and delivery of items and whether the truck and chassis would be delivered at once but paid for over the two years and Mr. Freeman confirmed that the delivery would also be split over two years with parts arriving at the end of 2015 and the beginning of 2016, as outlined in his report. Works Superintendent Freeman explained that with changes to garbage and recycling pickup, there is an operator freed up to take on the additional work of clearing the municipal parking lots.

Mr. Freeman suggested that the Township may be able to provide better service to some of the properties than the private contractors when it comes to the clearing of certain community centre lots as they have a large area to service. Councillor Hayes asked if the truck would be able to do more of the community halls since many of the groups on grants night explained that snow removal was a large budget item. Mr. Freeman explained that he
is cautious about taking on too many lots at this point, but it is something to consider in the future.

Resolution No. 4
Moved by D. Anne Vanhoucke
Seconded by Jim Pickard

BE IT RESOLVED that council approve the purchase of a 3/4 ton pick-up truck with snow plow and sanding attachment in 2015;

AND FURTHER that the Township pay for the dump truck chassis in 2015 with the equipment payment being deferred until early in 2016.

DISPOSITION: Motion Carried.

Treasurer’s Report No. T10-2015
Gifted Security

Treasurer Diane Larder provided to council a report with information on a donation made by a resident within the community to a committee of council, namely the Sweaburg Parks and Recreation Committee. Councillor Pickard commented that the municipality should open a brokerage account to receive this donation of gifted security on behalf of Parks and Recreation Committee. Councillor Pickard explained that there is an individual who would like to make a significant donation of a security and then shares would be transferred to a brokerage account and then these can be cashed by the municipality and forwarded to the committee. Councillor Pickard explained that the benefits to the donor are that they get a tax receipt and avoids capital gains and Councillor Pickard explained that this is acceptable for revenue Canada and is a common practice among many organizations.

Mayor Mayberry suggested that council move into committee of adjustment and return to the discussion on the gifted security following the review of the planning application.

PLANNING & ZONING
Adjourn for Committee of Adjustment Hearings

#1 – Minor Variance Application file # A01-2014 –
Owners: Starcor Manufacturing

Resolution No. 5
Moved by David Hayes
Seconded by D. Anne Vanhoucke

RESOLVED that Council adjourn at 9:18 am in order that a meeting of the Committee of Adjustment may be held.

DISPOSITION: Motion Carried.

The Council meeting reconvened following the adjournment of the Committee of Adjustment Hearing at 9:22 a.m. Rebecca Smith, development planner for the County of Oxford and the minor variance applicants vacated the council chamber.
STAFF REPORTS (Continued)

Treasurer's Report No. T10-2015
Gifted Security

Resolution No. 6 Moved by Jim Pickard
Seconded by George Way

RESOLVED that the Township of South-West Oxford open a brokerage account at CIBC Wood Gundy in Woodstock for the purpose of a gifted security charitable donation to be cashed by the municipality and forwarded to the Sweaburg Parks and Recreation Committee.

DISPOSITION: Motion Carried.

CAO's Report No. CAO 18-2015
CAO 2015 Goals – May Update

CAO Mary Ellen Greb provided to council a report on the status of the CAO's quarterly goals for 2015 for the first and second quarter of the year. CAO Greb first addressed the Fire Strategic Plan and explained that the public relations roll out of the Fire Strategic plan will align with the communication plan for the entire Township, which is slated for completion in the second quarter of 2015. Ms. Greb explained that in terms of the Fire Strategic plan implementation, the Fire Chief is presently attending a conference to seek out pricing options for different elements of the plan. CAO Greb indicated that the human resources policy was moving ahead with the completion and circulation to staff of Section 1 of the manual, which is a concise, foundation chapter. Ms. Greb also explained that there is a whole staff meeting scheduled to review this part of the policy, to happen on May 13th.

Resolution No. 7 Moved by D. Anne Vanhoucke
Seconded by Valerie Durston

RESOLVED that Council receive report No. CAO 18-2015 as information.

DISPOSITION: Motion Carried.

CAO's Report No. CAO 19-2015
Mount Elgin Subdivision Access

CAO Mary Ellen Greb provided to council a report on the recent calls received by the Township regarding a single road access to the Mount Elgin Subdivision. Ms. Greb indicated that Township staff has assured the public that Council will be made aware of the concern and that further discussion will be taking place to find a solution and that a report to council is forthcoming. CAO Greb explained that there will be several options reviewed in the coming months. Councillor Hayes asked about the possibility of other exits from the subdivision and whether Highway 19 is the only option. Ms. Greb explained that Highway 19 is the easiest long term solution but that there is an option from Mount Elgin road, in which a parcel is owned by the County of Oxford. Mayor Mayberry indicated that the issue
of Mount Elgin subdivision access should be added to visioning session scheduled in the afternoon.

Resolution No. 8  Moved by D. Anne Vanhoucke
Seconded by Jim Pickard

RESOLVED that Council receive report No. CAO 19-2015 as information.

DISPOSITION: Motion Carried.

DISCUSSION ITEMS

CAO Mary Ellen Greb reviewed a report with Council provided by MTE Consultants Inc. regarding the review of the preliminary Geotechnical Engineering Report written by LVM dated December 17, 2014 for the W.D. Karn Farms & I-ON-X Acres Inc. Properties at CON BF, PT LOT Gore, Reg. Com. Plan 1621 Lot 14. CAO Greb provided council with a large map of the site and pointed out different development constraints to consider.

After reviewing the MTE report and the maps council requested further information from staff including:
- Better understanding of constraint lines and whether this was this taken into an account in the MTE report
- An evaluation of logistics and aggregate composition and whether volume is worthwhile to extract
- Consideration of prohibiting development 500 meters north of Karn Road to reduce land use conflicts with sand and gravel operators south of Karn Road
- The possibility of lowering Karn road
- Find out from Woodstock and County Planners, how much land is needed by the City for growth for next 20 years.
- Consideration of input from local aggregate developers
- Evaluate optimal areas for Woodstock expansion for residential growth as compared to the least expensive options
- Question the impact on future agricultural prosperity

Resolution No. 9  Moved by Jim Pickard
Seconded by Gerald Mitchell

RESOLVED that council receive the MTE report as information and direct staff to provide an updated report responding to questions as posed during discussion of MTE report.

DISPOSITION: Motion Carried.

AGENDA ITEMS CORRESPONDENCE

#49 Beachville Baptist Church Request for Salvage of Cornerstone of Salford Baptist Church.
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Resolution No. 10 Moved by Gerald Mitchell
Seconded by George Way

RESOLVED that agenda item #49 be received as information and staff notify Beachville Baptist Church that they are welcome to acquire the stones and cornerstones since the Township does not have interest.

DISPOSITION: Motion Carried.

#50 Policy Review - Pits and Quarries in Oxford County - Survey for Residents

Resolution No. 11 Moved by Jim Pickard
Seconded by David Hayes

RESOLVED that agenda item #50 be noted and filed and made available to the public by posting a link to the Township website until the completion date of the survey.

DISPOSITION: Motion Carried.

ACCOUNTS PAYABLE

Resolution No. 12 Moved by D. Anne Vanhoucke
Seconded by George Way

RESOLVED that the following Accounts be approved for payment:
Accounts Payable- April 21-April 29, 2015 $154,797.80
Bi-Weekly Payroll $ 33,338.63
Fire Pay March, 2015 $ 14,095.19

TOTAL $ 202,231.62

DISPOSITION: Motion Carried.

INFORMATION CORRESPONDENCE ITEMS

#51 Wind Leaseholders Correspondence - Registration of Mortgage

#52 MPAC Acceptable Uses Memo

#53 Senior’s Month Celebrations

#54 Township of Malahide - Zoning By-Law Amendment - Notice of Public Meeting - PT LOT 25 (98) CON 6 STR

#55 Township of Malahide - Zoning By-Law No. 15-34

#56 Bayham - Notice of A Public Meeting Concerning an Official Plan Amendment

#57 CN - Correspondence Regarding Dangerous Goods on Rail Lines
#58 Minister of Energy - Hydro One Public Offering

#59 Oxford County Trans Canada Trail Project Approval

CAO Greb commented that SWOX did not contribute to the Trans Canada project in 2015 budget but suggested that this will be coming back in 2016 for future consideration by Council. Ms. Greb explained that in 2015, the Trans Canada Trail had requested a cost sharing arrangement with Tillsonburg, Norwich, South-West Oxford.

#60 College of Physicians - Council Award

Resolution No. 13 Moved by Jim Pickard
Seconded by George Way

RESOLVED that Information Correspondence Items numbered 51-60 be noted and filed.

DISPOSITION: Motion Carried.

BY-LAWS AND AGREEMENTS

By-Law No. 26-2015
A By-Law to appoint Persons to Manage Community Recreation Centres and Cemeteries in the Township of South-West Oxford for the year 2015.

First and Second Reading

Resolution No. 14 Moved by Valerie Durston
Seconded by D. Anne Vanhoucke

RESOLVED that the mover be granted leave to introduce a By-Law to appoint persons to manage community recreation centres and cemeteries in the Township of South-West Oxford for the year 2015 and this shall constitute the first and second reading thereof. (By-Law No. 26-2015)

DISPOSITION: Motion Carried.

Third and Final Reading

Resolution No. 15 Moved by Valerie Durston
Seconded by Jim Pickard

RESOLVED that the By-Law to appoint persons to manage community recreation centres and cemeteries in the Township of South-West Oxford for the year 2015 be now read a third time and finally passed, signed, sealed and numbered 26-2015.

DISPOSITION: Motion Carried.

By-Law No. 29-2015
A By-Law to authorize the Mayor and Clerk to Sign Amendment No. 1 to a Grant Funding Agreement under the 2013-14 Source Protection Municipal Implementation Fund with the Minister of the Environment and Climate Change.

First and Second Reading

Resolution No. 16  Moved by Jim Pickard
Seconded by David Hayes

RESOLVED that the mover be granted leave to introduce a By-Law to authorize the Mayor and Clerk to Sign Amendment No. 1 to a Grant Funding Agreement under the 2013-14 Source Protection Municipal Implementation Fund with the Minister of the Environment and Climate Change and this shall constitute the first and second reading thereof. (By-Law No. 29-2015)

DISPOSITION: Motion Carried.

Third and Final Reading

Resolution No. 17  Moved by D. Anne Vanhoucke
Seconded by George Way

RESOLVED that the By-Law to authorize the Mayor and Clerk to Sign Amendment No. 1 to a Grant Funding Agreement under the 2013-14 Source Protection Municipal Implementation Fund with the Minister of the Environment and Climate Change be now read a third time and finally passed, signed, sealed and numbered 29-2015.

DISPOSITION: Motion Carried.

By-Law No. 30-2015
A By-law to authorize the Mayor and Clerk to Sign Addendum to May 2, 2014 Sewage System Management Agreement with the County of Oxford and to Amend By-Law No. 15-2014

First and Second Reading

Resolution No. 18  Moved by David Hayes
Seconded by Jim Pickard

RESOLVED that the mover be granted leave to introduce a By-Law to authorize the Mayor and Clerk to Sign Addendum to May 2, 2014 Sewage System Management Agreement with the County of Oxford and to Amend By-Law No. 15-2014 and this shall constitute the first and second reading thereof. (By-Law No. 30-2015)

DISPOSITION: Motion Carried.

Third and Final Reading
Resolution No. 19  Moved by George Way
Seconded by D. Anne Vanhoucke

RESOLVED that the By-law to authorize the Mayor and Clerk to Sign Addendum to May 2, 2014 Sewage System Management Agreement with the County of Oxford and to Amend By-Law No. 15-2014 be now read a third time and finally signed, sealed, and numbered 30-2015.

DISPOSITION: Motion Carried.

Council took a break at 10:08 am and reconvened at 10:18 am.

COMMITTEE REPORTS

ROEDC Comments On OMAFRA’s new “Draft Guidelines on Permitted Uses in Ontario’s Prime Agricultural Areas”

Councillor Jim Pickard shared a report with council on the ROEDC’s Board of Director’s meeting on February 27, 2015 and explained that the ROEDC position was shared with all rural councils and with Oxford County.

Resolution No. 20  Moved by D. Anne Vanhoucke
Seconded by David Hayes

RESOLVED that Council endorses the ROEDC comments on OMAFRA’s new “Draft Guidelines on Permitted Uses in Ontario’s Prime Agricultural Areas”

AND FURTHER that County Council be notified of the Township endorsement.

DISPOSITION: Motion Carried.

West Oxford Community Hall - February 3, 2015 Minutes

Councillor Pickard asked Councillor Way if the Hall Board will be coming to the Energy Conservation Committee for more funding and Councillor Way stated that the board is interested in requesting $1000.00 to be made available through the funding of energy conservation projects, resulting from the energy audit. Councillor Pickard indicated that a request should be sent to the Energy Conservation Committee and Councillor Way explained that Treasurer Larder had taken care of the request.

Councillor Vanhoucke asked if there were funds available for Brownsville Hall to add a light to the front door as part of the energy audit budget. CAO Greb will investigate the energy audit for Brownsville Hall and provide information on whether it qualifies for energy conservation committee funding. Mayor Mayberry explained that the Hall board should include it in the Hall budget if it is not eligible for energy audit funds.

Beachville Parks and Recreation – April 25, 2015 Minutes
Councillor Mitchell noted that the group is always looking for new members since some people moved away, but that the minutes show that the group has some good events planned coming up.

Resolution No. 21  Moved by Gerald Mitchell
Seconded by Valerie Durston

RESOLVED that Council receive the April 25, 2015 minutes of the Beachville Parks and Recreation Committee and the February 3, 2015 minutes of the West Oxford Community Hall as information.

DISPOSITION: Motion Carried.

CLOSED SESSION
Council went into closed session to review the April 28th, 2015 letter from Township Solicitor Paul Courey which provided the summary of appeal proceedings and Township positions for the Clear Creek Drain.

Resolution No. 22  Moved by Gerald Mitchell
Seconded by David Hayes

RESOLVED that Council hold a closed meeting in order to address a matter pertaining to:
- Litigation, including matters before administrative tribunals, affecting the municipality; and
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

DISPOSITION: Motion Carried

Council went into Committee of the Whole "in camera" at 10:31 a.m. and reconvened "in public" at 10:37 a.m.

CAO Greb provided an update on the Clear Creek Drain and explained that the drain will be videoed using a camera in August to see the shifting and there will be a request for proposal or tender for repair of the drain this year. Ms. Greb explained that wheat will be planted this year on Mr. Jack Van Ham's field, so there will be an opportunity to repair the drain.

Councillor Hayes asked about why there is a need to camera the drain and CAO Greb explained that the approach needs to be decided and the Township is seeking legal opinion about shifting the drain, whether it needs a new engineer's report, which Mayor Mayberry indicated he doubted was necessary since the drain will shift in location only a few feet.

Councillor Pickard asked about field tile and whether these will need to be changed at the connection and Mayor Mayberry explained that there will be only a few connectors that need moving.

Councillor Vanhoucke stated that Mr. Jack Van Ham was assured that a new drain would be installed and CAO Greb explained that the request for tender will make sure that it is done following the engineers report, including when to add filter cloth.
STRATEGIC PLANNING

CAO's Report No. CAO 20-2015
Visioning

CAO Mary Ellen Greb led council in a discussion on Visioning for the Township. Ms. Greb explained that her report is broken down first based on the traditional visioning report format, followed by an update on the SWOX 2030 visioning sessions in the community.

PART A:
Under section 1.1 “Upgrades to Website”, Ms. Greb had no new comments and under section 1.3 “Signage”, Ms. Greb explained that gateway signage will go up this year and there is a report to come in June on this item and that in terms of the logo re-development, there are no developments further yet.

Under section 2.2 “Energy Conservation Committee”, CAO Greb explained that there will be an energy consumption report to come to the committee at the end of June or July which will update on data of energy usage.

Looking at section 2.3 “Fire Strategic Planning Committee”, CAO Greb explained that this item has been shifted and incorporated now under CAO Goals and Councillor Vanhoucke added that the education portion should be moved forward and started immediately. Mayor Mayberry explained that he thinks the committee may have missed the aging of the population and the changing of weather pattern, with CAO Greb explaining that she and Fire Chief VanRybroeck will consider these comments.

Under Section 3.1 “Economic Development Officer”, Mayor Mayberry asked if the ROEDC is bringing forward an alternative funding model and Councillor Pickard explained that it has not been moved forward at this point but that the ROEDC is considering collecting the economic development levy at the County level and then redistributing the funds proportionately to the lower tier.

Under Section 4.1 “Township Productivity” CAO Greb explained that this has been moved to CAO goals in 3rd quarter for 2015.

PART B

CAO Greb explained that there has been movement on the Ingersoll Boundary Adjustment and EDO Bernia Wheaton, Mayor Mayberry, CAO Greb, Councillor Way, Councillor Mitchell and Clerk VanderWallen will meet with representatives from Ingersoll on May 26th at the Elm Hurst. CAO Greb explained that the Township has provided Ingersoll with information on areas that may be subject to boundary adjustment and updated council that Ingersoll has asked about capital plan for roads in option 4 and asset management in option 4, as shown on the map previously provided to council.

PART C
Serviced Village Development – Mount Elgin
CAO Greb explained that she added the issue of a second access to subdivision as a part of the visioning strategy. Councillor Hayes provided an update on the parks project in
Mount Elgin, explaining that a new committee has been formed for new park, which has met and individuals on the committee were given tasks such as speaking to Sweaburg Parks and Recreation Committee for information or speaking to the builder get information on timelines, but at this point the committee is still in the brainstorming phase. Councillor Hayes explained that there is another meeting scheduled for Tuesday May 12th at 7:30 pm at the Mount Elgin Hall.

CAO Greb explained that there has been communication with the developer regarding the third phase and servicing the park and the developer has stated that there is not enough room for servicing park as part of the third phase, so instead servicing will be an extension from Phase 1. Councillor Hayes requested that staff provide him with more information on servicing before the May 12th committee meeting. CAO Greb indicated that she will get this information to Councillor Hayes and will bring info to the rest of council as to why servicing cannot happen as part of phase three.

Councillor Hayes asked about the possibility of the County waive fees for hook-up to water and sewer and Mayor Mayberry explained that he feels this is unlikely since the County has not established precedent for taking this action in the past, but that the committee may have more success by making a request to council to absorb the fees. Councilor Pickard explained that bringing hydro can be a really expensive venture, based on his experience working to develop the Tommy Williams Park. Councillor Hayes explained that he will have a report for the next council meeting about the park committee.

Speaking about section 2 "Property Development", CAO Greb explained that the former Cargill Plant is looking for another tenant and the Layton Meat Property is on hold at this point in time, since owner may need more time and consultation with neighbouring property before development can begin. In regards to the former Lucas Property CAO Greb explained that this property has been sold and that this is could be an ideal entrance for an added access to the subdivision. Mayor Mayberry suggested the Township invite the property owner and the developer of the subdivision into a facilitated discussion with MTO and explain that Highway 19 will be re-built soon, so it can be an opportunity to construct a possible entrance.

PART C:
Under part C of her report, CAO Greb explained that there has not been a health clinic developed for the Township but that Oxford Public Health is using space at Mount Elgin United Church for different services.

PART D:
CAO Greb explained that Part D of the Report, titled "Imagine the Future of South-West Oxford" includes items from the SWOX 2030 event broken down into different pieces. CAO Greb shared with council that there is a high satisfaction rate with community character and facilities overall and explained that she felt that the category of community character is the best fit for local government. Mayor Mayberry explained that overall people are happy with community character, facilities, and utilities. CAO Greb noted that the grouping and categorizing of items is subjective and that even though the visual representation on the pie chart may be smaller, it does not mean that there is dissatisfaction; it just may not have been mentioned as frequently.
CAO Greb explained that under the economic vision, economic development is the most frequently cited item, followed by community facilities and utilities. Ms. Greb noted that under the environmental component, community facilities and utilities, natural resources, and intergovernmental cooperation came up most frequently and under social and community vision, community facilities takes a noticeable piece, community character, and economic development. Mayor Mayberry appreciates the report, but stated that he is also looking for input from Council about their experience at the meetings and requested each councilor to quickly highlight a few items that stood out.

Councillor Hayes noted that high speed and access to fibre optic internet for personal and business use for economic development was an important topic.

Councillor Pickard explained that a resounding thing that he heard was that we are about community, people are really happy with parks and halls, and there is a strong sense of the power of place since people feel this is a great community.

Councillor Durston stated that she heard that people really like what they have here and are willing to support change, especially in Beachville since many explained that they wanted amenities that were previously available in the smaller village.

Councillor Vanhoucke indicated that people wanted to see a little more diversification in agriculture sector and retain businesses that we have to keep youth in community with a focus on economic development.

Councillor Pickard stated that he heard that people are not as interested in growth as the council may perceive and that people in the community were not as interested in expanding subdivisions, but instead slow growth is acceptable to community. Councillor Pickard explained that the community stated that SWOX does not necessarily need more residential growth, but more jobs.

Councillor Way explained that a common theme the he heard about was a desire for less red tape and a request from people who want to run businesses out of small shops and garages in the rural area that not just for agribusiness purposes.

Councillor Hayes explained that most people seemed happy with the tax rate but also do not want extensive growth, indicating that this will be a challenge to balance, since you need growth to increase tax base.

Councillor Mitchell explained that he heard many people requesting greater access to water and sewage but there is also a desire to keep taxes down and there is a concern about costs of service and long term increased cost of service.

Councillor Vanhoucke noted that there is strong sense of maintaining the rural community and that people are quite comfortable with road service, garbage collection, and there is an overall sense of contentment.

Councillor Way indicated that he had heard requests regarding loosened rules about garden suites to make care for elderly easier and Councillor Pickard explained that there is need for more services for the elderly in the Township who do not want to relocate to city centres. Councillor Vanhoucke added that she had heard many people want properties to be zoned
so that they can run businesses in rural communities and Councillor Pickard explained that this should be included in the review of the official plan, even though he recognizes that the province ultimately has the final say.

Councillor Way noted that a lot of comments at the SWOX 2030 open houses were about the central location of the municipality and he heard that people like being able to use facilities from Tillsonburg, Ingersoll, Woodstock and even noted that culture and shopping are easily found in nearby Stratford.

Speaking to the comments from the councillors, Mayor Mayberry stated believes we live in a relatively good and progressive area and that people in the community and council is willing to step forward and make changes. Mayor Mayberry commented that he heard that people are satisfied and happy and feel safe in community now and that they want the future to be as secure as the present, which he sees as the definition of sustainability. Citing the concept of the “Power of Place”, Mayor Mayberry noted that since people are really happy living in the Township, the council is in a very powerful position. Mayor Mayberry expressed that while the council may feel that they have challenges, these are minimal compared to the opportunities available which leaves him feeling very positive.

Mayor Mayberry directed council to review a circulation he provided outlining his process for addressing SWOX 2030 list items based on action to take including "ignore, assign, undertake, or postpone", depending on the nature of the priority item identified. Mayor Mayberry explained that he is asking for direction from Council to staff about proceeding and asked each councillor to go through the list and determine which items should be ignored, postponed, undertaken, or assigned individually so that they can be discussed collectively.

Council took a break for lunch at 11:58 pm and reconvened at 12:59 p.m.

Council addressed each area of annotated notes provided by Mayor Mayberry and compiled a list of items that they would like staff to prioritize in a future report to council. Council identified the following priorities for further investigation, based on major category:

**ECONOMICALLY:**
- Reduce Red Tape
- High Speed Internet Access for Business
- Natural Gas
- Trails
- Greenspace & Conservation Lands
- Buying Local, Incentives for Local Businesses, Encouraging Small Business
- Continued Support for ROEDC

**ENVIRONMENTALLY:**
- Plant More Trees & Tree Windbreaks
- Beautification Projects
- Removal of Old Vehicles
- Environmental Incentives for Homes
- Water Metering Needed
- Educate on Reducing Waste and Recycling
SOCIALLY/COMMUNITY
- More Forestation Along Creeks and Streams
- More Volunteers
- Recognize Volunteers Including Volunteer Fire Fighters
- Continuation of Dialogue Between Council and Residents & Expand Public Outreach and Awareness by Council
- Relaxed Governance
- High Speed Internet
- Support for Local Parks and Recreation Boards
- Wider Roads for Bicycles Lanes
- Support for those Supporting Elderly Family Members & Increase Senior Services
- Support Services Within the Community
- Fees/Subsidies for Programs that Families/Seniors Can’t Afford
- Promote Garden Suites
- Community Halls

Mayor Mayberry asked council for suggestions for moving ahead and Councillor Hayes recommended that staff make a condensed, prioritized list so that council can find a strategy for attacking the items. Mayor Mayberry suggested that there be a list of half a dozen priority areas, and then make a few items under each one. CAO Greb explained that staff can prepare a list and return to council in the form of a report and Mayor Mayberry explained that he would like this divided by areas and spheres.

Mayor Mayberry requested that emergency planning and services to be added to the list and Councillor Pickard requested that in the next newsletter there should be some follow-up on the SWOX 2030 events.

Councillor Mitchell asked CAO Greb about the status of the Beachville Fire Hall construction project and suggested that he would like a discussion around its future on the agenda. Councillor Pickard noted that he had wanted to see it as part of the Fire Strategic Plan and asked council if the construction of the new building is something that they would like to see completed during the current term. Mayor Mayberry explained that it was his intention that the new building would be finished in this term of Council and that they had wanted fire strategic plan so that it could see 20 years down the road for emergency services and help to shape the design of the new emergency services building. Councillor Mitchell noted that he envisioned a building with four bays and a meeting room to be used in emergencies and training since Beachville lacks these facilities and also since the station is one of the busiest in the County.

CAO Greb explained that there was some preliminary work done on this as part of a committee of council in the past which can be brought back to council. Mayor Mayberry indicated that the building should reflect the terms of the fire strategic plan since vehicles and equipment purchased for the future may help to determine the needs and specifications of the building.

Resolution No. 23 Moved by Jim Pickard
Seconded by Gerald Mitchell
RESOLVED that staff investigate the completion of the new emergency services building in Beachville by 2017 and report to council about the possibility of meeting that timeline.

DISPOSITION: Motion Carried.

**NEW BUSINESS**
None.

**CONFIRMATORY BY-LAW**

*By-Law No. 31-2015*
A by-law to confirm the actions of the Council of South-West Oxford – May 5th, 2015.

*First and Second Reading*
Resolution No. 24 Moved by David Hayes
Seconded by Valerie Durston

RESOLVED that the mover be granted leave to introduce a By-Law to confirm the actions of the Council of the Township of South-West Oxford at the regular Council meeting held on May 5th 2015 and this shall constitute the first and second reading thereof. (By-Law No. 31-2015)

DISPOSITION: Motion Carried.

*Third and Final Reading*
Resolution No. 25 Moved by Jim Pickard
Seconded by D. Anne Vanhoucke

RESOLVED that the By-Law to confirm the actions of the Council of the Township of South-West Oxford at the regular Council meeting held on May 5th, 2015 be now read a third time and finally passed, signed, sealed and numbered 31-2015.

DISPOSITION: Motion Carried.

**ADJOURNMENT**
Resolution No. 26 Moved by David Hayes
Seconded by Jim Pickard

RESOLVED that there being no further business, Council adjourn at 2:01 pm to meet again on May 19th, 2015 at 7:00 p.m.

DISPOSITION: Motion Carried.

These minutes were adopted by Council on the 19th day of May, 2015.

MAYOR: David Mayberry
CLERK: Lisa VanderWallen
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<thead>
<tr>
<th>Name (Please Print)</th>
<th>Address &amp;/or Email</th>
<th>Reason for Attendance</th>
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<tbody>
<tr>
<td>Trevor Birtis</td>
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<tr>
<td>Paul Harris</td>
<td>SPH ENG. <a href="mailto:Paul@speng.com">Paul@speng.com</a></td>
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<td>STACOR MEC, Inc.</td>
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